



Senior Associate Position (6-12 years+ experience)

Outdoor Design Group - Arvada, CO

Our growing business has an immediate opening for a Senior Associate in our Arvada office.

Outdoor Design Group, Inc. is a full service landscape architecture, planning and consulting firm. Since 2004, our dedicated professionals have helped hundreds of clients create exciting and original projects over a broad range of categories. We have a proven track record of providing value and achieving results for our clients.

Position Overview

As a Senior Associate at Outdoor Design Group you will be responsible for developing creative design solutions, and for the issuance of content and deliverables. The position requires daily coordination with other staff, outside consultants and clients. You should have a positive attitude, be able to work independently as well as collaboratively, and have the ability to manage multiple responsibilities on a daily basis.

Responsibilities and Duties

- Develop and create new design concepts, create concept graphics and present concepts to clients.
- Manage multiple projects including design, submittals, construction documents, and coordination with other design consultants and clients.
- Meet client schedules, develop and meet established project deadlines.
- Responsible for guiding projects through the entitlement process and submittals.
- Develop and perform quality control review of deliverables and construction plans.
- Occasionally visit job sites and perform inspections and construction administration duties.
- Mentor and direct the work of other staff.

Required Qualifications and Skills

- 6-12+ years of experience practicing landscape architecture
- Licensed Landscape Architect or an LA Degree from an Accredited Program
- Excellent writing and communication skills
- Ability to develop design concepts through hand drawings and graphics software
- Experience creating and managing plan submittals, and preparing construction documents
- Ability to quickly shift between multiple tasks and to effectively handle adversity
- Proficiency in AutoCAD, Photoshop, Microsoft Office, and Powerpoint

Other Applicable Skills

- Land F/X or Irrigation F/X software experience
- Sketchup or other 3D Modeling Skills
- Irrigation system design experience and understanding of irrigation systems
- Wordpress and web design experience / writing or content creation experience

Location

Our office is conveniently located in historic Olde Town Arvada, adjacent to the new Gold Line light rail station. Olde Town Arvada is located 7 miles northwest of the Colorado State Capitol in Denver.

To Apply: Please email your resume and portfolio samples in PDF format (total size of PDF's not to exceed 15 mb) to info@odgdesign.com. No phone calls. Please respond by February 16, 2018.

Outdoor Design Group is an Equal Employment Opportunity employer and considers all qualified applicants regardless of their race, color, religion, sex, sexual orientation, gender identity, national origin, or disabled status.

