

The Historic American Landscapes Survey (HALS)
2016 ASLA HALS Subcommittee Annual Meeting
New Orleans Morial Convention Center, Room 342
6:00-7:00 PM
Saturday, October 22, 2016

Meeting Notes

1. Welcome and Introductions

Persons present

Chris Stevens, chris_stevens@nps.gov
Paul Dolinsky, paul_dolinsky@nps.gov
Tina Bishop, tina@mundusbishop.com
Amy Hoffman, amy@ktua.com
Birgit Kibelka, birgit@kibelka.com
Helen Erickson, ericksonterrandscape@gmail.com
Debbie Dietrich-Smith, debbie_smith@nps.gov
Jon Breckon, jbreckon@breckonld.com
Brad Odom, bradodom79@gmail.com
Shawn Balon, sbalon@asla.org
Alexandra Hay, ahay@asla.org

2. ASLA Update (Alexandra Hay)

- a. LAM provided two full page ads for the 2016 HALS Challenge – April and May issues; each included a different black and white photograph of a documented site
- b. HALS at the ASLA EXPO – ASLA has reworked the ASLA Central space for this year with a separate area called “PPN Live” for anything Professional Practice Network-related, including HALS, which had a booth as in past years. The binder of this year’s winning HALS Challenge entries was available at the HALS booth.
- c. ASLA HALS Map of HALS Documentation across the nation, updated quarterly:
<https://www.asla.org/ContentDetail.aspx?id=37489>
- d. Online Learning webinar (or webinar series) or series of short videos highlighting HALS proposed
 - i. A panel of presenters for a webinar could include a NPS architecture historian, among others, and could be tied to the 2017 HALS Challenge

3. HALS Coordinator Annual Report (Chris Stevens)

- a. Accolades: 20 Annual Reports were received this year, two more than last year
- b. Only 7 Vacant Chapter HALS Liaison positions: Arkansas, Louisiana, Nebraska (Great Plains), New Hampshire, North Carolina, Ohio, and Kansas (Prairie Gateway)
 - i. Debbie Dietrich-Smith proposed as possible HALS Liaison for Louisiana and Bill Lutrick proposed for North Carolina.
 - ii. The level of activity for each Chapter Liaison varies; it is better to have a Liaison in place than not, even if they are unable to spend much time on HALS documentation

- iii. Four chapter liaison positions have recently been filled: Connecticut – Brian Westermeyer; Illinois – Eleanor Brandt; New York Upstate – Zak Steele; and Wisconsin – Tom Kindschi. Thank you and welcome to these new HALS liaisons!!!
 - c. There are only 3 states without any HALS documentation: Montana, North Dakota, and New Hampshire (ID, RI, and WA recently completed documentation!).
 - d. Summary of Chapter Activity/Chapter Reports (**full report follow these notes**).
 - i. Did you meet on HALS business with your Chapter Executive Committee? – 75% responded yes
 - ii. Is your HALS program included in your Chapter Executive Committee? – 78% responded yes (this is not required; however, we recommend that chapters include the HALS Liaison on the Executive Committee as an unofficial, additional member)
 - iii. Does your Chapter Executive Committee support your HALS program? – 95% responded yes; excellent example is the Northern California Chapter’s support of HALS through the HALS Heroes Initiative’s grants (see [The Field](#) for more information)
 - iv. Do other ASLA members in your chapter participate in your HALS program? – 65% responded yes; one effective method to get other members involved is to work with students and professors
 - v. Education sessions on HALS and historic landscapes at chapter annual meetings and other events: an upcoming Rhode Island conference will include historic preservation and related disciplines; presentations were made to garden clubs, AIA chapters, universities, state archives, at the Century of Parks Symposium (David Driapsa), as part of the Arizona Heritage Conservation Courses (Helen Erickson – landscape architects talk to students about historic landscapes in related classes, like analysis, and get more students interested in heritage); the Northern California Chapter’s HALS group was given an award from the State of California
 - vi. Did your chapter HALS program participate in HALS documentation this year? Documentation completed this year included: Laguna City – worked with the city to secure copyright releases for artwork
 - vii. Mallard Island, Rainy Lake Symposium, Minnesota – Debbie Dietrich-Smith provided an update: took place on 1.5-acre island with multiple buildings designed by Ernest Oberholtzer; intent of the 6-day symposium was to document the island (laser scanning, large format photography, etc.) and amend existing information; assisting the Mallard Island Foundation by providing them with feedback on siting and history; symposium was an opportunity to soak in the place, eye-opening for participants, including: Arne Alanen, Lynn Bjorkman, David Driapsa, Melissa Ekman, Jean Garbarini, Mark Granlund, Heidi Hohmann, Dana Lockett, Bill Lutrick, Debbie Smith, Diane Tessari, and Christine Thakkar; plan to continue the work next year
 - viii. How ASLA can better support your chapter HALS program – Funding, like the [HALS Heroes Initiative’s grants](#); outline a teaching session; greater visibility online; more articles on HALS; larger online presence
4. NPS HALS Update (Chris Stevens and Paul Dolinsky)

- a. Tally of donated HALS Documentation for the past year
 - i. 721 sites documented since HALS was created in 2000 (with 50,000 sites documented across HABS, HAER, and HALS)
 - ii. 25 donated or mitigation HALS records were transmitted in 2016 (this tally does not include HALS Challenge entries): 4 sites from the Southeast Region; 10 Pacific-West Region; 4 Northeast Region; 7 from Midwest /Intermountain Region
- b. 2016 Holland Prize Competition Results Announced -
www.nps.gov/hdp/competitions/holland_winners.htm
www.loc.gov/today/pr/2016/16-190.html
www.facebook.com/HeritageDocumentationPrograms/posts/1224514900945791
 One-sheet drawing competition (secret to success is not to overload the sheet), like the one-sheet Beaux-Arts drawings
 - i. 2 HALS entries received this year. Honorable Mention: \$500 Cash Prize and a Certificate of Recognition went to Cate Bainton for her Mission San Juan Bautista, Plaza drawing (HALS CA-84-A). Cate is a member of the HALS Northern California Chapter, has prepared many HALS short form histories for the HALS collection over the years, and has won honorable mention in 2 previous Holland Prize Competitions! Congratulations Cate!
- c. Current HALS Office Projects
 - i. Continued World War I cemeteries documentation: Completed field documentation of Aisne-Marne American Cemetery and Memorial in spring 2016. Now wrapping up documentation for Meuse-Argonne American Cemetery and Memorial with 80 drawings sheets, large-format photographs, substantial historical reports; National Historic Landmark nominations for all 8 WWI American Cemeteries and 11 monuments to be completed in time for the Centennial of the Armistice in 2018.
- d. In celebration of the 50th anniversary of the National Historic Preservation Act (NHPA) in 2016, the Heritage Documentation Programs reflect upon over eighty years of documentation while also honoring the cultural legacy of each state in the nation. Documentation from a different state has been debuted each week of the year. Explore the map at:
<https://www.nps.gov/hdp/exhibits/nhpa50/index.htm>
- e. NPS HABS/HAER/HALS has hired a staff large-format photographer, Jarob Ortiz. It is a pleasure to announce that after a three-year vacancy, a new photographer has been hired to fill the shoes of Jack Boucher, Jet Lowe and James Rosenthal, HABS, HAER and HALS photographers. There were over 4,000 applicants for the position and Jarob Ortiz was selected. He is a professionally trained photographer from Milwaukee, trained at the Milwaukee Area Technical College and has significant experience in fine quality architectural, landscape architectural and engineering large-format photography.
- f. Update on the Secretary of the Interior's HP Professional Qualification Standards: We are close to finishing a restructuring of the 2014 draft of the Standards and Guidelines that was broadly shared and reviewed. We are ensuring that each discipline can stand on its own, since most users of the Standards and Guidelines will not read the entire document. They will go straight to the discipline that they care about. For each discipline, through the Standards and Guidelines for that discipline, the reader can learn all that she/he needs to know plus where to go in the introductory material to get general information on discipline and historic preservation-related proficiencies.

The entire document was checked for appropriately consistent use of terminology. NPS developed the Standards for each discipline by working with the professional society(ies) for that discipline. Sometimes the experts for the various disciplines use different words for the same concept. A good example: the use of “graduate” degree vs. “Masters” degree. Sometimes this led to understanding and explaining the difference between a regular Masters degree and a professional degree which has extra requirements needed for a State license. Sometimes a “Masters” degree was mentioned because there aren’t many PhD programs yet. Given that these Standards are rarely updated, using “graduate” degree allows for growth in the discipline.

Also, we added the rationale for the guidelines. For example, in determining what counts as “a closely related field,” individuals need to document the successful completion within an accredited institution of coursework that is substantially equivalent to the required coursework in the discipline for which the individual is trying to qualify.

We clarified that the Standards and Guidelines are advisory, not regulatory. We added a section in the guidelines on applying the Standards that lists the statutory and regulatory listings that the National Historic Preservation Act and 36 CFR 61 provides for State staff, State Review Boards, Certified Local Government (CLG) commissions, and THPO programs.

We have clarified that we have designed the Standards and Guidelines for neither the preeminent expert/specialist in the discipline nor an entry level/technical worker in the field. Rather we have designed the Standards for individuals who can make independent, objective, and credible decisions/recommendations regarding the identification, evaluation, documentation, treatment etc. of historic/prehistoric properties.

The Standards have a sequence of academic credential, proper experiences, and appropriate products and achievements. OPM classification standards often allow experience to substitute for academic credentials. When you think about it, academic credentials are really a shorthand device. That is, in an accredited academic setting, a qualified individual has determined that the student has successfully obtained the knowledge, skills, and abilities to move forward for a career in that discipline. This is the kind of language that OPM understands. To the best of my knowledge, however, we have always used the shorthand approach and the professional societies have not reached a consensus on exactly what knowledge, skills, and abilities we expect an academic degree to provide. Once the professional societies and others determine that, perhaps we can convince OPM that the knowledge, skills, and abilities that we are seeking can be obtained only in an academic setting and/or cannot be easily documented in any other way. It would be helpful if ASLA started to think about this issue.

Finally, we need to do some additional polishing/proofing of the document and conduct review by our in-house experts before we are ready to proceed to publication in the Federal Register for review and comment. This should not take long.

- i. Changes made to enhance clarity:
 - 1. Each discipline stands alone, rather than as a massive overview
 - 2. Consistent terminology used (like ‘graduate degree’)
 - 3. Discussion of traditional authority
 - ii. Next step: publish in the Federal Register for public review and comment
 - iii. Both education and practice can count toward qualifications
 - g. NPS Policy Update for HABS/HAER/HALS Mitigation Documentation
 - i. In 1997, the NPS and the ACHP issued a policy memorandum that announced that HABS/HAER/[HALS] mitigation documentation would only be required for NHLs (properties eligible for the National Register at the national level of significance). This year the NPS has issued another memorandum that overturns this earlier memorandum and requires mitigation documentation for all sites significant at national, state, and/or local levels. Mitigation will now apply to more impacted sites and will result in increased HALS documentation. **(2016 memorandum follows these notes)**.
 - h. Meeting between ASLA and NPS in September
 - i. Nancy Somerville, Executive Vice President of ASLA, and Roxanne Blackwell, Director of Federal Government Affairs, met with Stephanie Toothman, Associate Director of Cultural Stewardship and Partnership of the National Park Service (NPS) to discuss future funding and staffing of the Historic American Landscapes Survey (HALS). HALS is a partnership among ASLA, NPS and Library of Congress. It was agreed to continue the discussion shortly in the new year.
 - ii. Focus was on funding for HALS; key individuals left out of the meeting.
5. Open Discussion
6. HALS Challenge (Chris Stevens)
- a. 2016 HALS Challenge: [Documenting National Register Listed Landscapes](#)
Announcement of 1st, 2nd, and 3rd place prizes, a brief description of each project, and presentation of certificates.
(press release announcing the winning entries / all 43 entries follow these notes).
 - i. Students well represented among entries
 - ii. Brook Road Plaza, HALS VA-70, is a good example of a concise report
 - iii. Working on a new HALS Short Form Template – significance and descriptions should be tighter; no more than 10 graphics, existing condition photos only to avoid copyright issues **(revised short form template follows these notes)**.
 - b. Announcement of 2017 HALS Challenge: [Documenting City or Town Park\(s\)](#)
(2017 HALS Challenge Brochure follows these notes).

- i. For the 8th annual HALS Challenge, we invite you to document a historic city or town park. In 2016, the National Park Service celebrated its centennial with the FIND YOUR PARK movement to spread the word about the amazing national parks and the inspirational stories they tell about our diverse cultural heritage. Find Your Park is about more than just national parks! It's also about local parks and the many ways that the American public can connect with history and culture and make new discoveries. With more than 80% of Americans living in urban areas, urban parks are becoming more important than ever.

7. Closing Comments (Chris Stevens)

Next HALS Subcommittee Teleconference Meeting:
Tuesday, January 17, 2017, 12:00 noon (EST)

8. Adjourn

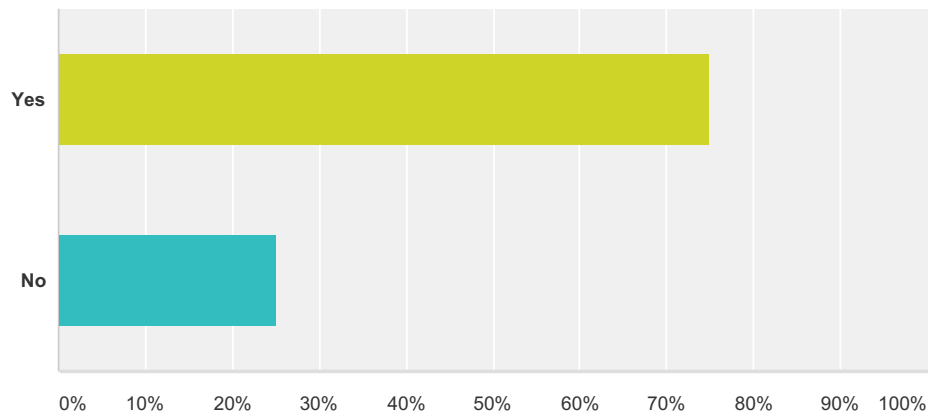
Q1 Your ASLA chapter (and state, if your chapter includes multiple states):

Answered: 20 Skipped: 0

#	Responses	Date
1	Colorado/Wyoming	10/11/2016 6:25 PM
2	PA/DE	10/3/2016 9:33 AM
3	Rhode Island	9/29/2016 10:18 PM
4	Georgia	9/27/2016 9:20 AM
5	VTASLA	9/25/2016 9:19 PM
6	Southern California	9/20/2016 7:47 PM
7	Alabama	9/19/2016 11:03 PM
8	Mississippi Chapter	9/19/2016 5:01 PM
9	Idaho Montana	9/19/2016 3:11 PM
10	IL	9/12/2016 5:04 PM
11	ASLA Florida Chapter	8/26/2016 4:49 PM
12	San Diego	8/25/2016 5:06 PM
13	New York Upstate	8/18/2016 10:00 AM
14	Arizona	8/14/2016 6:21 PM
15	Ohio	8/14/2016 8:26 AM
16	TN	8/13/2016 12:06 PM
17	Oklahoma	8/12/2016 11:17 PM
18	Northern California	8/12/2016 9:34 PM
19	Washington	8/12/2016 5:34 PM
20	Boston	8/12/2016 10:21 AM

Q2 Did you meet on HALS business with your Chapter Executive Committee?

Answered: 20 Skipped: 0

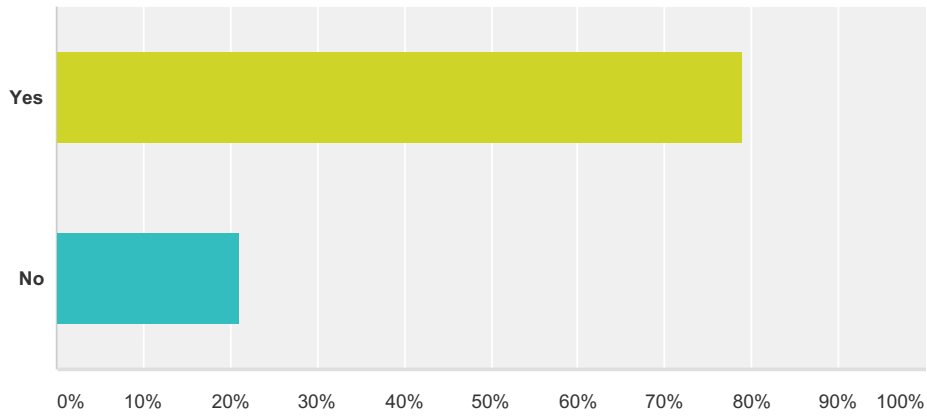


Answer Choices	Responses
Yes	75.00% 15
No	25.00% 5
Total	20

#	Any additional comments	Date
1	By phone, I have joined executive meetings.	10/11/2016 6:25 PM
2	We initiated our first HALS short form documentation this year and are working on a second. Not in the same league as Northern California - but trying!	9/29/2016 10:18 PM
3	Our HALS committee officially started in June 2016 taking on the NPS 2016 HALS Challenge.	9/25/2016 9:19 PM
4	Met informally with chapter president	9/12/2016 5:04 PM
5	Yes, the HALS Liaison meets regularly with the ASLA Florida Chapter Executive Committee advocating for recognition of historic landscapes within the landscape architecture profession.	8/26/2016 4:49 PM
6	October 20, 2015 - Presentation to Executive Committee	8/14/2016 6:21 PM
7	I hosted the board at our office and made my annual HALS report to the board.	8/12/2016 9:34 PM

Q3 Is your HALS program included in your Chapter Executive Committee?

Answered: 19 Skipped: 1

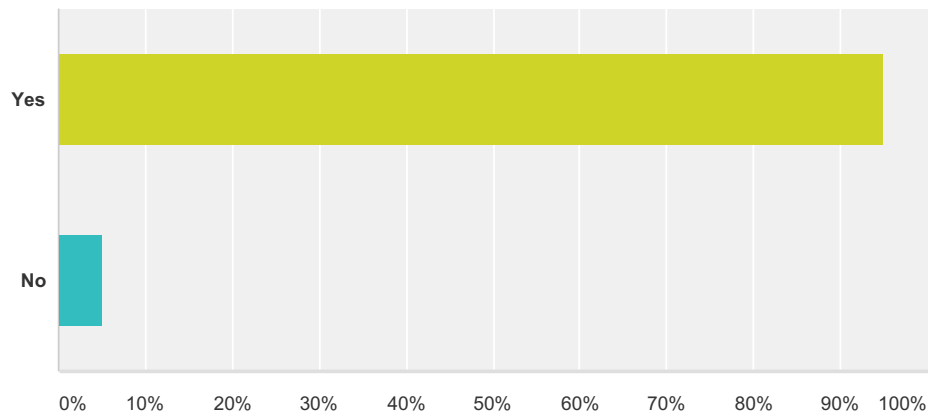


Answer Choices	Responses
Yes	78.95% 15
No	21.05% 4
Total	19

#	Any additional comments	Date
1	I give periodic updates to the executive committee.	10/11/2016 6:25 PM
2	sometimes	10/3/2016 9:33 AM
3	We provide a brief HALS report for every monthly meeting	9/29/2016 10:18 PM
4	Yes, as the Historic American Landscapes Survey Committee of the Advocacy Committee of the ASLA Florida Chapter Executive Committee.	8/26/2016 4:49 PM
5	I am considered a member of the Executive Committee but am not required to attend monthly meetings.	8/12/2016 9:34 PM

Q4 Does your Chapter Executive Committee support your HALS program?

Answered: 20 Skipped: 0

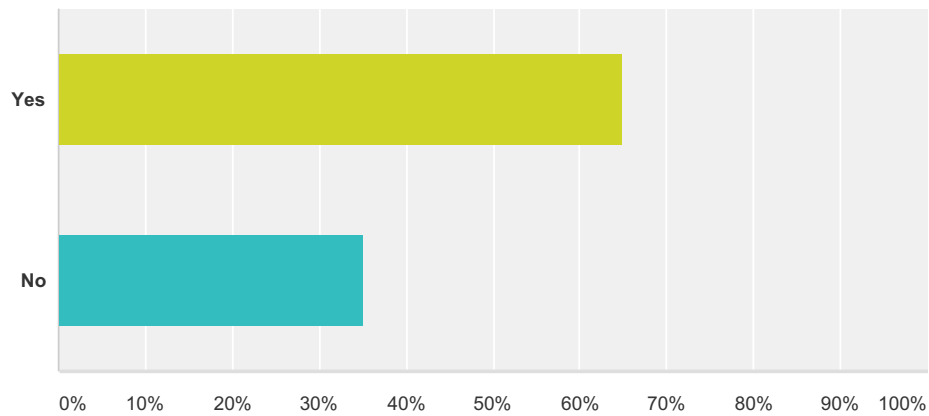


Answer Choices	Responses
Yes	95.00% 19
No	5.00% 1
Total	20

#	Any additional comments	Date
1	Supports the program in concept, but not monetarily.	10/11/2016 6:25 PM
2	Not financial support however	9/29/2016 10:18 PM
3	Yes, the ASLA Florida Chapter strongly supports the HALS program and has integrated it into the official business.	8/26/2016 4:49 PM
4	Each year, the HALS program is budgeted between \$500-700 to cover expenses related to HALS documentation.	8/14/2016 6:21 PM
5	Members contact me for advice.	8/12/2016 11:17 PM
6	They gave us 5 \$1000 stipends for our HALS Heroes initiative. They have offered another \$5000 for 2016-17	8/12/2016 9:34 PM

Q5 Do other ASLA members in your chapter participate in your HALS program?

Answered: 20 Skipped: 0

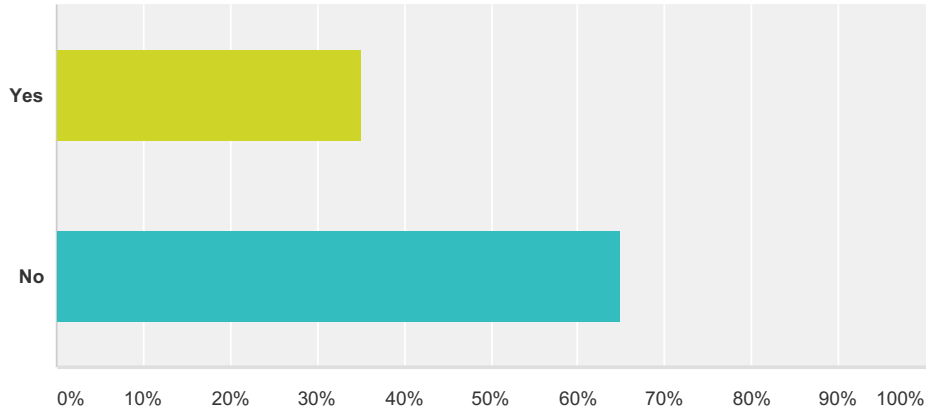


Answer Choices	Responses
Yes	65.00% 13
No	35.00% 7
Total	20

#	Any additional comments	Date
1	Occasional meetings with others interested in HALS and participation in HALS Challenge	10/11/2016 6:25 PM
2	URI professor Richard Sheridan (at large excom member) and his junior studio assisted in preparation of our HALS short form documentation.	9/29/2016 10:18 PM
3	We have 4 ASLA members on our HALS committee.	9/25/2016 9:19 PM
4	I took over the HALS chapter a year ago and focused immediately on assisting a group with a large documentation project, so I'm still working on developing a committee and getting members involved. There are two possible committee members.	9/20/2016 7:47 PM
5	Yes, ASLA Florida Chapter members participate in the chapter HALS program. A few members in chapter leadership are regular avid supporters; one other regular member is an avid supporter; and the support of other members comes and goes.	8/26/2016 4:49 PM
6	Minimal support to date, just ramping up efforts, organizing	8/18/2016 10:00 AM
7	A few but not as many as I'd like	8/12/2016 9:34 PM
8	But mostly landscape designers with background in history	8/12/2016 10:21 AM

Q6 Did your HALS program meet with your State Historic Preservation Officer this year as an advocate of historic landscapes and HALS documentation?

Answered: 20 Skipped: 0

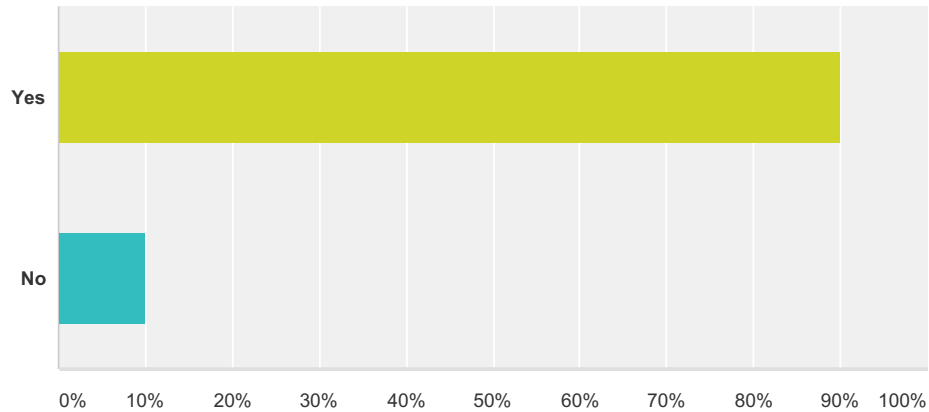


Answer Choices	Responses
Yes	35.00% 7
No	65.00% 13
Total	20

#	Any additional comments	Date
1	I have meetings 3 times a year with the SHPO for a state board obligation and we discuss HALS issues when appropriate.	10/11/2016 6:25 PM
2	We will be presenting a workshop on HALS documentation at the 2017 RI historic preservation conference.	9/29/2016 10:18 PM
3	They assisted us with one HALS Short Form nomination.	9/25/2016 9:19 PM
4	Our meeting was with the Director of Archives and History for MS.	9/19/2016 5:01 PM
5	Yes, the ASLA Florida HALS Committee Liaison met with the SHPO and State Director of Division of Historic Resources. They look us in the eyes and smile, but it will remain an empty smile until the day the Secretary of the Interior includes Historic Landscape Architecture on the list of qualified historic preservation professionals.	8/26/2016 4:49 PM
6	some of the SHPO staff are on our listserve so they know what we are up to.	8/12/2016 9:34 PM

Q7 Would it be beneficial to your HALS program if the Secretary of the Interior included Historical Landscape Architects on the federal list of qualified historic preservation professionals?

Answered: 20 Skipped: 0

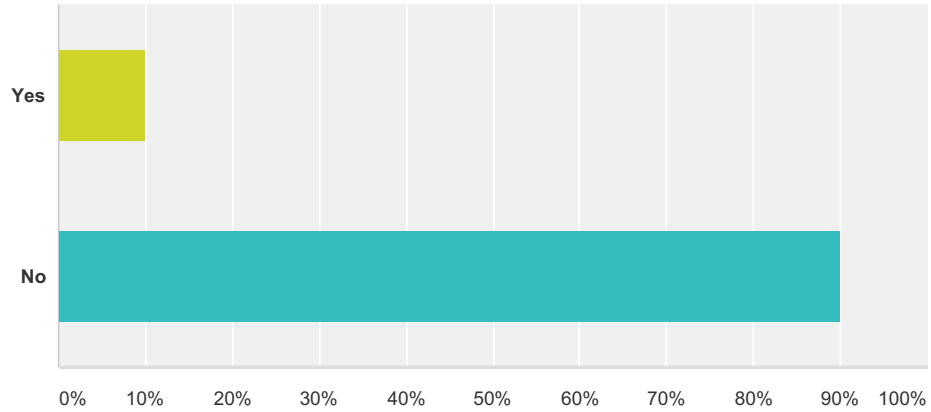


Answer Choices	Responses
Yes	90.00% 18
No	10.00% 2
Total	20

#	Any additional comments	Date
1	That would be great.	10/11/2016 6:25 PM
2	Absolutely imperative!	10/3/2016 9:33 AM
3	Just do it!	9/29/2016 10:18 PM
4	I am not sure why this hasn't happened already. I was told it was done in draft form.	9/27/2016 9:20 AM
5	unknown	9/12/2016 5:04 PM
6	Yes, including Historical Landscape Architects on the Secretary of the Interior list of qualified historic preservation professionals is essential to fair practice law. LAs are licensed profession in the State of Florida to perform landscape research and planning, but are currently excluded from state historic preservation practice, while the architects, archeologists and historians are condoned by the state for performing this work under the current National Historic Preservation Act.	8/26/2016 4:49 PM
7	We agree they should be included, however, the benefit to our own HALS efforts would likely be unnoticed	8/18/2016 10:00 AM
8	why they do not is a mystery.	8/12/2016 10:21 AM

Q8 Did you present a HALS education session for the ASLA members in your chapter?

Answered: 20 Skipped: 0

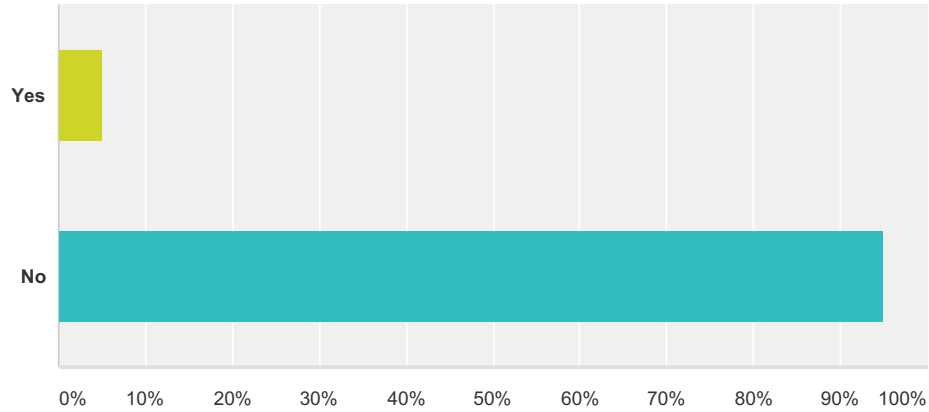


Answer Choices	Responses
Yes	10.00% 2
No	90.00% 18
Total	20

#	Any additional comments	Date
1	But I presented a HALS education session at the annual Colorado Preservation Inc. Conference in February, 2016	10/11/2016 6:25 PM
2	We will be presenting one in 2017 and will have an article in the December 2016 Chapter newsletter.	9/29/2016 10:18 PM
3	I am planning to develop a session for this upcoming year. See comments below.	9/20/2016 7:47 PM
4	It was a written presentation for the Chapter Executive Committee.	9/19/2016 5:01 PM
5	Yes, "Documenting Landscapes of National Register Listed Properties in Florida."	8/26/2016 4:49 PM
6	Not this year but we have in previous years.	8/14/2016 6:21 PM
7	Yes, I prepared one but no one signed up so the talk was cancelled.	8/12/2016 9:34 PM
8	not this year, but other years	8/12/2016 10:21 AM

Q9 Did you include an education session on HALS and historic landscapes at your chapter annual meeting?

Answered: 20 Skipped: 0

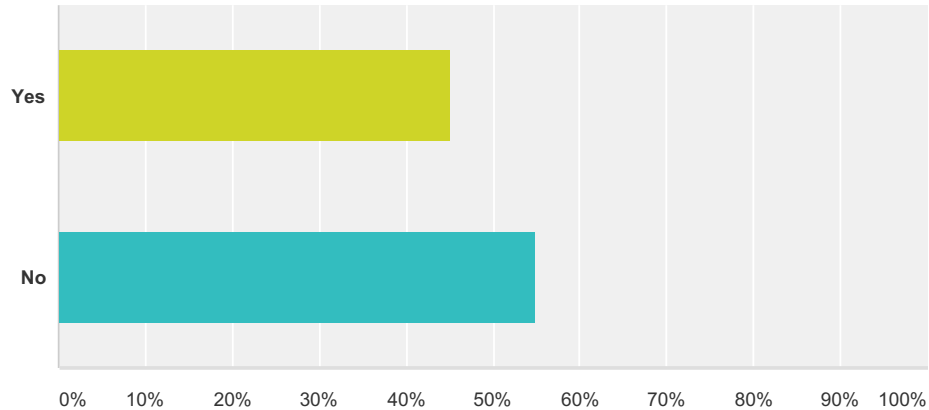


Answer Choices	Responses
Yes	5.00% 1
No	95.00% 19
Total	20

#	Any additional comments	Date
1	We don't have a chapter annual meeting.	10/11/2016 6:25 PM
2	have been trying to do every 3 years	10/3/2016 9:33 AM
3	Our annual meeting is a holiday party. We strive to be a part of the annual RI historic preserv(ion conference as it has a broader reach among various design professionals.	9/29/2016 10:18 PM
4	We dont have an annual meeting	9/27/2016 9:20 AM
5	We typically don't include education sessions at our annual meeting.	9/25/2016 9:19 PM
6	Yes, "Documenting Landscapes of National Register Listed Properties in Florida."	8/26/2016 4:49 PM
7	Not HALS specific, but this is a good idea, will plan on it	8/18/2016 10:00 AM
8	Arizona ASLA does not have a general membership annual meeting.	8/14/2016 6:21 PM
9	we no longer have chapter annual meetings.	8/12/2016 9:34 PM
10	we do not have a real annual meeting, do have a gala/award event and sometimes open house at an office	8/12/2016 10:21 AM

Q10 Did your HALS program meet with or make presentations to other potential partner agencies or groups, such as a Historic Preservation Commission, an AIA chapter, a garden club, etc., this year as an advocate of historic landscapes and HALS documentation?

Answered: 20 Skipped: 0



Answer Choices	Responses
Yes	45.00% 9
No	55.00% 11
Total	20

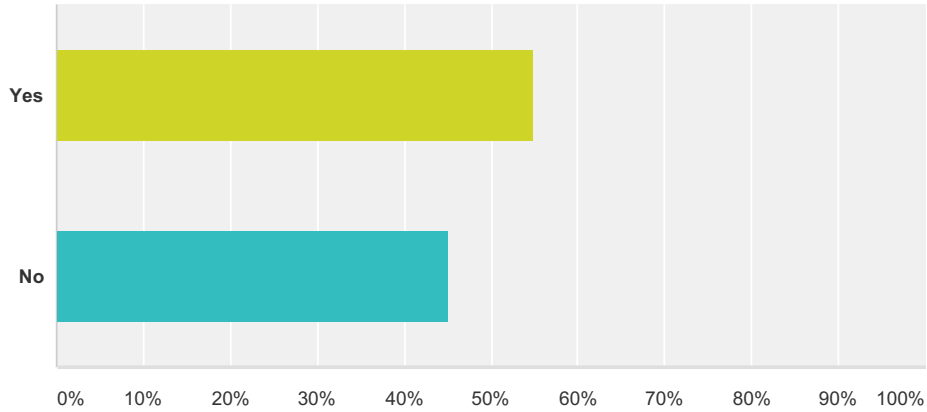
#	Any additional comments	Date
1	I presented a HALS education session at the annual Colorado Preservation Inc. Conference in February, 2016	10/11/2016 6:25 PM
2	See previous answer.	9/29/2016 10:18 PM
3	We have a coordinated group of volunteers including Garden Club of Georgia, NPS, ASLA, Cherokee Garden Library, and University of Georgia	9/27/2016 9:20 AM
4	We're just getting going. However, these are great ideas that we will consider for our activities for the next year.	9/25/2016 9:19 PM
5	If a seasoned HALS coordinator has an outline for a presentation they have done and would like to share, that would be very helpful to me as a new HALS coordinator.	9/20/2016 7:47 PM
6	We are working with the Garden Clubs of Mississippi and the Archives and History Dept. for MS.	9/19/2016 5:01 PM
7	Started tenure as HALS liaison for IL-ASLA halfway through year.	9/12/2016 5:04 PM
8	Yes, the HALS Liaison presented at the "Century of Design in the Parks" symposium in Santa Fe, NM that was sponsored by the National Center for Preservation Technology and Training celebrating 100 years of design in the national and state parks. The paper presented the Nine New Deal Era parks that are the foundation of the Florida State Park System.	8/26/2016 4:49 PM
9	Outside groups have have specific landscape interests, meeting topics specific to a HALS documentation	8/18/2016 10:00 AM
10	University of Arizona Heritage Conservation courses Presentation on replacement of vegetation in historic landscapes at the Arizona Historic Preservation Conference June 2016 (Erickson and Ogata)	8/14/2016 6:21 PM
11	No, but we did receive an award from the California Preservation Foundation for Doyle Drive HALS documentation.	8/12/2016 9:34 PM

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12	Talked to several non-profits informally about documenting sites they have care and control over.	8/12/2016 10:21 AM
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Q11 Were there submittals from your chapter to the 2016 HALS Challenge, “Documenting National Register Listed Landscapes”?

Answered: 20 Skipped: 0

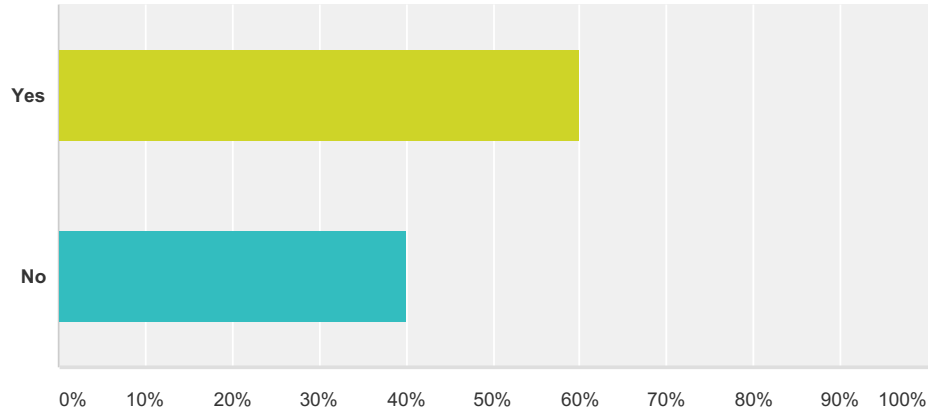


Answer Choices	Responses
Yes	55.00% 11
No	45.00% 9
Total	20

#	Any additional comments	Date
1	One submittal, Arapahoe Acres, by Lesanne Weller and Pamela Cornelisse.	10/11/2016 6:25 PM
2	yes 2 HALS reports	10/3/2016 9:33 AM
3	One submittal.	9/29/2016 10:18 PM
4	Yes, we submitted 3 HALS Short Form nominations.	9/25/2016 9:19 PM
5	Unable to get resources from National Register of Historic Places and National Historic Landmarks	9/12/2016 5:04 PM
6	Yes, several. The Lincoln Road Pedestrian Mall in Miami Beach, Florida. The Banyan Tree Alley in Boca Grande, Florida. The Spanish- Colonial Town Plan of St. Augustine, Florida. The Greta Serpent Mound in Ohio. The Great Seip Mound in Ohio.	8/26/2016 4:49 PM
7	Yes, I think so but am not certain. A couple people said they would submit.	8/12/2016 9:34 PM
8	Not this year it was too broad a topic.	8/12/2016 10:21 AM

Q12 Did your chapter HALS program participate in HALS documentation this year?

Answered: 20 Skipped: 0



Answer Choices	Responses
Yes	60.00% 12
No	40.00% 8
Total	20

#	Any additional comments	Date
1	HALS short form as part of HALS challenge.	9/29/2016 10:18 PM
2	HALS-CA-123, Laguna Beach, was completed this year. It was a significant effort by a dedicated group of professionals and residents of Laguna Beach (including two Landscape Architects). It has been submitted to the Library of Congress but has not been uploaded to the system yet.	9/20/2016 7:47 PM
3	Unable to get resources from National Register of Historic Places and National Historic Landmarks	9/12/2016 5:04 PM
4	Yes, two members of the ASLA Florida Chapter participated in a colloquium documenting the historic Mallard Island estate of Ernest Oberholtzer on Rainy Lake, Minnesota.	8/26/2016 4:49 PM
5	We worked with 5 UC Berkeley student groups on 5 sites as part of our HALS Heroes initiative. It was quite successful.	8/12/2016 9:34 PM
6	sorry we all got too busy on projects or for that matter getting work.	8/12/2016 10:21 AM

Q13 Please tell us how ASLA can better support your chapter HALS program.

Answered: 13 Skipped: 7

#	Responses	Date
1	Some type of funding, from ASLA, chapters, Congress would help. The program would also benefit from more visibility, online, in print.	10/11/2016 6:25 PM
2	simplify the process for HALS on 1 page for owners of potential HALS sites	10/3/2016 9:33 AM
3	We need funding for HALS documentation, even if it small amounts to get students involved. Education of the next generation is key towards continued historic preservation efforts.	9/29/2016 10:18 PM
4	We'd love to know what other chapters are doing for their HALS programs. We got spurred to action by participating in the 2016 HALS Challenge. Now we'd like to keep going with other activities.	9/25/2016 9:19 PM
5	Since I am new to HALS and did not get any turnover from the previous HALS coordinator, it would be greatly helpful to have an outline of a teaching session, or to have a seasoned HALS coordinator offer a teaching session to our members either in person or via online session.	9/20/2016 7:47 PM
6	Perhaps, some information on education opportunities for LA's -- preferably on line.	9/19/2016 5:01 PM
7	Would like to create HALS sub-committee within the IL-ASLA chapter.	9/12/2016 5:04 PM
8	We need ASLA advocacy with the Congress to include Historic landscape Architecture on the Secretary of the Interior's list of qualified historic preservation professionals.	8/26/2016 4:49 PM
9	Help us with ideas to raise funds. Or with funds for programs. Keep a national speakers list. Profile historic landscapes at each annual conference	8/25/2016 5:06 PM
10	It would be helpful for the SHPOs to become more familiar with HALS programs. It can be difficult to make inroads as a HALS/ASLA volunteer but perhaps ASLA/NPS could conduct a session at one of the national SHPO meetings.	8/14/2016 6:21 PM
11	Encourage the chapter to include the HALS representative on the executive committee	8/12/2016 11:17 PM
12	advocate for federal funding.	8/12/2016 9:34 PM
13	Put back on the burner for the Washington day on the Hill.	8/12/2016 10:21 AM

Q14 Do you have any other comments, suggestions, recommendations, or questions regarding the HALS program?

Answered: 8 Skipped: 12

#	Responses	Date
1	Aside from above, thank you for the support you give us in this program. Ann Mullins	10/11/2016 6:25 PM
2	develop a brochure for the lay person	10/3/2016 9:33 AM
3	Chris Stevens and Paul Dolinsky are doing an incredible job of promoting HALS with limited staff and resources. We need a higher profile for award recognition on historic landscape projects to showcase their efforts and the work being done throughout the country.	9/29/2016 10:18 PM
4	1. The original Garden History of Georgia volume included 163 gardens. The GHLI project has gone beyond the book to include other gardens and landscapes 50 years or older. Currently 185 gardens have been documented to date. Eleven of the 163 properties in the original book still need to be surveyed to date. Currently, six of those remaining eleven properties (four in Augusta; one in Marietta; and one in Greene County) are being completed by students in the University of Georgia's College of Environment & Design program, under the direction of Professor Cari L. Goetcheus . GCG member Winette Almon is currently working on two of the remaining eleven properties in the Thomasville area. GCG GHLI Chairman is currently working on two of the remaining eleven properties in Albany. 2. Most recently, Winette Almon completed two surveys in the Thomasville area on Bay Tree Farms and Greenwood Plantation. Winette Almon has completed many surveys for the project and continues to contribute significantly to the GHLI project through her high quality research and completion of surveys. 3. Also, Staci Catron, representing the Cherokee Garden Library at the Atlanta History Center, recently partnered with Buckhead Heritage and the Chastain Park Conservancy to document the historic landscape elements, designed by William L. Monroe, Sr. in Chastain Park in Atlanta. This survey has been added to the GHLI holdings. The property was not included in the original GHG 1933 volume. 4. Garden Club of Georgia GHLI Chair Elaine Bolton attended GCG's annual meeting in Macon in April 2016 and distributed over 150 handouts regarding the GHLI to GCG members.	9/27/2016 9:20 AM
5	I will contact my chapter president to find out how I can be more involved.	9/19/2016 3:11 PM
6	Thank you for your generous support of the Historic American Landscapes Survey.	8/26/2016 4:49 PM
7	Thank you for your support	8/25/2016 5:06 PM
8	I wrote an article about our HALS Heroes initiative for our local ASLA chapter. Will look for that and send it to you. Chris Pattillo	8/12/2016 9:34 PM



United States Department of the Interior

NATIONAL PARK SERVICE
1849 C Street, N.W.
Washington, DC 20240

H1817(2270)

ELECTRONIC COPY ONLY – NO HARD COPY TO FOLLOW

Memorandum

To: Regional Directors
Attention: Chiefs, Cultural Resources

From: Associate Director, Cultural Resources, Partnerships, and Science *Stephano To Rucun*

Subject: FYI: Transmitting Library of Congress Mitigation Documentation to
HABS/HAER/HALS

Statement of the Issue

The National Park Service (NPS) program known as Historic American Buildings Survey/Historic American Engineering Record/Historic American Landscapes Survey (HABS/HAER/HALS) traces its origins to the act of Congress commonly known as the Historic Sites Act of 1935, now codified at 54 U.S.C. §§ 320101-320106, which, among things, directs the Secretary of the Interior to “secure, collate, and preserve drawings, plans, photographs, and other data of historic and archeologic sites, buildings, and objects.” 54 U.S.C. § 320102(b). Congress subsequently granted the Secretary additional authorities and responsibilities with respect to documenting historic properties, notably in the National Historic Preservation Act (NHPA), originally enacted in 1966 and amended numerous times since then, including comprehensive amendments in 1980. (The NHPA, as amended, is now codified in various sections of subtitle III of Title 54 U.S.C.) More particularly, the NHPA directs the Secretary to promulgate regulations “establishing a uniform process and standards for documenting historic properties by public agencies and private parties for purposes of incorporation into, or complementing, the national historical architectural and engineering records within the Library of Congress.” 54 U.S.C. § 302107. The NHPA defines “historic property” broadly to mean “any prehistoric or historic district, site, building, structure, or object included on, or eligible for inclusion on, the National Register [of Historic Places].” 54 U.S.C. § 300308. The collection of national historical architectural and engineering records in the Library of Congress (LOC) is now known informally as the HABS/HAER/HALS collection.

The NHPA also imposes various historic preservation responsibilities on other Federal agencies, including a requirement to “initiate measures to assure that where, as a result of Federal action or assistance carried out by such agency, a historic property is to be substantially altered or demolished—(1) timely steps are taken to make or have made appropriate records; and (2) the

records are deposited, in accordance with section 302107 of this title, in the Library of Congress or with such other appropriate agency as may be designated by the Secretary, for future use and reference.” 54 U.S.C. § 306103. In 1983, acting under the authority of the NHPA, the Secretary of the Interior published in the Federal Register the Secretary of the Interior’s Standards and Guidelines for Archeology and Historic Preservation (Secretary’s Standards), including the Standards for Architectural and Engineering Documentation. 48 Fed. Reg. 44,716 (1983). The Secretary’s Standards are now widely cited and used by federal and state agencies and others in the historic-preservation community.

Background

Until 1997 the NPS accepted and transmitted to the LOC mitigation documentation for *all* historic properties to be substantially altered or demolished as a result of a federal agency’s action or assistance. In accordance with longstanding policy and practice, documentation submitted to the NPS for transmittal to the LOC was required to meet either HABS/HAER standards or, after 1983, the Secretary’s Standards. On October, 1, 1997, the NPS, with the concurrence of the Advisory Council on Historic Preservation, issued a policy memorandum announcing that documentation to HABS/HAER standards “will continue to be carried out” only for “National Historic Landmarks, properties eligible for the National Register at the national level of significance, and some specifically identified, individually eligible properties significant at the State and local levels.” The 1997 policy memorandum expressly exempted from HABS/HAER documentation standards various categories of properties “significant [only] at the State or local level.

For the reasons discussed below, the NPS will reinstate its original policy of accepting and transmitting to the LOC mitigation documentation to HABS/HAER/HALS standards for *all* historic properties to be substantially altered or demolished by a federal agency’s action or assistance, without restrictions as to type of resource or level of significance. First, it is clear that the 1997 policy memorandum has had the unfortunate consequence of dramatically reducing both the quality and quantity of documentation of historic properties. Second, over the past twenty years the LOC’s capabilities both to curate collection materials and to disseminate them to the public have increased exponentially as digital technology has evolved. The HABS/HAER/HALS collection is no longer simply a resource-based archive, but one of the most popular areas in the LOC’s heavily used Prints and Photographs Division. The collection receives nearly 50,000 visitors/month viewing approximately a million pages, looking at almost 400,000 pages five or more times, and ultimately downloading nearly 47,000 pages.

Rationale

The LOC stores and manages the collection to the highest standards, devoting significant financial and professional resources to its curation and presentation to the public, and offering the best option for the long-term preservation, availability, and usability of mitigation documentation. Hard copies are curated in state-of-the-art archival facilities, and publishable-quality digital versions are made available to the public via a sophisticated, easily searched website. The database and online presentation are in their second comprehensive update since 1997. Ongoing indexing steadily improves the collection’s searchability and utility. The LOC represents the gold standard in caring for, and providing access to, our important documents, fulfilling the intent of the Historic Sites Act of 1935 and the NHPA. This is why Congress

stipulated the “Architecture and Engineering Collection at the Library of Congress” as the final repository for mitigation documentation.

Since the collection was designed to be “a complete résumé of the builders’ art,” as expressed by NPS landscape architect Charles Peterson in 1933, it is the appropriate repository for mitigation documentation of National Register listed or eligible sites of state and local, as well as national, significance. The collection comprises documentation submitted from the Depression-era public works program, student summer teams, Peterson Prize and other competitions, other donations, and mitigation documentation. Now totaling approximately 43,000 sites and structures compiled over eighty years, it is richly illustrative of our diverse architectural, engineering, and landscape heritage. The only requirement is that documentation conforms to the Secretary’s Standards, a minimal but important set of requirements that ensure its precision, value, longevity, and concision.

Founders established the HABS/HAER/HALS collection at the LOC as a mitigation documentation archive; we are asking of it nothing more than was originally intended. Presaging by decades the mandate of the NHPA, Peterson argued in 1933 that “(i)t is the responsibility of the American people that if the great number of antique buildings must disappear through economic causes, they should not pass into unrecorded oblivion.” The Smithsonian’s former curator of Mechanical and Civil Engineering, Robert Vogel, made a similar case for engineering and industrial documentation: “the actual preservation for posterity of the physical evidences of our early technology, industry and engineering is so rare, we are obliged to resort to a poor second course . . . substitute for the structures themselves . . . deliberately produced graphic and verbal records.” The only change since Peterson’s and Vogel’s observations is recognition by Congress that when federal action or assistance will result in the substantial alteration or demolition of a historic property, documentation must be created and deposited in the LOC.

Summary

In summary, this letter reestablishes NPS practice with respect to mitigation documentation as envisioned in the NHPA. The NPS, through the Heritage Documentation Programs (HABS/HAER/HALS), will accept all documentation of National Register and National Register-eligible properties of national, state, regional or local significance that meet the *Secretary of the Interior’s Standards for Architectural and Engineering Documentation* for inclusion in the HABS/HAER/HALS collection at the Library of Congress.

cc: State Historic Preservation Officers
Tribal Historic Preservation Officers
Federal Preservation Officers
Executive Director for the Advisory Council for Historic Preservation (ACHP)
Director of Office for Federal Agency Programs for the Advisory Council for Historic Preservation (ACHP)



2017 HALS Challenge

Documenting City or Town Park(s)

The **Historic American Landscapes Survey (HALS)** was created in 2000 to document our country's dynamic landscapes. Much progress has been made in identifying cultural landscapes but more work is needed to document these designed and vernacular places.

For the **8th annual HALS Challenge**, we invite you to document a historic city or town park. In 2016, the National Park Service celebrated its centennial with the **FIND YOUR PARK** movement to spread the word about the amazing national parks and the inspirational stories they tell about our diverse cultural heritage. Find Your Park is about more than just national parks! It's also about local parks and the many ways that the American public can connect with history and culture and make new discoveries. With more than 80% of Americans living in urban areas, urban parks are becoming more important than ever.

Perhaps the city or town park you choose to document may:

- +be so popular that it is threatened by overuse;
- +be challenged with incompatible additions or updates;
- +suffer from neglect and deferred maintenance;
- +be unnoticed with its significance unappreciated;
- and/or
- +be documented to encourage its preservation.

There are many fascinating historic city and town parks in all 50 states. People from every state are hereby challenged to complete at least one HALS *short format history* to document these beloved resources.

Preservation Through Documentation!

Short format histories* should be submitted to HALS at the National Park Service no later than July 31, 2017. For more information, contact Chris Stevens, 202-354-2146, Chris_Stevens@nps.gov

Cash prizes will be awarded to the top 3 entries.**

IMPORTANT: See next page for tips and updates to the HALS Challenge rules and to the digital HALS Short Format History Template.

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Roeding Park, HALS CA-59, Fresno, CA



Ala Moana Park, HALS HI-21, Honolulu, HI



Wilcox Park, HALS RI-1, Westerly, RI

* HALS Short Format History guidelines, brochure and digital template may be downloaded from the HALS website: www.nps.gov/hdp/standards/halsguidelines.htm NOTE: There are changes to digital template for the 2017 HALS Challenge!!!
** Winners will be announced at the HALS Subcommittee meeting at the 2017 Annual ASLA Meeting and Expo in Los Angeles.
Employees of the National Park Service, American Society of Landscape Architects, and Library of Congress may submit HALS Short Format Historical Reports, but are ineligible for prizes.

HALS CHALLENGE TIPS AND RULES

NEW FOR 2017: 2017 HALS CHALLENGE: DOCUMENTING YOUR FAVORITE CITY OR TOWN PARKS

Please contact your state ASLA Chapter's volunteer HALS Liaison if possible when you have selected a site to document for the HALS Challenge to be sure no one else is already preparing a HALS historic report for it. HALS Liaisons' contact information may be found by clicking the orange HALS Chapter Liaisons tab on the following website: <http://asla.org/HALS.aspx>. If your chapter's volunteer HALS Liaison position is vacant, please consider volunteering yourself or suggesting it to a colleague who may be interested.

NEW FOR 2017: TIPS REGARDING THE HALS SHORT FORMAT HISTORY TEMPLATE

Please do not stray from the formatting supplied in the **updated** HALS Short Format History Template. This digital template is intended to maintain consistency among all donated HALS short format historical reports and simplify the process for you. The template is a table, and you may enter text and graphics in the appropriate cells. You may insert additional rows as necessary depending on the amount of graphics/captions. There is no need to add "section breaks." Please delete the provided instructions from the template as you go.

Please submit your final report(s) in MSWord Format (not PDF). If your file is too large for email please use a service like Google Drive, Hightail, or make arrangements with the HALS office to use the NPS ftp site.

NEW FOR 2017: TIPS REGARDING THE HALS COPYRIGHT RELEASE FORM

Materials must be copyright-free to be included within the Library of Congress collection. The HABS/HAER/HALS collection is in the public domain, therefore, the authors/delineators, although given credit for their work, do not retain copyright. Completed copies of our HALS Release and Assignment Form(s) must accompany all donated HALS histories to cover you the historian(s) (author) and your accompanying existing conditions photographs with captions included in the report, if any. **HALS Challenge entries will not be accepted without a digitized or paper copy of our release form, hand-signed by the primary author of the report!!!**

NEW FOR 2017: TIPS AND RULES REGARDING REPORT GRAPHICS

No more than ten (10) digital photographs may be included at the end of each HALS Challenge entry. These may ONLY consist of digital, existing-conditions photographs taken by the author(s) of the site being documented. Your research should still include analyzing historic drawings and photos of the landscape you are documenting. Historic graphics are often the most important primary source for analytically writing about a historic landscape. Due to complicated and frustrating copyright restrictions, we are banning the reproduction of all historic graphics within HALS Challenge entries. Historic graphics may still be referenced and described in the text with their repository source named. A thoroughly written analysis is even more useful to readers than a reproduced copy of historic graphic itself, and all copyright issues may be avoided. This is a writing competition!

If you have any questions about how to use the template or regarding copyright issues, or site selection please contact Chris Stevens, NPS-HALS, chris_stevens@nps.gov

JUDGING AND RATING SCALE

Judging

The jury will consist of historians from the NPS HABS/HAER/HALS programs.

Rating Scale (100 POINT MAXIMUM + up to 5 point BONUS)

Appropriate Statement of Significance and Site History (25 Point Maximum)

Appropriate Physical Description of Landscape (25 Point Maximum)

Clarity and Supporting Nature of Photo Graphic(s) and Caption(s). New Requirement: Judiciously limit the number of graphics to no more than 10 existing-conditions photographs taken by the author(s) of the site. (10 Points Maximum)

Depth of Research and Proper Citations/Sources (20 Points Maximum)

Overall Quality and Clarity of Writing (20 Points Maximum)

Bonus Points (5) Measured/Interpretive Drawings and/or Large Format Photography to accompany the history



National Park Service
U.S. Department of the Interior

Historic American
Landscapes Survey (HALS)

1201 Eye Street, NW
7th Floor
Washington, DC 20005

202 354-2116 phone
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HALS News Release

Release date: For Immediate Release – October 22, 2016

Contact(s): Paul Dolinsky, 202-354-2116, paul_dolinsky@nps.gov
Chris Stevens, 202-354-2146, chris_stevens@nps.gov

Documenting National Register Listed Landscapes 2016 Results & New 2017 HALS Challenge: Documenting City or Town Park(s)

The Historic American Landscapes Survey (HALS) was created in 2000 as a federal program to document historic landscapes in the United States and its territories. Documentation is critical to preserving these significant sites for the benefit of future generations. Like its companion programs, the Historic American Buildings Survey (HABS) and the Historic American Engineering Record (HAER), HALS produces written and graphic records used by educators, land managers, and preservation planners as well as the general public. The National Park Service (NPS) administers the planning and operation of HALS, standardizes formats and develops guidelines for recording landscapes, and catalogs and/or publishes the information when appropriate (www.nps.gov/hdp/standards/halsguidelines.htm). The American Society of Landscape Architects (ASLA) provides professional guidance and technical advice for the program through its Historic Preservation Professional Practice Network. The Library of Congress (LOC) accepts and preserves HALS documents, furnishes reproductions of material, and makes records available to the public (www.loc.gov/pictures/collection/hh/).

Results of the 7th annual HALS Challenge were announced at the HALS Meeting of the New Orleans ASLA Annual Meeting and Expo on Saturday, October 22, 2016. Congratulations to the winners! Sponsored by the National Park Service, cash prizes were awarded to the top 3 submissions. This challenge resulted in the donation of 43 impressive HALS short format historical reports and a few measured drawings and large format photographs to the HALS collection.

2016 HALS Challenge: Documenting National Register Listed Landscapes, Sponsored by HALS-NPS

- 1st Place:** Empire Ranch HALS AZ-19, Greaterville vicinity, Pima County, Arizona.
By Gina Chorover, MLA, Heritage Conservation Program, University of Arizona; Helen Erickson, MLA, Drachman Institute, University of Arizona; Robin Pinto, Ph.D., Consultant; and University of Arizona Heritage Conservation Program Student Researchers: Abrar Abdullah H. Alkadi, Heather Leigh Havelka, Armando Lagunas, Gabrielle Miller, Taira Lynn Newman, Genna Renee Vande-Stouwe, Jessica Paola Estrada, Rachelle Hornby, Nicole Lavelly, Kathryn Elizabeth McKinney, and Chelsea Parraga.
- 2nd Place (Tie):** Juliette Gordon Low Birthplace, Garden HALS GA-4, Savannah, Chatham County, Georgia.
By Daves Rossell, Ph.D., Professor of Architectural History, Savannah College of Art and Design, and his students: Anthony Nicholas, Stephanie Heher, Carleigh Hessian, Ricardo Chiuz, Paul Fritz, Chelsea Lyle, and Lois Watts.
&
Mount Vernon Memorial Highway, Commemorative Groves HALS VA-66, Along Potomac River from McLean to Mount Vernon, Virginia
By Paul Kelsch, Ph.D., Associate Professor, Landscape Architecture Program, Virginia Tech, Washington Alexandria Architecture Center.
- 3rd Place:** Lincoln Park, Lily Pool HALS IL-15-A, Chicago, Cook County, Illinois
By Melanie Bishop and Meredith Stewart, The School of the Art Institute of Chicago, Historic Preservation Program with Faculty Sponsor Charles Pipal, AIA
- Honorable Mentions:** Wilcox Park HALS RI-1, Westerly, Washington County, Rhode Island
By Elena M. Pascarella, RLA, ASLA with assistance from Richard Sheridan, RLA, ASLA, Professor of Landscape Architecture, University of Rhode Island; Alan Peck, Superintendent of Wilcox Park; and Students from the University of Rhode Island Landscape Architecture Program: Brynn Armstrong, Brian Bieszard, Emily Condon, Benjamin Congdon, Romeo D'Andrea, Gabriella D'Angelis, Zack Driver, Pabel Fernandez, Olivia Fow, Casey Harrington, Kelvin Huang, Brian Males, Katie Meegan, Kyle Savistano, Joseph Tricarico, and Emma Winkler.
&
Justin Smith Morrill Homestead HALS VT-6, Town of Strafford, Orange County, Vermont
By Devin Colman, State Historic Preservation Office, Montpelier, Vermont.
&
Brook Road Plaza HALS VA-70, Richmond, Virginia
By Liz Sargent, HLA, Charlottesville, Virginia

EXPERIENCE YOUR AMERICA

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

2017 HALS Challenge: Documenting City and Town Park(s)

The HALS office is continuing the challenge again in 2017 with a new theme, Documenting City or Town Park(s), chosen to celebrate these vital urban pleasure grounds and to continue the NPS FIND YOUR PARK movement. Short format histories should be submitted to HALS at the NPS no later than July 31, 2017 (c/o Chris Stevens, 202-354-2146, Chris_Stevens@nps.gov). Sponsored by HALS, cash prizes will again be awarded to the top three submissions. Results will be announced at the Los Angeles 2017 ASLA Annual Meeting and Expo during the HALS Meeting. Good luck and thank you for helping to preserve American landscapes!

2016 HALS Challenge: Documenting National Register Listed Landscapes

We had 43 very strong entries this year from all over the country!!! The list is below. This high number of entries is second only to 2014's HALS Challenge Theme: Documenting Landscapes of the New Deal for which there were 47 entries.

Two of the entries represent the very first HALS documentation of any kind for their state!!!
WILCOX PARK HALS RI-1 for Rhode Island & MUKAI FARM HALS WA-1 for Washington

Thank you to all entrants for expanding the HALS collection and raising awareness of the historic landscapes they documented. 2016 is a big year for the National Park Service with the centennial and with the 50th anniversary of the National Historic Preservation Act. Thank you for helping us celebrate!!!

We will share the winners here on our Facebook page and on our website (https://www.nps.gov/hdp/competitions/HALS_Challenge.html) soon in late-October or early-November 2016.

The 43 Entries by State:

Arizona

+Empire Ranch HALS AZ-19

Arkansas

+Hicks Hotel and Store HALS AR-6

California

+Golden Gate Park HALS CA-49
+Sutter's Fort State Historic Park HALS CA-130
+The George White and Anna Gunn Marston House, Gardens HALS CA-131
+John Muir National Historic Site HALS CA-132

Colorado

+Arapahoe Acres HALS CO-15

District of Columbia

+Woodrow Wilson House, Garden Parterre HALS DC-53
+The Causeway HALS DC-54
+Meridian Hill Park, Noyes Armillary Sphere HALS DC-55
+Freer Gallery of Art, Courtyard HALS DC-56
+Pan American Union Building, Blue Aztec Garden and Aztec Fountain HALS DC-57

Florida

+Downtown Boca Grande Historic District HALS FL-18
+Saint Augustine Town Plan Historic District HALS FL-24
+Lincoln Road Mall HALS FL-25

Georgia

+Juliette Gordon Low Birthplace, Garden HALS GA-4
+Savannah -Ogeechee Canal HALS GA-5

Illinois

+Lincoln Park, Lily Pool HALS IL-15-A

Louisiana

+Crowell Sawmill Historic District HALS LA-10

Mississippi

+Friendship Cemetery HALS MS-4

New York

+Warner Castle, Sunken Garden HALS NY-10
+Oriskany Battlefield HALS NY-11

Ohio

+Great Serpent Mound HALS OH-9
+Seip Earthworks and Dill Mounds District HALS OH-10
+Hunt-Wilke Farm HALS OH-11

Pennsylvania

+Curtis Arboretum HALS PA-29
+Awbury Historic District HALS PA-30

Rhode Island

+Wilcox Park HALS RI-1

South Carolina

+Simmons-Edwards House HALS SC-11
+Nathaniel Russell House HALS SC-12
+McLeod Plantation HALS SC-13
+William Blacklock House HALS SC-14

Texas

+Bayou Bend HALS TX-11

Vermont

+Taylor Park HALS VT-5
+Justin Smith Morrill Homestead HALS VT-6
+Goddard College, Greatwood Campus and Gardens HALS VT-7

Virginia

+Salona HALS VA-65
+Mount Vernon Memorial Highway, Commemorative Groves HALS VA-66
+Barboursville HALS VA-67
+Green Spring HALS VA-68
+Daughters of Zion Cemetery HALS VA-69
+Brook Road Plaza HALS VA-70

Washington

Mukai Farm HALS WA-1

HISTORIC AMERICAN LANDSCAPES SURVEY

HISTORIC NAME (Secondary name)

HALS NO. XX-##

Location:	<p>Provide the street address or a location description when appropriate (e.g., "Bounded by ..."); followed by the city, town or vicinity, county and state.</p> <p>List the name of the park or district, if the site is located within a national, state, or city park and/or a historic district.</p> <p>Enter one set of geospatial point coordinates in decimal degrees for the site and record a description of the point's location (e.g., center of site, southeast corner of site, or northwest corner of a specific building, etc.); followed by the source (such as a GPS unit or an application such as Google Earth) and the datum (e.g., NAD27, NAD83, WGS84, etc.).</p> <p>Example: 38.901642, -77.028771 (Center of HALS Office, Google Earth, WGS84)</p>
Significance:	<p>Include a brief statement of the historic importance of the site. This should be a concise statement as to the landscape architectural and historical reasons why this site is worthy of documentation. This statement will form the basis for the development of historical context (History Section) and the landscape's character defining features (Description Section).</p>
Description:	<p>Describe the physical characteristics of the site, including a discussion of past and present features and how they relate. Include a candid assessment of the current physical condition of the site, and integrate the description with historical evolution.</p>
History:	<p>Provide information that includes dates, builders/designers, owners, uses, and some discussion of the site evolution and the context in which it was created and later evolved. Be sure to include information about the context for the development for your particular landscape type.</p>
Sources:	<p>Include a consistently-formatted list of the sources used including books, articles, surveys, reports, brochures, websites, and other material relating to this site. Don't forget to provide footnotes when relevant.</p>
Historian:	<p>Enter the name of the person(s) that prepared this documentation and professional affiliation if desired.</p> <p>Enter the date the form was completed.</p>

Inserted
JPEG or TIFF
Images

Include a descriptive caption for each inserted JPEG or TIFF digital, existing-conditions photograph taken by the author(s) of the site with parenthetical citation (Photographer or Delineator, Date). No more than 10 photographs per report please. Images may be up to 6.5” wide and 8” tall.

Tips:

Tips for completing a HALS short format historical report entry for the HALS Challenge may be found on page 4.

Detailed Guidelines:

Guidelines for preparing Standard and the Short format HALS documentation are provided on the NPS website (<http://www.nps.gov/hdp/standards/halsguidelines.htm>). Instructions for the Standard Format are provided in Section 2 (page 9) of the Histories link, and instructions for the Short Format are provided in Section 3 (page 22). A digital MS Word template for the Short Format HALS History is also available at this website to help get you started.

Completion Checklist:

- *Proofread your document for spelling and format. Font: 12 Times New Roman with 1 inch margins.*
- *Save and print a copy for your records.*
- *Be sure to include completed Release and Assignment Form(s) for your donated history and photographs as necessary (page 3).*
- *Email your completed short format HALS history to HALS: Chris_Stevens@nps.gov.*

- *HALS will assign and add the HALS number directly to the final document and transmit it to the Library of Congress.*

RELEASE AND ASSIGNMENT

I, _____, am the owner, or am authorized to act on behalf of the owner, of the materials described below including but not limited to copyright therein, that the National Park Service has requested to use, reproduce, and make available as public domain materials at the Library of Congress as part of the Historic American Buildings Survey/Historic American Engineering Record collections. (If not the sole copyright owner, please specify in the space below any additional permissions needed to grant these rights.) I hereby transfer and assign to the National Park Service any and all rights including but not limited to copyrights in the materials specified below.

Survey Number: HALS No. _____

Types of Materials (please check all that apply):

Photographs Illustrations _____ Textual materials Oral History/Interviews _____
Audiotape _____ Videotape _____ Other (describe) _____

Detailed Description of Materials (attach additional pages if necessary):

HALS Short Format Historical Report for [Landscape Name]: _____

Disposition of Materials After Use (please check one): _____ Return to owner
 May be retained

_____ Name (please print)	_____ Signature	_____ Date
_____ Address	_____ Telephone Number	
_____ Organization You Represent If Applicable		

NEW FOR 2017: 2017 HALS CHALLENGE: DOCUMENTING YOUR FAVORITE CITY OR TOWN PARKS

Please contact your state ASLA Chapter's volunteer HALS Liaison if possible when you have selected a site to document for the HALS Challenge to be sure no one else is already preparing a HALS historic report for it. HALS Liaisons' contact information may be found by clicking the orange HALS Chapter Liaisons tab on the following website: <http://asla.org/HALS.aspx>. If your chapter's volunteer HALS Liaison position is vacant, please consider volunteering yourself or suggesting it to a colleague who may be interested.

NEW FOR 2017: TIPS REGARDING THE HALS SHORT FORMAT HISTORY TEMPLATE

Please do not stray from the formatting supplied in the **updated** HALS Short Format History Template. This digital template is intended to maintain consistency among all donated HALS short format historical reports and simplify the process for you. The template is a table, and you may enter text and graphics in the appropriate cells. If you do not see the table's blue gridlines, you may turn them on under the *Table Menu* by clicking *View Gridlines*. The gridlines do not print. You may insert additional rows as necessary depending on the amount of graphics/captions by right clicking your mouse/cursor in a row and selecting *Insert Row Below* or *Insert Row Above*.

Please delete the provided instructions from the template as you complete each box or cell.

The header should appear on every page except page 1 (Under the *Header and Footer Tools*, check the *Different First Page* box to remove it from the first page. Please do not ever add "section breaks."

Please delete the gray square placeholder for a graphic that says "Inserted JPG or TIF Images" before you insert your first digital, existing-conditions photograph there. You may replace the caption: "Include a descriptive caption for each inserted JPEG or TIFF image with parenthetical citation (Photographer or Delineator, Date). Images may be up to 6.5" wide and 8" tall." with your own caption and parenthetical source. There is no set requirement for graphic resolution or dpi, but they should be clear and legible. Preferably 2 photographs with captions will fit on one page.

Please submit your final report(s) in MSWord Format (not PDF). If your file is too large for email please use a service like Google Drive, Hightail, or make arrangements with the HALS office to use the NPS ftp site.

NEW FOR 2017: TIPS REGARDING THE HALS COPYRIGHT RELEASE FORM

Materials must be copyright-free to be included within the Library of Congress collection. The HABS/HAER/HALS collection is in the public domain, therefore, the authors/delineators, although given credit for their work, do not retain copyright. Completed copies of our HALS Release and Assignment Form(s) must accompany all donated HALS histories to cover you the historian(s) (author) and your accompanying existing conditions photographs with captions included in the report, if any. **HALS Challenge entries will not be accepted without a digitized or paper copy of our release form, hand-signed by the primary author of the report!!!**

NEW FOR 2017: TIPS AND RULES REGARDING REPORT GRAPHICS

No more than ten (10) digital photographs may be included at the end of each HALS Challenge entry. These may ONLY consist of existing conditions digital photographs taken by the author(s) of the site being documented. Your research should still include analyzing historic drawings and photos of the landscape you are documenting. Historic graphics are often the most important primary source for analytically writing about a historic landscape. Due to complicated and frustrating copyright restrictions, we are banning the reproduction of all historic graphics within HALS Challenge entries. The graphics may still be referenced and described in the text with their repository source named. A thoroughly written analysis is even more useful to readers than a copy of historic graphic itself, and all copyright issues may be avoided. This is a writing competition!

If you have any questions about how to use the template or regarding copyright issues, or site selection please contact Chris Stevens, NPS-HALS, chris_stevens@nps.gov

JUDGING AND RATING SCALE

Judging

The jury will consist of historians from the NPS HABS/HAER/HALS programs.

Rating Scale (100 POINT MAXIMUM + up to 5 point BONUS)

- **Appropriate Statement of Significance and Site History (25 Point Maximum)**
- **Appropriate Physical Description of Landscape (25 Point Maximum)**
- **Clarity and Supporting Nature of Photo Graphic(s) and Caption(s). New Requirement: Judiciously limit the number of graphics to no more than 10 existing conditions photographs taken by the author(s) of the site. (10 Points Maximum)**
- **Depth of Research and Proper Citations/Sources (20 Points Maximum)**
- **Overall Quality and Clarity of Writing (20 Points Maximum)**
- **Bonus Points (5)** - Measured/Interpretive Drawings and/or Large Format Photography prepared according to *HALS Drawing Guidelines* or *Photography Guidelines* to accompany the history