

Landscape Architect/Project Manager

Alex Smith Garden Design, Ltd. is a high-end landscape architecture/garden design and installation company dedicated to creating classic, timeless outdoor spaces. Our work is recognized for its originality, quality and meticulous attention to detail. We offer a unique work environment to our employees. Located in a restored 1914 cottage on 1.5 acres in the Chamblee Antique Row district, our office boasts greenhouses, a meadow, vegetable and cutting gardens and areas for propagation of plant material. Landscape Architects have the opportunity to flourish in a creative environment working on a variety of projects across multiple states. With a primary focus on designing and implementing exceptional residential and estate projects, we also have been hand-picked to work on a number of interesting ventures outside of the residential realm including the horticultural renovation of a resort, several golf courses and a public park. For additional information, please visit our website: www.alexsmithgardendesign.com

Job Description

Alex Smith Garden Design, Ltd is seeking a Registered Landscape Architect/Project Manager to work alongside Alex Smith. Successful candidates will be organized and creative with strong design and graphic skills; including ability to draw construction details. Experience with technical writing, project scoping, scheduling and budget management is required with previous project management experience. Sales ability and self-motivation are essential. Must be adept at building strong working relationships with clients, peers, sub-contractors and staff members and be interested in and able to work collaboratively.

Essential Duties and Responsibilities

These are some typical responsibilities of this position. This is not an exhaustive list. Other duties will be performed as necessary.

- Prepare or supervise preparation of plans such as grading, planting, drainage, structural detail, construction detail and architectural detail.
- Prepare permit sets, tree recompense plans and other documents per municipal codes.
- Develop conceptual designs for clients and work with team to refine through a rigorous design process.
- Deliver effective presentations to clients and potential clients.
- Plan and oversee construction of landscape designs by collaborating with landscape installation managers, employees and subcontractors.
- Provide leadership, guidance and/or training in the context of working with in a design team.

Job Requirements

- Licensed landscape architect with Bachelor's degree or Master's degree in Landscape Architecture.
- 3-5 years of applicable professional experience. Candidates with strong background in high-end residential design desired.
- Private Sector/Residential experience required.
- Proficiency in AutoCAD as well as drafting by hand with a good understanding of creating presentation, permit and construction documents required.
- Proficiency in Adobe Creative Suites, Sketch Up or other 3D visualization programs a plus.
- Knowledge of permitting in the City of Atlanta and surrounding municipalities is desirable.
- Strong rendering skills are desirable.
- Excellent written, verbal and presentation skills required.
- Strong knowledge of Southeastern U.S. plant material required.
- Strong knowledge of construction method and detail required.
- Proficient understanding of landscape architectural design process; hardscape designing and detailing required.
- Ability to collaborate with team of designers and work on multiple projects successfully at one time.
- Travel required.

Salary and Benefits

Alex Smith Garden Design, Ltd. is offering top pay based on experience and has an excellent benefits package including medical, dental, vision coverage and 401(k) plan.

How to Apply

Send cover letter, resume and portfolio to leeanne@alexsmithgardendesign.com

Applicants who do not submit work samples will not be considered.