



Job Description

TITLE: Designer
STUDIO: Various
REPORTS TO: Principal
LOCATION: Fort Lauderdale

JOB PURPOSE/OBJECTIVE:

To work with and assist a studio in the production of a variety planning, landscape architecture and urban design project responsibilities and assignments.

JOB RESPONSIBILITIES:

As a Designer, the job responsibilities include but are not limited to the following:

- Collaborate with a design team in the preparation and production of plans, design drawings, renderings and construction documents as directed by the project manager in various stages of design to include:
 - Vision Planning
 - Master Planning
 - Site Design
 - Conceptual Design
 - Schematic Design
 - Design Development
 - Construction Documentation
 - Construction Observation
- Gather data and assist in project analysis
- Determine data collection methods and conduct site analysis and research
- Perform limited technical studies and investigations for a variety of conditions present at project sites
- Attend nursery and site construction observation visits in support of senior design team members
- Aid in the preparation for planning/design workshops
- Aid with developing reports and project presentations for clients and consultants
- Aid in development of project correspondence and meeting minutes
- Develop a list of contacts for business development efforts
- Proactively assist the studio with its needs and responsibilities
- Participate in and contribute to corporate responsibilities within the organization as called upon by the Board of Directors, President or Principals of the organization
- Participate in the local chapter of the American Society of Landscape Architects and other similar professional or civic organizations
- Perform other duties as requested related to projects, business development or office efforts

QUALIFICATIONS:

REQUIRED:

- Bachelor's or Master's Degree in Landscape Architecture or a relevant design field
- 0-3 years experience in Landscape Architecture or a relevant field.
- Strong design skills
- Strong hand graphic skills
- Proficient in AutoCAD and Adobe Photoshop, Illustrator and InDesign
- Working knowledge of Microsoft Office Suite
- Fluent in English; speaking, reading and writing

DESIRED:

- Internship experience in landscape architecture or a relevant field
- Licensed Landscape Architect (active status)
- Bilingual
- Experience with SketchUp and other 3D software

KEY SKILLS AND ATTRIBUTES:

- A positive attitude, strong sense of accountability and good judgement
- An analytical mind with excellent problem-solving ability and critical thinking skills
- Ability to design with creativity and innovation
- Ability to think progressively and to clearly communicate thoughts and ideas
- A strong interest in learning, growth and continuing education
- Capacity to work well within a team of other professionals while demonstrating leadership skills
- Ability to set goals and achieve them
- Ability to act as an independent thinker, to self-start and work independently
- Strong organizational and planning skills, including the ability to multitask
- Willingness to engage in different facets of the business
- Ability to travel, as needed

HOW TO APPLY:

TO APPLY, PLEASE SUBMIT THE FOLLOWING INFORMATION in a pdf format to the link below:

<https://edsaplan.slideroom.com/#/Login>

Cover letter, resume and transcript (transcript does not need to be official) as the first pages of your portfolio. Portfolio work samples must include: a. Projects that range from conceptual drawings to detailed design at a variety of scales, including master plans to details

b. Conceptual hand sketches, samples of hand lettering and art work

c. Computer graphics utilizing the latest software applications

Two (2) reference letters from professors or previous employers. For each work sample, please provide a brief project description, and identify your role if it was a team project.

Work samples in addition to those listed above are welcome.

HUMAN RESOURCES USE ONLY

FSLA STATUS: Exempt
JOB CATEGORY: Professional
DATE: November 28, 2017