

TITLE: Landscape Architecture Job Captain/ Project Manager I

EXPERIENCE REQUIRED: Desired experience is a minimum 2 years with a landscape architecture firm, and proficient in the latest version of AutoCAD, SketchUp, Revit, Microsoft Office Suite, and Microsoft Project.

EDUCATION:

A Bachelor of Science Degree in Landscape Architecture from an accredited College or University is required. Advanced degrees in the same area of study or that of Architecture, Engineering, Planning, or related fields are also desirable.

POSITION DESCRIPTION:

The primary role of the Job Captain/Project Manager is to assist the PM II & PM III in the preparation of graphics, meeting preparation, client needs and landscape construction documents/packages and a supportive team member. The Job Captain will be responsible to the Project manager. The responsibilities include management of projects as well as direct supervision of the drafting personnel. The Job Captain will also be responsible for drafting and other assistance as required to complete all assigned projects.

QUALIFICATIONS:

We are looking for team players with strong leadership and management experience who are familiar with the needs of public agencies and educational institutions. The ideal candidate will have solid design, hand graphics and rendering skills coupled with a working knowledge of AutoCAD. Strong communication skills, both written and verbal, along with the ability to multi-task are required. In addition, employee must have a working knowledge of the use of Northern California plant materials, irrigation, grading, drainage, materials and construction. A California Landscape Architecture license is strongly desired. Candidates working towards licensure are also encouraged to apply.

BENEFITS:

A comprehensive benefit package is offered including vacation/sick/well time (PTO), paid holidays, professional development and training, 401(k), profit sharing, and medical, dental, vision, life, and flex and health savings plans. The starting annual salary is dependent upon experience.

CONTACT INFORMATION:

Email or Mail Resumes to address shown below (Feel free to include a Cover Letter and Portfolio Material or Project Examples). Please visit our website <http://www.verdedesigninc.com/about/careers.html>

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