



## Urban Designer

**Salary: \$48,211-\$61,986/Year D.O.Q.**

**Closes: 10/13/2017**

*The City of Fayetteville's mission is to provide service that makes Fayetteville a better Place for all. Dedicated and talented employees are essential to achieving this mission. If you are committed to providing excellent customer service and able to work in a team environment, the City of Fayetteville is the employer for you! The City offers employees market-competitive wages and a comprehensive benefits package.*

The City of Fayetteville is seeking for an Urban Designer to be involved in all facets of the City of Fayetteville's planning program, from preparing illustrations to describe zoning code requirements, to assist with the comprehensive plan update, to facilitate design charrettes for neighborhoods and businesses along major road corridors, to meet with the public and the development community on design matters. It is our belief that good urban design practices must permeate our work products and development regulations in order to improve the quality of life in our growing community and to promote lasting, quality development.

### **Key Responsibilities:**

1. Collaborate with management on planning and zoning tasks, functions and activities, serving as a lead on assigned programs, communications, services and use of resources for the division.
2. Collaborate with management to develop and implement division goals, objectives, policies, and priorities for assigned service area; recommend appropriate service and staffing levels, monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; and allocate resources accordingly.
3. Ensure programs, processes and activities are in compliance with all city, state and federal laws and regulations applicable to land use planning and development, zoning, economic development and environmental principles and practices.
4. Within programmatic areas of responsibility and through staff, play a lead role in implementing and coordinating the division's work plan: lead projects, review and evaluate work methods and procedures, meet with staff to provide guidance as well as identify and resolve problems.
5. Provide responsible staff support for Division efforts related to annexations, long-range planning, census surveys and/or other applicable initiatives.
6. Prepare a variety of maps, graphs and/or other applicable items utilizing GIS for the division and other City departments.
7. Participate in the development and administration of the division budget.
8. Serve as a lead in the maintenance of division manuals, records and files.
9. Present recommendations and serve as a resource to the Planning Commission, Board of Adjustment, Appearance Commission, Historic Resources Commission, Zoning Commission, and City Council as assigned.
10. Facilitate various internal and public meetings and hearings related to the programs and activities of the division and various commissions.
11. Coordinate the development of comprehensive, master, transportation and specific area development plans in consultation with other City divisions and departments, as well as developers, contractors, consultants, public officials and the general public.
12. Represent the division to other City departments, elected officials and outside agencies; coordinate activities with other departments and outside agencies and organizations.
13. Attend and participate in professional meetings (NCAPA, APA, NC Zoning Officials etc.) to stay abreast of industry best practices as well as new planning and community development trends and innovations.
14. Respond to media inquiries, City Administration and City Council concerns and issues and community needs.
15. Respond to and resolve difficult and sensitive citizen inquiries and complaints with tact and professionalism.
16. Serve as a resource to management, City Administration and applicable boards and commissions.

### **Minimum Qualifications:**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

### **Experience:**

Three years of increasingly responsible experience in urban planning, landscape architecture, public policy or a related field.

### **Training:**

Equivalent to a Master's degree from an accredited college or university with major course work in planning, urban design, public administration, business management or a related field.

### **Licensing & Certification:**

Preferred: AICP, ASLA, AIA, CZO, or similar; or an additional 2 years of responsible, directly related experience.

**Benefits Include**

- Health & Dental Insurance
- Paid Vacation, Sick Leave and Holidays
- Retirement
- Death Benefit
- Supplemental Benefits

**To apply or for more information, please visit the City's Employment Opportunities website:**

**<https://www.governmentjobs.com/careers/fayetteville>**

The City of Fayetteville is an Equal Opportunity Employer and values diversity at all levels of its workforce.  
The City of Fayetteville reserves the right to close this job posting at any time without notice.