



michael a. gilkey, inc.  
landscape architects & contractors  
LA#6666774

POSITION: Landscape Design Project Manager  
LOCATION: Sarasota, Florida

Michael A. Gilkey, Inc. is a full-service design-build studio specializing in high-end residential landscape architecture on Florida's beautiful Gulf coast. Our award-winning company manages design, installation, and maintenance for our area's most discerning clientele.

We are seeking an experienced designer to assist our landscape architects with project management. Our ideal candidate is organized, creative, and has experience in a fast-paced studio. He or she will be able to multi-task to serve the personalized needs of our clients. Our new teammate will be able to take a conceptual sketch from one of our landscape architects, and develop it through to the final landscape plan. His or her responsibilities will include production of design development drawings (by hand and computer aided design/CAD), research and sourcing of materials, collaboration with landscape architects and our landscape construction team, prompt and professional communication with clients and subcontractors, and striving to exceed expectations in all areas.

Requirements include a Bachelor's degree from an accredited landscape architecture program, experience in a landscape architecture and/or design-build studio, and proficiency in the software we use, including AutoCAD, Microsoft Office, Adobe Creative Suite and SketchUp. Horticultural knowledge preferred. A landscape architecture license is not required for this position, but a desire to relocate, live and thrive in the growing Sarasota community is a must.

Salary, paid vacation and sick days, health insurance and other benefits are extremely competitive and will be negotiated commensurate with education and experience level.

Candidates should email current resume and portfolio to [laura@magilkey.com](mailto:laura@magilkey.com).  
Thank you!