



**Position:** Construction Administration (6mo - 1 Year Contract Position)

**Open to:** Landscape architects or Architects

**Beginning:** September 2017

**Office Location:** Downtown Los Angeles, CA

**Project Location:** North Shore, Eastern Coachella Valley, CA

**Organization:** Kounkuey Design Initiative (KDI)

**Closing date:** When Filled

**Position Summary:**

KDI is an award-winning non-profit design and community development organization currently seeking an architect or landscape architect with **construction administration experience for a contract position** to oversee the construction of a 5 acre park in the Coachella Valley beginning in September of 2017.

This is a fantastic opportunity for the applicant to collaborate with the project design team led by KDI. The owner of the land is Desert Recreation District, the rec and parks agency in the Coachella Valley. Dudek construction management will serve as the owner's rep. Granite construction and Marina Landscaping have been awarded the contract. The applicant will serve as the main point of contact between the design consultants and the construction management project manager. The applicant's main responsibility will be overseeing the landscape architecture scope of built work, and ensuring the highest quality of construction and conformance to the contract documents.

**Job Responsibilities:**

- Attend weekly OAC site meetings in North Shore and/or conference calls.
- Manage projects using a variety of project management tools including spreadsheets, timelines, work plans, databases, and budgets.
- Schedule meetings, create agendas, take notes of meeting with contractors.
- Respond to RFI's, Submittals.
- Develop sketches.
- Knowledge of paving and planting details.
- Tree tagging.
- Review shop drawings.
- Review and check for compliance with contract documents including drawings and specifications.

**Qualifications:**

- 3+ years of direct construction administration experience in the United States
- BLA, MLA, BArch or March (with landscape architectural experience)
- AutoCAD, MS Office, Adobe Creative Suite.

- Weekly travel to the Coachella Valley.
- Experience working with California public agencies, a plus
- Bilingual (Spanish-English), a plus

**About KDI:** **KOUNKUEY DESIGN INITIATIVE** (KDI) is an award-winning non-profit design and community development organization that partners with underserved communities in the US, Africa, and Latin America to physically transform communities and in the process, improve environmental, economic, and social quality of life.

**The project: *Nuestro Lugar, North Shore, CA***

The candidate's initial responsibility will be overseeing the construction of a 5 acre park in the rural desert community of North Shore, an unincorporated community in Riverside County's Eastern Coachella Valley (ECV), about 2.5 hours east of Los Angeles. Perched on the edge of the Salton Sea, North Shore was once a storied tourist destination for Angelenos but is now a near barren stretch of land. The community is 90% Latino and most are seasonal workers that support the lucrative Coachella agricultural and tourist economies. Yet these residents face poor access to schools, healthcare, and employment (the unemployment rate is currently 23.9% in North Shore) and endure dangerous exposure to pesticides and air pollution, water contamination, and inadequate housing. Building public spaces that directly address these core concerns can greatly increase the quality of life in North Shore and other Eastern Coachella Valley communities.

Designed through a continuous participatory process, all park components were selected by residents. Park features include a shaded pavilion, a restroom/bike shop building, soccer field, skate plaza, sport court, playground, walking path, and native plantings. The project goals are to maximize resident desire, create a harmonious design between the natural desert landscape and the designed park elements, and to showcase innovative ways to design for water management, habitat enhancement, and climate control in the unique Salton Sea ecosystem.

**Application Procedure:**

Interested parties should submit (1) a cover letter that includes relevant experience, achievements, salary history, and 3-5 professional references; (2) resume; (3) portfolio that includes at least 2 completed projects. Please clearly state the size, budget and location of project, your role and the aspects where you had a significant role in project progress. Documentation should include design drawings, construction photos, and completed work with a focus on details (PDF preferred):

Please send electronic copies ONLY:

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**All qualified applicants will receive consideration for employment without regard to their race, religion, ancestry, national origin, sex, sexual orientation, age, disability, marital status or medical condition.**