



ASLA HP-PPN HALS Subcommittee
2018 3rd Quarter Conference Call
Tuesday, July 17, 2018, 12 Noon EST

HALS Subcommittee

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Professional Practice Coordinator: Ali Hay, ahay@asla.org

Meeting Notes

1. Old Business

- a. HALS project to document National Recreation Trails, using the historic John Muir Trail as a prototype to support a potential NHL nomination is underway. The John Muir Shelter at one end of the trail was recently listed on the National Register. The Sierra Club will pay for the large format photographs. A history will also be prepared along with a GIS story map. The history will provide the basis/context for future trail nominations. Tim Davis has conducted research trips and is about to conduct the first of two hikes to create the physical description of the trail. Chris Pattillo and Carol Yetken reported fires in and around Yosemite and urged caution.
- b. Only 5 Vacant Chapter HALS Liaison positions remain: Arkansas, Nebraska (Great Plains), Ohio, and Kansas (Prairie Gateway), and South Carolina. New Hampshire's HALS Liaison position has recently been filled by Martha Lyon, and South Carolina's has become vacant. There are only 3 states without any HALS documentation: Montana, North Dakota, and New Hampshire. Carol Yetken has contacted Lesley Gilmore, a preservation architect colleague that is very active in Montana, and Montana HALS Liaison Kent Watson to try to encourage HALS documentation in Montana. Helen Erickson reported that Gina Chorover would be stepping down as HALS Liaison for Arizona by August, and that two good folks from the north of Arizona would be taking the reins with one serving as the official HALS liaison for the state.
- c. Promote HALS documentation through articles, websites, and conferences and meetings:
 - i. How do you suggest a story for *Landscape Architecture Magazine*? Story proposals (with digital pictures and plans whenever possible) should be sent to LAM's Managing Editor Maggie Zackowitz. (mzackowitz@asla.org). LAM accepts story proposals all the time; the editorial staff reviews them, and if they seem right for LAM, they'll be back in touch. Unfortunately, because of the volume of proposals they receive, they can't get back to those we decide against. Article proposals should be about projects in which landscape architects were involved, or about subjects of interest to landscape architects. LAM especially likes proposals with unusual practice or technical angles.

ii. *The Field* Posts:

It could not be easier to prepare an article for *The Field*! The submission guidelines are simple and clear: <https://thefield.asla.org/submission-guidelines/>

Once published, your article remains available and searchable online for years! Only 5 historic preservation articles were submitted to *The Field* in all of 2017, and the majority of these were about the HALS Challenge! Please consider preparing articles about your HALS activities or historic preservation projects.

Chris Pattillo has prepared an article for ASLA's *The Field* about the HALS documentation (HALS CA-129) and the resulting book (*Documentation of the Lovelace Garden Designed by Isabelle Greene* by Stephen Schäfer) about the Isabelle Greene-designed landscape of the Harold S. Gladwin Residence (Jon B. and Lillian Lovelace Residence):

<https://thefield.asla.org/2018/05/10/montecito-wildfire-and-mudslide-damaged-lovelace-garden-to-be-restored/>

The renowned California Regionalist Garden has inspired landscape architects worldwide. Along with Thomas Church's Donnell pool, the Lovelace pool is one of the most frequently photographed icons of California landscape design. The recent Montecito mudslides substantially damaged the garden and pool. The HALS documentation will be used to restore the garden! Chris will also be contacting LAM's Managing Editor Maggie Zackowitz to pitch this story as an article for the magazine.

Carol Yetken/CYLA Design Associates has been involved in preparing the historic study of Jackson Park for the Chicago Parks. The study was initiated with the controversy surrounding the planned site of the Barack Obama Presidential Center. Chris Pattillo suggested that Carol prepare an article for ASLA's *The Field* on this topical story.

- d. Helen Erickson reported that the National Alliance of Preservation Commissions (NAPC) held its biennial FORUM in Des Moines, Iowa, from July 18 to 22, 2018.

<https://napcommissions.org/forum/>

FORUM 2018 includes dozens of educational sessions and discussion panels, mobile workshops and tours, and five days of non-stop networking for commission staff and volunteers representing local, state and national organizations and government agencies. Helen mentioned that this would be an ideal venue to share HALS materials with folks that have the power to preserve landscapes at the grassroots level when properly informed. Helen will be part of a streetscape presentation there with Barbara Wyatt and Steve Grede and has seen positive change with landscape preservation in Tucson as she and others have increased historic landscape awareness with her local governments and preservation commission with HALS documentation. Barbara Wyatt will be leading one of the presentations, and Ann Mullins is going to check if anyone from Aspen's HPC is attending.

- e. Elena Pascarella described Rhode Island's growing interest in a landscape survey initiative which is being spearheaded by Brent Runyon, Executive Director of the Providence Preservation Society. Other members of the survey initiative group include Karen L. Jessup, PhD. educator and author, Kaity Ryan, Newport Preservation Society and Jim Donahue, Newport Preservation Society. Providence is experiencing preservation pressure from a new wave of development, such as the new transportation hub planned for a site on the historic McKim, Meade & White State House grounds. The goal of this Landscape Survey Initiative is to update the 1991 RI Landscape Inventory published by the RI Historic Preservation & Heritage Commission. The new initiative is going to focus first on Newport and Providence where preservation pressures are most current.

Update: The Preservation Society of Newport County (PSNC) has hired a young woman to work on the RI Historic Landscape Survey Initiative. Her name is Jennifer Robinson. To date Jennifer has been working on documenting stone walls in Newport. She officially starts work on the “survey” in September. The goal of the survey is to initiate an online digital inventory of historic landscape properties, starting with the cities of Newport, RI and Providence, RI. These two cities were selected because of their extensive histories in the formation of RI and also because of the immense development pressures that they are both currently experiencing. Eventually the Historic Survey will address other communities in RI, but these two communities will serve as the templates for the survey as they possess rural, urban, and suburban properties as well as a broad range of landscapes—parks, institutions, cemeteries, residential developments, and academic properties. Everyone looks forward to getting started and updating NPS and the ASLA HP PPN on this great initiative.

- f. Paul Dolinsky recommended that everyone explores our newest online Heritage Documentation Programs exhibition, Hurricanes Irma and Maria: Selected Damage and Ongoing Threats to Cultural Resources.
<https://www.nps.gov/hdp/exhibits/hurricanes/index.htm>

The interactive story map explores the paths of these two hurricanes, the impacted cultural sites of Florida, Puerto Rico, and the US Virgin Islands, and existing HABS/HAER/HALS documentation for them. The group agreed that this should be pitched to LAM as a potential article.

- g. Is there a possibility in your state to earn CEUs for the preparation of HALS documentation? This question was recently posed to the NPS HALS office by Susan Mattison of the Pennsylvania/Delaware ASLA chapter. Many individual state ASLA chapters, such as Pennsylvania’s, encourage members to prepare and submit HALS documentation each year.

If you have not done so already, Ali Hay recommends taking a look at your state board’s [allowable continuing education activities](#), as it does vary from state to state. Page 3 includes a few activities that may be relevant here, including:

- Self-directed study or research [*Requirements for documentation vary by state – check with your state’s licensing board to confirm what’s needed and what’s allowed.*]
- Reading books or magazine articles
- Research/authoring published papers or books
- Educational tours
- Educational travel
- Visiting arch. significant sites

For more information on your state’s continuing education requirements, beyond the [overviews on ASLA’s website](#), the best contact is your [state licensing board](#).

The activities *Self-directed study or research* and *Research/authoring published papers or books* may apply. However, HALS documentation (drawings, historical reports, and/or large-format photography) is not published. The documentation is simply added to the HABS/HAER/HALS collection at the Library of Congress to be preserved for perpetuity. HALS documentation is not really self-directed either. There are specific requirements to meet following the HALS Guidelines. Therefore HALS documentation may be a challenge to define for CEU criteria state chapter by state chapter. If permitted, the process may require the submission of a LACES application with

perhaps the issuance of the CEU's retroactively after HALS documentation is completed and added to the Library of Congress collection.

Helen Erickson contacted her Arizona ASLA Chapter and learned that it would be a simple process to register planned HALS documentation to earn CEUs in Arizona, and there would be no fee involved. The process would require that the NPS HALS office demonstrate that the final HALS documentation was accepted and would be transmitted to the HABS/HAER/HALS Library of Congress Collection. Helen recommends that all HALS Liaisons check with their state ASLA chapter about earning CEUs for preparing HALS documentation too!

David Driapsa has successfully conducted HALS workshops that resulted in HALS documentation for Florida and CEUs earned by the participants. Note the process will differ state chapter by state chapter. Barbara Wyatt and Helen Erickson asked for an example of the paperwork to earn CEUs, and David Driapsa has provided it! **PLEASE SEE APPENDIX A.**

2. New Business

- a. Paul Dolinsky - update regarding the status of the Secretary of the Interior's Historic Preservation Professional Qualification Standards. The NPS Solicitor's Office has released the document with no structural issues. After minor refinements, the document will be released in the Federal Register.
- b. Paul Dolinsky made a presentation at a recent National Association of Olmsted Parks (NAOP) conference at ASLA: *Continuity of Purpose: The Olmsted Firm and the National Parks*. Paul discussed HALS and a NHL Olmsted theme study being prepared for the bicentennial of Olmsted's birth.
- c. Alaska and Pacific West Regional HALS Documentation Transmitted to the Library of Congress in June 2018: 3 2017 HALS Challenge entries - McKinley Park CA-133 (second place recipient); William Land Park, WPA Rock Garden CA-134; and William G. Irwin Memorial Park HI-28. In addition, 4 sets of mitigation documentation from Hawaii and California were transmitted.
- d. The due date for all HALS Challenge entries is coming up, **Tuesday, July 31, 2018!** The 2018 HALS Challenge Theme is *Memorialization, Remembering the Great War*. Check out the April and May issues of *Landscape Architecture Magazine* (Apr 2018/Vol.108/No.4/Page 211 and May 2018/Vol.108/No.5/Page 165) for the 2018 HALS Challenge ads!
<https://thefield.asla.org/2018/07/10/memorialization-commemorating-the-great-war/>
- e. HALS recently received an impressive set of documentation for the historic To-Kalon Vineyard of California's Napa Valley (HALS CA-139). This project was undertaken by Graeme MacDonald, Dr. Sarah MacDonald, and Dr. David Howell. The project leader, historian, and digital photographer was Graeme MacDonald (wine-maker and grape-grower). Drawings were created using ArcGIS by Dr. Sarah MacDonald (Envision Geo LLC). Geologic documentation was produced under the direction of Dr. David Howell (USGS retired and Stanford University). Chris Pattillo, FASLA, Janet Gracyk, ASLA, and Carol Roland Nawi members of the Northern California Chapter of HALS reviewed the draft. Documentation commenced in 2017 and was completed in 2018. The To-Kalon Vineyard has played a pivotal role in the establishment of Napa Valley as a world renowned grape-growing region. Original proprietor H. W. Crabb established the vineyard in 1868 and during his lifetime performed viticultural research and varietal experimentation, which led to significant advancements in the American industries of wine and grape production. His extensive collection of grape varieties was considered to be the largest in the United States and credited for greatly improving the California stock. Crabb's

recommendation that Cabernet Sauvignon was one of the highest quality grapes suited to the Napa Valley predated that realization by almost a century. His 1884 varietal labeled Cabernet Sauvignon was described as “historical” and was one of the first commercial Cabernet Sauvignon wines produced in the Napa Valley. To-Kalon’s contributions to the American and global wine industry continued throughout the 20th century, and in 1966, Robert Mondavi established his namesake winery on historic To-Kalon land. Over time, Mondavi purchased additional portions of the historic To-Kalon Vineyard. When this HALS documentation is available online at the Library of Congress, NPS HALS will prepare a *Field* article and pursue a LAM article.

- f. The NPS HALS Office is gearing up to document historic Franklin Park and the John Paul Jones Memorial in Washington, DC for the National Mall and Memorial Parks. The John Paul Jones Memorial will be an addition to the Tidal Basin documentation we completed last summer.
- g. During the winter/spring of 2018, the French Government sent Aude Claret, a heritage curator in the French Ministry of Culture to the NPS Heritage Documentation Programs Office in Washington, DC to learn about NPS’s role in protecting American historical architecture. Aude also worked on a project for the NPS National Capital Region to document the historical statues of Latin American Liberators near the National Mall, particularly the Jose Artigas statue located on Reservation 110 (HABS DC-889). Aude has now permanently been placed in Bordeaux.
- h. David Driapsa - Discussion of Congressional funding of the Restore America's Parks Initiative campaign led by Pew Charitable Trusts. The backlog of deferred maintenance in our national parks affects historic landscapes that are under federal stewardship and this issue will be of interest to ASLA HALS and HP-PPN members, whose voices across the nation are needed in this advocacy program. ASLA national is a signatory on the letter to Congress, in addition to four ASLA state chapters (Arizona, Florida, Tennessee, and Texas). Please ask your ASLA Chapters to sign on.

The national letter: http://www.pewtrusts.org/-/media/assets/2018/03/cp_infrastructure_groups_build_case_to_fix_national_parks_letter.pdf?la=en&hash=D3DB7B84F9D025066ABA5B3452C15D2AE1A8039B

The national fact sheet: <http://www.pewtrusts.org/en/research-and-analysis/fact-sheets/2016/09/national-parks-require-restoration>

ASLA advocates for the **NATIONAL PARK SERVICE LEGACY ACT OF 2017 (H.R.2584)** with its “Parks & Recreation Design” advocacy efforts. ASLA supports legislation that addresses the deferred maintenance backlog of national parks and other public lands across the country.

<https://www.asla.org/FederalGovernmentAffairs.aspx?id=52062>

To submit a message to lawmakers in support of the NPS Legacy Act: <http://advocate.asla.org/app/write-a-letter?3&engagementId=452233>

PLEASE SEE APPENDIX B.

- i. David Driapsa - Smokey Hollow Barbershop Documentary. The Grand Opening of the Smokey Hollow Barbershop at Smokey Hollow Commemorative Park in Cascades Park, Tallahassee, was held on April 2, 2018. This small building is the only commercial structure surviving from the African American community destroyed as part of the State's mid-century urban renewal program. Smokey Hollow HALS FL-09 provided the foundation documentation to help former

Smokey Hollow residents, community partners, and the Blueprint Intergovernmental Agency create the Smokey Hollow Commemorative Park. See the ceremony here:

<https://www.youtube.com/watch?v=zJcsTqZX03U&t=536s>

3. Other Business / Open Discussion

- a. Helen Erickson, Gina Chorover, Robin Pinto, and Steve Grede met with Arizona's new SHPO Kathryn Leonard to discuss how to increase HALS and Cultural Landscape Preservation across the state. The SHPO had no idea that HALS documentation existed for Arizona sites. Helen Erickson and Barbara Wyatt suggested that Chris Stevens as HALS Liaison Coordinator reach out to all of the SHPOs and HALS Liaisons to connect them and introduce HALS. HALS Liaisons in turn may also be encouraged to reach out to their local Preservation Commissions to spread the word about HALS. Barbara offered to facilitate a meeting between Paul Dolinsky, Chris Stevens, and the NCSHPO office in Washington, DC.
- b. Helen Erickson reported that the Preserving the Historic Road Conference would be held September 13-16, 2018 in Fort Collins, Colorado:
<http://www.historicroads.org/>

4. Next HALS Subcommittee Meeting:

[ASLA Annual Meeting and EXPO](#), Philadelphia, PA
Saturday, October 20, 2018, 6:00-7:00 PM, Location TBA

Appendix A.
CEUS FOR THE PREPARATION OF HALS DOCUMENTATION
EXAMPLE OF ASLA STATE CHAPTER PAPERWORK

Courtesy of the ASLA Florida Chapter Association Manager, the Chapter Executive Committee, Chapter Education Committee, Chapter HALS Committee, and David Driapsa, HALS Chair. The success of HALS in Florida is attributed to the enthusiasm and support received from the Chapter leadership. David's HALS courses emphasize the health, safety, and welfare of historic preservation.

FLASLA Workshop Submission for CE by Florida BOLA / DBPR

Instructor

David Driapsa, FASLA
Historical Landscape Architect
David J Driapsa Landscape Architecture
FLASLA HALS Chair
ddriapsa@naples.net

Workshop Sponsor

ASLA Florida Chapter Provider #

Workshop Name

HALS Documentation of cultural landscapes in Florida

Credit hours

4.0 Credit hours

Number of classroom hours: 1.0 Hour

Number of field instruction hours: 3.0 Hours

Target Market

Florida Landscape Architects

Learning Objectives:

- 1) Learn about the Historic American Landscapes Survey (HALS)
- 2) Learn about ASLA's role in the establishment of HALS
- 3) Learn how knowledge of HALS helps to minimize impact on Florida heritage resources
- 4) Learn how to identify landscape characteristic and features
- 5) Learn the procedures of documenting historic landscapes
- 6) Learn the procedures of preparing documentation for submittals to the Library of Congress
- 7) Learn how to participate in the FLASLA HALS program

Workshop Description:

This workshop introduces professional Landscape Architects to the Historic American Landscapes Survey (HALS) leading the growing public interest in recording total environments (cultural landscapes). While LAs were omitted as qualified professionals from the National Historic Preservation Act, this workshop instructs participants to capably collect, archive, and disseminate historic preservation documentation, provide client guidance in recording to federal standards, make the documentation understandable and publically accessible.

One hour of classroom instruction prepares participants with the fundamental understanding of the HALS recording process and the procedures of preparing documentation for submittals to the Library of Congress. Three hours of fieldwork guides participants through the process of identification of landscape characteristics and features and how to prepare submittals to the Library of Congress.

Knowledge gained by participants of this course will help to preserve Florida heritage landscape resources, thereby enhancing the health, safety and welfare of our citizens of Florida and its visitors.

Workshop Outline:Classroom Instruction

10 minutes Introduction: The Historic American Landscapes Survey (HALS)

10 minutes: ASLA's partnership with the National Park Service and Library of Congress to establish HALS

15 minutes: Definition and examples of historic landscapes in Florida

15 minutes: Producing written historical narratives

10 minutes: Question and answers

Field Instruction

60 minutes: Identifying historic landscape characteristics and features

60 minutes: Producing measured and interpretive drawings of historic landscapes

30 minutes: Photographing historic landscapes

20 minutes: Bringing it all together as a HALS submittal

10 minutes: Questions and answers and wrap-up

Presenter Biography:

David Driapsa, FASLA, is a historical landscape architect and the principal of David J Driapsa Landscape Architecture of Naples, Florida, from where he is a consultant working on an array of projects nationwide. David is a Fellow of the American Society of Landscape Architects, recognized nationally in historic landscape preservation as well as for contemporary planning and design. He led the national expansion of the Historic American Landscapes Survey for ASLA in its partnership with the National Park Service and Library of Congress, he founded and continues to spearhead the HALS program in Florida, and he serves on the Board of Directors of the international Alliance for Historic Landscape Preservation.

The instructor has worked on many exceptionally significant landscapes, including the Mount Lebanon Shaker Village, New York; the Spanish Colonial village of Chimayo, New Mexico; the segregated African American community of Smokey Hollow, Florida; the Olmsted Brothers' "lost village" of Boca Grande, Florida; the winter estate of Thomas Edison; and projects for the State of Florida and the National Park Service.

List of Source Materials/Bibliography:

Jackson, John Brinckerhoff. The Necessity for Ruins, and Other Topics. Amherst: University of Massachusetts Press, 1980.

Jackson, John Brinckerhoff, and Ervin H. Zube. Landscapes: Selected Writings of J. B. Jackson. [Amherst]: University of Massachusetts Press, 1970.

Lewis, Peirce F. "Axioms for Reading the Landscape." In *Material Culture Studies in America*, edited by Thomas J. Schlereth. Nashville, TN: American Association for State and Local History, 1982.

National Park Service. "HALS Measured Drawings, Written History and Large-Format Photography Guidelines."

National Park Service. "HABS Fieldnote Guidelines."

National Park Service. "Guidelines for the Treatment of Cultural Landscapes."

National Park Service. "Management of Cultural Landscapes (Chapter 7)." In *Cultural Resource Management Guidelines*, 93-117: National Park Service, 1994.

Sauer, Carl Ortwin. "The Morphology of Landscape," University of California Publications in Geography ; v. 2, no. 2. New York: Johnson Reprint Corp., 1968.

Stilgoe, John R. Common Landscape of America, 1580 to 1845. New Haven, CT: Yale University Press, 1982.

Stokes, Samuel N., and A. Elizabeth. Saving America's Countryside: A Guide to Rural Conservation. Baltimore: Johns Hopkins University Press, 1989.

Tuan, Yi-fu. Topophilia: A Study of Environmental Perception, Attitudes, and Values. Englewood Cliffs, NJ: Prentice-Hall, 1974.

State of Florida
Department of Business and Professional Regulation
Board of Landscape Architecture
Course Approval Application
Form # DBPR LA BET 2

APPLICATION CHECKLIST - IMPORTANT – Submit all items on the checklist below with your application in order to ensure faster processing.

TRANSACTION	APPLICATION REQUIREMENTS
<p style="text-align: center;"> Landscape Architecture Continuing Education Initial/Renewal Course Approval </p>	<p> <input checked="" type="checkbox"/> Complete this application <input type="checkbox"/> Submit: <ul style="list-style-type: none"> ○ A description of the subject or subjects to be covered ○ Course outline ○ List of reference and source materials/bibliography ○ Instructor information ○ Total hours of instruction information ○ Certificate of completion ○ Current course approval letter (renewals only) </p> <p>Note: There is no fee assessed for this transaction.</p> <p> <input checked="" type="checkbox"/> Supporting documentation is not required for providers seeking approval pursuant to Rule 61G10-18.002(4), Florida Administrative Code. However, the completed application form must be submitted. </p>

Please mail your completed application and documentation to:

Department of Business and Professional Regulation
 1940 North Monroe Street
 Tallahassee, FL 32399-0783

State of Florida
Department of Business and Professional Regulation
Board of Landscape Architecture
Course Approval Application
Form # DBPR LA BET 2

Check the box in Section I and complete the remainder of the application appropriately. If you have any questions or need assistance in completing this application, please contact the Department of Business and Professional Regulation, Customer Contact Center, at **850.487.1395**.

For additional information see the instructions as the end of this application.

Section I - Application Type

CHECK ONE OF THE APPLICATION TYPES	
<input checked="" type="checkbox"/>	Approval of Landscape Architecture Continuing Education Course - Initial (Complete Sections II, III and IV and attach the applicable supporting documentation listed in Section V). [1306/1030]
<input type="checkbox"/>	Approval of Landscape Architecture Continuing Education Course - Renewal (Complete Sections II, III and IV and attach the applicable supporting documentation listed in Section V). [1306/2020]

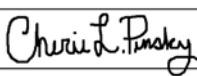
Section II – Applicant Information - Provider

PROVIDER INFORMATION			
Last/Surname (Provider)	First	Middle	Suffix
Pinsky	Cherie	Lynn	
Company/Organization Name American Society of Landscape Architects: Florida Chapter			
Provider Approval Number 0002709			
Course Approval # (If renewal)			

Section III – Course Information

COURSE INFORMATION		
Course Title: HALS Documentation of Cultural Landscapes in Florida		
Number of Continuing Education Credit Hours: 4.0		
Course Delivery Method: (pick one only) <input type="checkbox"/> Distance/Online <input checked="" type="checkbox"/> Classroom <input type="checkbox"/> Correspondence	Pick one only: <input type="checkbox"/> Advance Code <input type="checkbox"/> Laws & Rules <input checked="" type="checkbox"/> Optional	Number of Hours: <div style="text-align: right; font-size: 1.2em;">4.0</div>

Section IV – Affirmation By Written Declaration

AFFIRMATION BY WRITTEN DECLARATION	
<p>I certify that I am empowered to execute this application as required by Section 559.79, Florida Statutes. I understand that my signature on this written declaration has the same legal effect as an oath or affirmation. Under penalties of perjury, I declare that I have read the foregoing application and the facts stated in it are true. I understand that falsification of any material information on this application may result in criminal penalty or administrative action, including a fine, suspension or revocation of the license.</p>	
Signature: 	Date: April 12, 2016
Print Name: Cherie L. Pinsky	

Section V – Supporting Documentation

Directions: *Please attach the following supporting documentation to this application. An application that is not supplemented with the proper supporting documentation is deficient.*

PLEASE NOTE: *Supporting documentation is not required for providers seeking approval pursuant to Rule 61G10-18.002(4), Florida Administrative Code. However, the completed application form must be submitted.*

- 1. A description of the subject or subjects to be covered**
 - a. Attach a description of the subject or subjects that will be covered.
- 2. Course outline**
 - a. Attach a course outline specifying subjects, major topics, and subtopics to be covered in the course. Each subject must also include a narrative summary.
- 3. List of reference and source materials/bibliography**
 - a. Attach a list of all reference and source materials for the course.
- 4. Instructor Information**
 - a. List the instructors and alternative instructors for each course and attach a resume for each.
 - i. The resume for each shall include:
 1. Education history
 2. Any and all qualifying experience
 3. Publications (if applicable)
 4. Other information relative to his or her qualifications to teach the course
- 5. Total hours of instruction**
 - a. Make sure to clearly state in the supplemental documentation the total number of hours of instruction for the course. I.e., how many credit hours will the course be?
- 6. Certificate of completion**
 - a. Attach a copy of the certificate of completion that will be awarded to the course participant upon satisfactory completion of the course. The certificate must contain the following information:
 - i. Course participant's name and license number
 - ii. Course title
 - iii. Course approval number
 1. *[Note: Once a course has been approved by the Department, the applicant will receive an approval letter which, among other things, will state the course's approval number.]*
 - iv. Date completed
 - v. Number of credit hours and subject area
 - vi. Provider name
 - vii. Provider approval number
- 7. Current Approval Letter (Renewals only)**
 - a. Attach a copy of the original course approval letter received from DBPR following the initial approval of the course.

Section V – Instructions and Additional Information

If you have any questions or need assistance in completing this application, please contact the Department of Business and Professional Regulation, Customer Contact Center, at 850.487.1395

- **Instructions:**
 - Check the box in Section I, complete Sections II, III and IV and attach the documents listed in Section V.
- **Note:**
 - No course may be advertised as an approved course unless it has been approved by the Board of Landscape Architecture.
 - Course approval is valid for a period of two years from date of issuance unless provider approval expires before that date or provider approval is rescinded through disciplinary action by the Board.
 - The provider must work with the licensee to resolve reporting conflicts.

Ken Lawson, Secretary

Rick Scott, Governor

April 28, 2016

CHERIE L. PINSKY OR COREY MATHEWS
AMERICAN SOCIETY OF LANDSCAPE ARCH - FL
1390 TIMBERLANE RD
TALLAHASSEE, FL 32312

RE: LANDSCAPE ARCHITECTURE COURSE APPROVAL

LIC TYPE	1306
FILE#	3132
APP#	3986

Dear CHERIE L. PINSKY OR COREY MATHEWS

The following course(s) submitted for continuing education credit for the Board of Landscape Architecture have been approved:

**HALS DOCUMENTATION OF CULTURAL LANDSCAPE IN FLORIDA
CLASSROOM**

Course #: 0010195

Credit Hours: 4

Effective Date: 4/20/2016

Expiration Date: 4/19/2018

Continued course approval is subject to the course content being maintained in accordance with the materials submitted for evaluation. Course materials should be modified to conform to changes in rules, statutes, codes and standards. You should submit significant modifications to course material to the department at least 90 days prior to those changes being incorporated into the course. The department or the board must approve such modifications before they may be incorporated into the course material. Upon expiration, reapplication to the board will be required.

Please reference specific course numbers and your assigned provider number on all written communication with the department, licensees, advertisement materials, and on all approved course certificates of completion.

You are required to provide electronic files the Department within thirty (30) day business days of the completion of each continuing education course. Your pass code is required when submitting the file.

If you have questions or need additional information regarding your course approval, please feel free to contact me directly at 850.921.8215.

Sincerely,

Vicki Gadsen
Regulatory Specialist II
Bureau of Education and Testing

Appendix B.

MESSAGE FROM DAVID DRIAPSA REGARDING SUPPORTING THE RESTORE AMERICA'S PARKS INITIATIVE:

Dear ASLA HALS Executive Committee,

ASLA supports the Restore America's Parks Initiative led by The Pew Charitable Trusts, and asks for your help.

Earlier this year, ASLA signed on to a letter to Congress asking them to fund the \$11.6 billion backlog in deferred maintenance in America's national parks.

A study commissioned last year by Pew found that fully addressing the national park maintenance backlog would create or support more than 110,000 jobs across the country.

In addition to ASLA's national organization, four state chapters of ASLA signed on to the infrastructure letter: Arizona, Florida, Tennessee, and Texas.

More than 180 cities, towns, and counties across the country have passed resolutions or proclamations in support of dedicated maintenance funding from Congress.

Here are some ways you can support the initiative:

- Contact your elected representatives and ask them to support dedicated funding for NPS deferred maintenance [e.g. NPS Legacy Act H.R. 2584]. For example: *"We ask your support for funding the \$11.6 billion maintenance backlog in our national parks, including the \$262 million repair backlog in Florida's 11 national parks alone. This will help repair vital infrastructure preserving our national heritage and landmarks, while contributing to jobs and tourism here in our state."*
- Write a letter to the editor or an opinion-editorial in your local paper about the importance of maintaining our national parks.
- Follow the Fix Our Parks campaign on Twitter and post on social media using #FixOurParks.
- Share this fact sheet with your colleagues and other professional organizations you belong to. <http://www.pewtrusts.org/en/research-and-analysis/fact-sheets/2016/09/national-parks-require-restoration>

For more information, or if your state chapter would like to sign the letter to Congress, please contact Yaron Miller at ymiller@pewtrusts.org.

Respectfully submitted,
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