



**ASLA Historic Preservation Professional Practice Network (HP-PPN)  
HALS Subcommittee Meeting  
Tuesday, January 11, 2022, 12:00-1:00 (ET)**

**HALS Subcommittee**

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**Meeting Notes**

1. Introductions

2. Continuing Business

a. Status of the Secretary of the Interior's Historic Preservation Professional Qualification Standards

The NPS Associate Director of Cultural Resources, Partnerships, and Science has transferred the administration of this effort up to the Department of the Interior. The Department is staffing it to get everyone up to speed and then will be working on polishing the draft to circulate for comment. The link below will be used to post any status changes, announcement of opportunities for comment, etc.: <https://www.doi.gov/pam/asset-management/historic-preservation/pqs>

b. Promoting the 2022 HALS Challenge: *Olmsted Landscapes*.

- i. Possible Olmsted webinar to promote this year's theme. Discussed potential speakers from various parts of the country that could address parks, city planning, residential sites, and/or the work of the Olmsted Firm.
- ii. Monthly articles for *The Field* leading up to the July 31 deadline:
  1. January: [The 2022 HALS Challenge: Olmsted Landscapes](#)
  2. February: [Mountain View Cemetery HALS CA-39, Oakland, California](#), by Chris Pattillo
  3. March-July: T.B.D., ideas were discussed.

c. 2023 HALS Challenge Theme: *Working Landscapes* (e.g. agricultural, industrial, water control, ...)  
Helen mentioned the need to have an annual student award for 2023 & beyond continuing with the NAOP-sponsored student certificate for the 2022 Challenge – to encourage student participation.

d. Planning for the first annual virtual HALS Liaison workshop.

- i. Professional Development Hour(s)? ASLA National offers Landscape Architecture Continuing Education System (LA CES)-approved PDH – most state chapters use it, e.g. Free PDH of the Month Webinar;
  - ii. Ann Mullins recommended sharing a HALS slide show that explains the significance of HALS – importance of documentation;
  - iii. Chris Pattillo recommends stressing that HALS has tremendous flexibility. Beauty of HALS is that it is open-ended. Forgiving for amateurs / first-timers.
  - iv. [HALS 101](#) – Newly updated brochure- walk through especially inset box on page 1.
  - v. Coordinate Demonstration: Using Google Earth or Google Maps for Lat Long in Decimal Degrees format. Online Lat Long Converters. What does WGS84 mean, ...
  - vi. New Guide for using NR Nominations to prepare HALS Short Forms - debut and go over.
  - vii. HALS Short Format History Template – walk folks through the sections.
  - viii. Share a great Short Format History example from the collection.
  - ix. Meeting or Webinar - Zoom virtual event. Everyone together.
  - x. [HALS – Ohio](#) example of having HALS webpages being part of state ASLA Chapter’s website and how they crowdsource a list of historic landscapes across Ohio’s 88 counties.
  - xi. Copyright issues.
  - xii. Sources vs. footnotes.
  - xiii. Chicago Manual of Style.
- e. Promoting 2022 HALS Challenge: *Historic Black Landscapes* reports and sites.

### 3. Other Business / Open Discussion

- a. David Driapsa shared that Alissa Slade Lotane, Director of Florida Division of Historic Resources, had met with his ASLA HALS Committee annually for a number of years before the pandemic as they tried to integrate landscapes into state preservation programs. David came across this paragraph from PRESERVING FLORIDA’S HERITAGE, Florida’s Comprehensive Historic Preservation Plan, Florida Department of State | Division of Historical Resources, 2017-2021 which attests to her interest in historic landscapes:

“Traditionally, historic landscapes are underrepresented in the FMSF and in Florida’s contributions to the National Register. Primarily, those that are listed are farms or ranches. Agricultural farmland, cattle pastureland, and horse farms and groves, particularly in Central and South Florida, continue to be threatened. Fortunately, landscapes have received increasing attention in recent years. Recognizing a need for proper identification and protection of these resources, the Historic American Landscapes Survey (HALS) was established by the American Society of Landscape Architects (ASLA), the National Park Service, and the Library of Congress in 2000. In Florida, HALS efforts identified 20 historic landscapes. Some of these resources, such as Cummer Gardens in Jacksonville and Florida Caverns State Park in Marianna are listed in the National Register, but many are not. By their nature, historic landscapes are vulnerable to development pressures and often face a lack of local awareness. As part of an ongoing and growing effort to recognize Florida’s historic landscapes, the Division and our preservation partners should engage with the ASLA, HALS, and the NPS to prioritize historic landscape listings in the National Register and raise awareness of the importance of historic landscapes. In addition, a more holistic approach should be utilized in identifying and evaluating resources through formal and informal survey to ensure that the landscape component is addressed.”

This is a great example to share in a HALS Liaison Workshop.

- b. 2022 ASLA Conference on Landscape Architecture: Ali Hay will look at San Francisco Convention Center space when it becomes available for possible HALS breakout space after the 2022 HALS Challenge announcements.
- c. The idea of asking the 2021 HALS Challenge entrants to produce 5-minute videos of their sites and the HALS documentation process was further discussed – format, where to host, etc. This endeavor is not feasible at this time. HALS does not have the infrastructure to assure that these videos would be 508 compliant at this time.
- d. Chris Pattillo shared that she would be stepping down as the HALS Liaison for the Northern California ASLA Chapter and as a member of the HALS Subcommittee to focus on her many other interests. She is one of the three founders of the Northern California Chapter of HALS, and she founded the very first HALS Challenge with a fun Theme Park theme. We are now in our 13th annual HALS Challenge competition!

Since stepping down, Chris has shared:

“I am very pleased to tell you that Doug Nelson has agreed to take over as the new HALS liaison for our Northern California Chapter. Doug has been a member of our chapter since the beginning and as you know has made regular submissions for the challenge. He is perfect for the position.”

&

“I sent out a message via our HALS Google Group and on our Facebook site about this year's HALS Challenge and am excited to tell you that it has provoked more responses than anything else I've sent out in the past several years. You better prepare for an onslaught of submissions.”



*Thank you, Chris, for many years of creative, inspirational, and administrative leadership in HALS!!!*

- e. The NPS State, Tribal, Local, Plans & Grants Division (STLPG) has specifically asked that I share the following grant information (below). These grants could potentially be used by partners to sponsor HABS/HAER/HALS documentation projects, so please spread the word among your connections.
4. Closing Comments
- a. Next HALS Subcommittee Zoom Meeting: Tuesday, April 19, 2022, 12:00 noon (ET)



# Historically Black Colleges and Universities (HBCU)



Sweeney Hall at LeMoyne-Owen College in Memphis, Tennessee. Courtesy of LeMoyne-Owen College.

## Who May Apply

- All accredited HBCU institutions listed at <https://nces.ed.gov>.
- Properties must be listed in or eligible for listing in the National Register of Historic Places or designated a National Historic Landmark either individually or as part of a district. Projects that are not listed on the National Register must include a nomination or amendment to an existing nomination as part of their project

## What Is Funded

- Preservation projects that fund physical preservation of historic sites to include historic districts, buildings, sites, structures, and objects. Projects must comply with Section 106, NEPA, and execute a preservation covenant/easement.
- Eligible costs include pre-preservation studies, architectural plans and specifications, historic structure reports, campus-wide preservation plans, National Register nominations and amendments, and the repair and rehabilitation of historic properties according to the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation.

## What Is Not Funded

- Construction of new buildings
- Acquisition of collections or historic sites
- Conservation of collections, except as part of gathering oral history documentation
- Long-term maintenance or curatorial work beyond the grant period
- Reconstructing historic properties (recreating all or a significant portion that no longer exists or was removed)
- Moving or work on moved historic properties that are no longer eligible for listing in the NRHP
- Cash reserves, endowments, revolving funds, or fund-raising costs
- Work performed prior to announcement of award
- Lobbying or advocacy activities
- Costs for work already completed or funded through other federal programs
- Administrative costs may not be over 25% of project budget
- Miscellaneous costs, contingencies, reserves, and overhead

## Grant Amounts

The minimum grant request is \$50,000 Federal share. The maximum grant request is \$500,000 Federal share. Please note that the selection panel may, at its discretion, award less than the minimum grant request. Matching funds are not required, but may be considered as part of the evaluation process.

## Selection Process

NPS personnel and qualified Federal employees will review all complete proposals using the criteria outlined below. Reviewers' evaluations are based solely on the material provided in the application. **Additional materials not specifically required by the application, and materials sent separately from the application, will not be considered.** A summary of the review panel comments may be provided to the applicant if requested after the grant process is complete. Panel recommendations will be made to the Secretary of the Interior who will select successful applicants and forward to the House and Senate Committees on Appropriations. NPS will conduct risk assessments on all projects prior to funding.

## Evaluation and Selection Criteria

Project descriptions must address, and applications will be rated on, each of the criteria listed below. NPS will evaluate and consider only **complete** applications that separately address each of the four criteria. All criteria are rated equally. You are required to provide a detailed narrative of these elements using the project description and budget justification worksheets.

1. **Significance:** Describe the historic resource(s) in the proposed project and the role it/they played in the Historically Black Colleges and Universities (HBCU) experience. Discuss National Register significance and the integrity of the resource. Describe how well the project will result in the recognition, understanding, and preservation of the resource.
2. **Need/Urgency/Threat:** Describe the current condition of the historic property and explain how it is threatened or endangered. The source(s), nature, extent, and severity of the threat, danger, or damage to the property must be clearly and convincingly argued. Discuss how the project is the next logical step toward the resource's preservation.
3. **Mitigation of Threat:** Project must substantially mitigate or eliminate the threat, danger, or damage described and must have a clear public benefit (for example, historic places open for visitation or public use). Clearly state what preservation activities will be undertaken as part of this project and how they will follow the Secretary of the Interior's Standards and Guidelines for Historic Preservation.
4. **Feasibility:** Describe all tasks and their results. Discuss your timeline (located below) and budget justification (separate document) to show that costs are necessary, reasonable, and allowable. Demonstrate how you will successfully complete the project within the given time frame (2-3 years) and with the given resources while meeting all federal requirement and guidelines. Briefly describe who will be involved in carrying out the project and their qualifications, attach resumes/CVs as applicable.

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## Process and Deadlines

This program is administered by the National Park Service. Congress has appropriated \$10 million in funding for this grant program in Fiscal Year 2021. This application opportunity has been extended to March 8, 2022. All applications must be made through [grants.gov](https://www.grants.gov). No paper applications will be accepted. Registration in [grants.gov](https://www.grants.gov), [sam.gov](https://www.sam.gov), and other federal systems can take up to four weeks, so please start early.

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## Additional Information

Visit <http://go.nps.gov/hbcu> for more information about this grant program.

For more information on our other programs, please visit [www.nps.gov/stlpg](http://www.nps.gov/stlpg).

**For application assistance:**  
National Park Service  
[STLPG@nps.gov](mailto:STLPG@nps.gov)  
202-354-2020

**For Grants.gov assistance:**  
[support@grants.gov](mailto:support@grants.gov)  
1-800-518-4726



# Save America's Treasures (SAT)



Restoration of the Schooner Adventuress

## Who May Apply

- Nonprofit, tax-exempt 501(c), US organizations
- Units of state or local government
- Federally-recognized Indian Tribes, Alaska Natives, and Native Hawaiian Organizations, as defined by 54 USC 300300
- Educational institutions
- Federal agencies funded by the Department of the Interior and Related Agencies with the exception of the National Park Service (NPS)
  - Grants will not be available for work on sites or collections owned by the NPS
  - Other federal agencies collaborating with a nonprofit partner to preserve the historic properties or collections owned by the federal agency may submit applications through the nonprofit partner

## What Is Funded

- Preservation and/or conservation work on Nationally Significant properties and collections. Properties include historic districts, buildings, sites, structures and objects. Collections include artifacts, museum collections, documents, sculptures, and other works of art.
- Individual projects are only eligible for one SAT grant. Individual structures or collections that have received a SAT grant in the past are not eligible for additional funding. A map and database of projects funded in the past can be found at <http://go.nps.gov/satmap>.

## What Is Not Funded

- Construction of new buildings
- Acquisition of collections or historic sites
- Long-term maintenance or curatorial work beyond the grant period
- Reconstructing historic properties (recreating all or a significant portion that no longer exists)
- Moving or work on moved historic properties that are no longer eligible for listing in the NRHP
- Cash reserves, endowments, revolving funds, or fund-raising costs
- Work performed prior to announcement of award
- Lobbying or advocacy activities
- Costs for work already completed or funded through other federal programs
- Administrative costs may not be over 25% of the total project budget
- Miscellaneous costs, contingencies, reserves, and overhead

## Grant Amounts

- **Collections projects** – Minimum of \$25,000 and maximum \$500,000 Federal share.
- **Historic property projects** – Minimum of \$125,000 and maximum \$500,000 Federal share.

- Projects require dollar-for-dollar non-federal matching share.

Please note that the selection panel may, at its discretion, award less than these minimum grant requests.

## Selection Process

NPS personnel and qualified Federal employees will review all complete proposals using the criteria outlined below. Reviewers' evaluations are based solely on the material provided in the application. **Additional materials not specifically required by the application, and materials sent separately from the application, will not be considered.** A summary of the review panel comments may be provided to the applicant if requested after the grant process is complete. Panel recommendations will be made to the Secretary of the Interior who will select successful applicants and forward to the House and Senate Committees on Appropriations. NPS will conduct risk assessments on all projects prior to funding.

## Evaluation and Selection Criteria

Project descriptions must address, and applications will be rated on, each of the criteria listed below. NPS will evaluate and consider only **complete** applications that separately address each of the four criteria. All criteria are rated equally. You are required to provide a detailed narrative of these elements using the project description and budget justification worksheets.

1. **National Significance:** Describe the national significance that the collection or property holds. Properties must be National Historical Landmarks or listed in the National Register of Historic Places for national significance. Questions about listing in the National Register and levels of significance in such listings should be addressed to your State Historic Preservation Office in which the property is located. Go to [www.ncshpo.org](http://www.ncshpo.org) to locate your State office. Contact them very early for the necessary assistance. Properties listed for State or Local significance are not eligible. Listing must occur prior to the grant deadline, no exceptions.
2. **Need/Urgency/Threat:** Describe the current condition of the historic property and explain how it is threatened or endangered. The source(s), nature, extent, and severity of the threat, danger or damage to the property must be clearly and convincingly argued.
3. **Mitigation of Threat:** Project must substantially mitigate or eliminate the threat, danger, or damage described and must have a clear public benefit (for example, historic places open for visitation or public use). Clearly state what preservation activities will be undertaken as part of this project and how they will follow the Secretary of the Interior's Guidelines for Historic Preservation. Discuss how the project is the next logical step toward the resource's preservation.
4. **Feasibility:** Describe all tasks and their results. Discuss your timeline (located below) and budget justification (separate document) to show that costs are necessary, reasonable, and allowable. Demonstrate how you will successfully complete the project within the given time frame (2-3 years) with the given resources while meeting all federal requirement and guidelines adequately document the required non-Federal match. Briefly describe who will be involved in carrying out the project and their qualifications, attach resumes/CVs as applicable.

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## Process and Deadlines

This program is administered by the National Park Service in partnership with the National Endowment for the Humanities, the National Endowment for the Arts, and the Institute of Museum and Library Services. Congress has appropriated \$25 million for this grant program in Fiscal Year 2021. This application opportunity has been reopened with a deadline of March 10, 2022. All applications must be submitted through [Grants.gov](http://Grants.gov). No paper applications will be accepted. Registration in [Grants.gov](http://Grants.gov), [SAM.gov](http://SAM.gov), and other federal systems can take up to four weeks, so please start early. Extensions will not be granted due to incomplete registrations in these systems. To be notified when the opportunity opens, please go to [Grants.gov](http://Grants.gov) and subscribe to a saved search for CFDA 15.929.

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## Additional Information

Visit <http://go.nps.gov/sat> for more information about this grant program.

For more information on our other programs, please visit [www.nps.gov/stlpg](http://www.nps.gov/stlpg).

For application assistance:  
National Park Service  
[STLPG@nps.gov](mailto:STLPG@nps.gov)  
202-354-2020

For [Grants.gov](http://Grants.gov) assistance:  
[support@grants.gov](mailto:support@grants.gov)  
1-800-518-4726



# Tribal Heritage Grants



Experienced artists and skilled instructors work with Makah youth to study and replicate pre-contact artifacts made by their ancestors. Courtesy of Makah.

## Who May Apply

- Federally recognized Tribes
- Alaska Native Villages/Corporations
- Native Hawaiian Organizations

This funding opportunity is limited to Indian Tribes that meet the definition in 54 USC 300309 and Native Hawaiian Organizations that meet the definition in 54 USC 300314.

## What Is Funded

1. Locating and identifying cultural resources
  - a. Survey and inventory of historic or significant places
  - b. Survey of traditional skills and information
2. Preserving a historic property listed in the national register of historic places
  - a. Project planning (plans and specifications for preserving a structure or site)
  - b. Repair work to preserve a specific historic structure or site
3. Comprehensive preservation planning
4. Oral history and documenting cultural traditions
5. Training and education for building a Historic Preservation Program
6. Cultural and historic preservation interpretation and education

## What Is Not Funded

- Tribes without a DUNS number
- General Language Projects
- NAGPRA Projects
- Project mitigation work pursuant to Section 106
- Non-Federally Recognized Tribes — Applications from tribes that are not federally recognized
- Projects without a Tribal Resolution
- Administrative and Indirect Costs above 25%
- Repair Grants for Properties not listed in the National Register of Historic Places — See Category 2.B.
- Moving Historic Structures
- Salaries of Tribal Historic Preservation Officers (THPOs) already funded by the NPS

- Salaries for a Training Grant
- Delinquent Grantees
- Construction of new buildings
- Acquisition of collections or historic sites
- Conservation of collections, except as part of gathering oral history documentation
- Long-term maintenance or curatorial work beyond the grant period
- Reconstructing historic properties (recreating all or a significant portion that no longer exists)
- Moving historic properties or work to historic properties that have been moved and are no longer eligible for listing in the National Register of Historic Places
- Cash reserves, endowments, or revolving funds
- Fund-raising costs
- Work performed prior to announcement of award
- Lobbying or advocacy activities
- Costs for work already funded through other federal programs such as the federal Historic Rehabilitation Tax Credit program, American Battlefield Protection Program, or other non-HPF grants

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### **Process and Deadlines**

This program is administered by the National Park Service. Applications are open and due March 1, 2022. When applications are accepted, they must be submitted through Grants.gov. Registration in Grants.gov, SAM.gov, and other required federal systems necessary to submit an application can take up to four weeks, so please start early. Extensions will not be granted due to incomplete registrations in these systems.

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### **Additional Information**

**Visit <http://go.nps.gov/tribalheritage>**

For more information on our other programs, please visit [www.nps.gov/stlpg](http://www.nps.gov/stlpg).

**For application assistance:**  
National Park Service  
[STLPG@nps.gov](mailto:STLPG@nps.gov)  
202-354-2020

**For Grants.gov assistance:**  
[support@grants.gov](mailto:support@grants.gov)  
1-800-518-4726