



**POSITION:** Park Planner      **REPORTS TO:** Assistant Director of Parks and Recreation  
**SALARY:** \$52,416 - \$65,520 DOQ      **STATUS:** Regular/Full-Time Exempt

**POSITION PURPOSE:**

The Park Planner supports and leads planning, design, and management of capital improvement projects for the parks, recreation, and zoo divisions. The incumbent is responsible for community engagement; preparation of conceptual plans, construction documents, master plans, reports, and cost estimates; and works with other staff, as required, in project development, planning, and implementation.

**EDUCATION/TRAINING/EXPERIENCE:**

Bachelor or Master's degree in Landscape Architecture from an accredited university and minimum three years experience in landscape architecture; or an equivalent degree with minimum three years of experience in Park Planning. A Kansas Landscape Architect license or the ability to become licensed within 1-year of employment is preferred.

**REQUIRED KNOWLEDGE:**

- Proficient knowledge of the principles, objectives, and practice of landscape architecture as related to park planning and park, trail, and open space development.
- Basic knowledge of storm water management, lighting, irrigation, grading, and landscape construction.
- Ability to prepare site plans, grading plans, irrigation plans, planting plans, perspective sketches, visualizations, and other related graphics.
- Ability to administer capital improvement projects through estimate preparation, plan development, bidding process, construction administration, and inspection.
- Must be able to communicate effectively with staff, consultants, contractors, and the public.
- Proficiency in AutoCAD, GIS, Adobe Creative Suite, and 3d modeling applications as applied to landscape construction and planning.

**ABOUT MANHATTAN:**

Manhattan is a great place to live, work, and play. Known as the Little Apple, the community of 56,000 is nestled in the heart of the scenic Flint Hills of Kansas. The city is home to Kansas State University, historic Downtown and Aggieville shopping districts, the AZA-accredited Sunset Zoo, and the Flint Hills Discovery Center, a LEED Gold facility dedicated to education about the tallgrass prairie and the Flint Hills ecoregion. Residents and visitors can enjoy 28 parks and 42+ miles of trails. Manhattan was recently named one of the Top Thirty Best Small Communities for Business and Careers for the sixth year running by Forbes.com, and Best College Town in America by Livability.com.

**TO APPLY:**

To apply, please complete the [online application](#) and upload the following documents: 1) letter of interest, 2) completed questionnaire, 3) resume with references, and 4) portfolio samples. Maximum file size per upload is 3MB. Only qualified candidates should apply.