PARKS PLANNING AND DEVELOPMENT MANAGER

Madison, WI

$80,752 - $97,214 annually

The City of Madison Parks Division is seeking a talented professional leader to oversee the planning and development of City parks and open spaces. This work incorporates comprehensive responsibility for parks planning, resource development/management, and design and construction programs and services for the Parks Division. The successful candidate will have a keen sense of judgment in directing the development, prioritization, and utilization of resources (within policy parameters) inherent in the planning, design and development of parks facilities and open spaces.

Working under the general direction of the Assistant Parks Superintendent, the Parks Planning and Development Manager plays a key role on the management team of the Parks Division and is responsible for annually overseeing the development of the Parks Capital Budget, Capital Improvement Program, and Section Operating Budget. This position also leads and coordinates strategic planning efforts including development of the Park and Open Space Plan, and contributes to other required planning documents including Neighborhood Plans.

The Parks Planning and Development Manager provides oversight and coordinates review of residential development projects in the city for appropriate Park Impact Fee assessment and parkland dedication. The Parks Planning and Development Manager directs the development of design documents, including plans and contract specifications for Public Works Contracts, ensuring compliance with Federal, State and local requirements.

MINIMUM QUALIFICATIONS:

- Four (4) years of responsible, advanced level professional landscape architecture, engineering, or project management experience, including at least two (2) years of supervisory experience involving both personnel and program activities.
- Graduation from an accredited college with a degree in landscape architecture, civil engineering, project management or a related field.
- At least one (1) year of experience in park planning, design, or construction preferred.

ONLY ONLINE APPLICATIONS WILL BE CONSIDERED.

**APPLICATIONS RECEIVED WITHOUT ATTACHED ESSAY RESPONSES WILL BE ELIMINATED FROM CONSIDERATION**

FOR THE FULL JOB POSTING, SUPPLEMENTAL QUESTIONS (To view the questions, click on the supplemental question tab OR view the bottom section of the job bulletin) AND TO APPLY, PLEASE VISIT THE CITY OF MADISON JOBS WEBSITE