

**CITY OF COLORADO SPRINGS**  
invites applications for the position of:  
**Senior Landscape  
Architect**

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**SALARY:** \$5,641.67 - \$7,757.32 Monthly

**DEPARTMENT:** Parks, Rec & Cultural Svc

**OPENING DATE:** 07/28/17

**CLOSING DATE:** 08/20/17 11:59 PM

**FLSA:** Exempt position

**DESCRIPTION / POSITION OVERVIEW:**

**The hiring salary for this position is between \$5,641.67 and \$7,052.08 per month.**

**The City**

*Learn about the City of Colorado Springs as an employer and what our beautiful city has to offer as a place to live and work by clicking on the following links:*

<http://www.chooscoloradosprings.com/>

[https://coloradosprings.gov/sites/default/files/candidate\\_info\\_packet\\_5.30.17.pdf](https://coloradosprings.gov/sites/default/files/candidate_info_packet_5.30.17.pdf)

*This information may change annually.*

**Senior Landscape Architect**

In this position, you will coordinate the development of exterior spaces, parks, open spaces, and trail environments; lead the public planning process for the development of park master plans and management plans; and manage the planning process for long-range or current master plans. In addition, you must have a solid understanding of how to manage and facilitate community meetings and work regularly with internal and community stakeholders.

**Essential Job Functions** - the basic job duties an employee must be able to perform:

- Oversee the development of schematic design and construction details; track and coordinate project costs; conduct site visits and analyses on park and open space properties; and provide final project design drawings and specifications
- Coordinate proposed work within open spaces and trails with existing Friends Groups and other external groups; prepare and present projects to various official boards and citizen's groups; and facilitate meetings
- Work closely with the Planning Department to review land development plans; assess a variety of information necessary for design and planning
- Lead the public planning process for the development of park master plans and management plans; manage the planning process for long-range or current master plans
- Work with developers to determine how parks are dedicated to the department or how fees are collected in lieu of parkland dedication
- Oversee and manage lower level employees

**We are looking for candidates who demonstrate:**

**Knowledge of:**

- Landscape architecture and planning principles
- Landscape architecture concepts, practices, and procedures

- Trail construction
- Pertinent state and local laws, codes, and regulations

### **Ability to:**

- Provide technical and non-technical information effectively
- Think logically and strategically with a wide degree of creativity and sound judgment
- Lead volunteers on projects pertaining to trail construction
- Establish and maintain effective working relationships
- Communicate clearly and concisely, orally and in writing

### **Successful candidate will have:**

- A bachelor's degree from an accredited college or university with major coursework in landscape architecture, architecture, or a related field
- Five years of full-time landscape architecture experience, including two years in a supervisory or leadership role
- Possess, or obtain upon hire, and maintain a valid Colorado driver's license
- Registered as a Professional Landscape Architect by the Colorado State Board of Landscape Architects

**Supervision Exercised:** Work requires functioning as a lead worker performing essentially the same work as those directed, and includes overseeing work quality, training, instruction, and scheduling work.

**Fiscal Responsibility:** You will monitor budget/fiscal expenditures (typically non-discretionary expenditures) or be responsible for fiscal management of capital project(s). You may also recommend budget allocations.

**Machines, Tools, Equipment, and Work Aids:** Computer, printer, copier, telephone, drafting table, scale/ruler, standard office equipment, and trail building equipment.

**Specialized Computer Equipment and Software:** Microsoft Office, AutoCAD, Photoshop, and graphics software.

### **ADDITIONAL INFORMATION:**

**Outdoor work will be required in remote locations where trails do not exist and where hiking occurs over rough and challenging terrain, steep topography, and uneven surfaces.**

**Physical Demands:** This position requires the ability to lift up to 20 pounds occasionally, 10 pounds frequently, and walking or standing to a significant degree.

### **Environmental Conditions**

Primary Work Environment - Office/field environment

Extreme Temperature - Seasonally

Wetness and Humidity - Seasonally

Respiratory Hazards - Never

Noise and Vibrations - Never

Physical Hazards - Never

Mechanical and/or Electrical Hazards - Never

Exposure to Communicable Diseases - Never

**This job announcement is not intended to include a complete listing of all responsibilities, knowledge, skills, and abilities associated with the position.**

Please visit <https://coloradosprings.gov/jobs> and click on 'Apply for a City Career' > 'City Career Postings – Apply Now' button to complete an online application. All job applicants will need to create a new login and online application (unless you already have a NEOGOV/governmentjobs.com user ID and password).

Completing your application in full, including the entire work experience section, will assist Human Resources (HR) in the applicant screening process. Your application may not be considered if all of the information requested for each employer you list is not provided.

Our NEOGOV application system does not allow you to edit your application after it has been submitted for a position. If you want to make changes, you may submit another application prior to the position's closing date and time listed in the job posting. HR will review the last application you submit for a position.

To view the City's job classifications and descriptions, go to <https://www.coloradosprings.gov/human-resources/page/job-classifications-descriptions>

To view the status of your application, go to <http://agency.governmentjobs.com/cosprings/default.cfm>.

To be notified of future career opportunities, go to <http://coloradosprings.gov/jic>

**If hired, you will be required to provide proof of your eligibility to work in the United States.**

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**Equal Opportunity Employer**

APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.coloradosprings.gov>

Position #12541  
SENIOR LANDSCAPE ARCHITECT  
FH

30 South Nevada Ave, Suite 702  
Colorado Springs, CO 80903  
719-385-5456  
719-385-5456

[CityRecruiting@springsgov.com](mailto:CityRecruiting@springsgov.com)

**Senior Landscape Architect Supplemental Questionnaire**

- \* 1. Do you have a bachelor's degree or higher from an accredited college or university with major coursework in landscape architecture, architecture, or a related?
  - Yes
  - No
- \* 2. Do you have five or more years of full-time landscape architecture experience?
  - Yes
  - No
- \* 3. Do you two or more years of experience in a supervisory or leadership role?
  - Yes
  - No
- \* 4. Do you possess, or can you obtain upon hire, a valid Colorado driver's license?
  - Yes
  - No
- \* 5. Are you registered as a Professional Landscape Architect by the Colorado State Board of Landscape Architects?
  - Yes
  - No
- \* 6. Do you have a relative who is employed in the department where you are applying to

work?

Yes

No

\* 7. Are you currently a City of Colorado Springs municipal employee?

Yes

No

\* 8. By answering "yes" to this question, I understand the following: - My application may not be considered if it is not completed in full, which includes the entire work experience section. - I am to provide information for at least ten (10) years of my employment history (if applicable) under the work experience section of the application. - I am to provide all information requested even if not designated as a required field by NEOGOV's recruiting software. (This software could not be modified by Human Resources to require the completion of all fields.)

Yes, my application is completed in full.

No, my application is not completed in full.

\* Required Question