



When it comes to good marketing you need to get in before it's too late. Studio Outside is requesting resumes and portfolios for our future **Marketing/Graphic Assistant**.

Our Applicants were most likely born ready to be creative, detail-oriented, organized, deadline-focused problem solvers... all the while comfortable with multi-tasking. We work in a collective fast-paced, creative and environment.

Your Job Duties would be to support and inspire the firm's marketing department and its various duties including but not limited to: developing graphic designs, formatting proposals, qualifications packages, brochures, as well as preparing RFP/RFQ's. Currently we have an opportunity to create new brochure master files, and maintain and update existing catalogue masters.

Your Skills and Qualifications should include: Adobe Creative Suite, Microsoft Office, Written Communication, Organization, General Math, Data Entry, and Proofreading abilities. Any innovative ways to make your job run smoother, be more creative or push the creative boundaries are welcome.

Studio Outside is an award-winning landscape architectural practice located outside the Deep Ellum District of Dallas, Texas. We are neighbors with the Texas State Fair in near Fair Park. Our studio has more than 35 years of experience throughout the United States and Internationally.

Check out [studiooutside.us](http://studiooutside.us) to see what type of work we enjoy. Hit up our blog at [blogoutside.com](http://blogoutside.com) for more up-to-date information on what are our groups interests and ongoing activities.

We ask for a portfolio and resume materials to be sent to: [lswindell@studiooutside.us](mailto:lswindell@studiooutside.us)  
We look forward to hearing from you.