**Notes**

1. **Old Business**
   a. ASLA HALS Map of HALS Documentation across the nation. This interactive map is updated quarterly. There are over 700 sites with HALS documentation to date. If you do not see the map or the list at the bottom of the following page, try opening it in a different browser (e.g. Explorer or Firefox).
      
      https://www.asla.org/ContentDetail.aspx?id=37489
   
   b. Chris Stevens presented a 60-minute ASLA Online Learning presentation on Wednesday, August 30, 2017. Ann Mullins introduced the session, titled: The Historic American Landscapes Survey (HALS): An Introduction to HALS and the Short Format Historical Report. The recorded presentation is available for purchase at:
      
      https://learn.asla.org/asla/sessions/357/view
      
      1.0 professional development hour (PDH) credit is available after the post-test/evaluation.
   
   c. HALS is developing a project to document National Recreation Trails, using the historic John Muir Trail as a prototype to support a potential NHL nomination. The John Muir Shelter at one end of the trail was recently listed on the National Register. The Sierra Club will pay for the large format photographs. A history will also be prepared along with a GIS story map. The history will provide the basis/context for future trail nominations.
   
   d. Helen Erickson reminds everyone that the 2018 Alliance for Historic Landscape Preservation (AHLP) Conference will be held in Tucson, Arizona March 14-17, 2018. Local historic landscapes will be featured from the Prehistoric to the Modern. This will provide a unique opportunity for the Arizona HALS Chapter:
      
      http://azhals.org/
      
      The AHLP is a binational organization (US and Canada), and Tucson will provide a window into Mexican and Native America sites and opportunities for partnership and collaboration.
      
      http://ahlp.org/annual-meetings/annual-meeting-2018/
e. The 2018 HALS Challenge theme will be *Memorialization, Remembering the Great War*
This theme honors the centennial of the end of World War I, the Great War. Not only were traditional monuments constructed across the country following the armistice, but “living memorials,” which honored the dead with schools, libraries, bridges, parks, and other public infrastructure were designed to be both useful and symbolic at the same time. You may browse The World War I Memorial Inventory Project website, [http://ww1mproject.org/](http://ww1mproject.org/) and the National WWI Museum and Memorial Centennial Commemoration website [https://www.theworldwar.org/explore/centennial-commemoration](https://www.theworldwar.org/explore/centennial-commemoration) for subject ideas or perhaps you know of another monument, park, or public institution that is not well known. These sites are in all areas of the country. We challenge you to find them and document them.

2. New Business
   a. Only 5 vacant Chapter HALS Liaison positions remain: Arkansas, Nebraska (Great Plains), New Hampshire, Ohio, and Kansas (Prairie Gateway). It had been 6, but Louisiana has a new HALS Liaison - Brian Goad! There are only 3 states without any HALS documentation: Montana, North Dakota, and New Hampshire (ID, RI, and WA recently completed documentation!).
   
   b. The HALS office will develop a checklist of the HALS responsibilities and expectations along the lines of those shown on the ASLA HALS webpages: [https://www.asla.org/ContentDetail.aspx?id=37488](https://www.asla.org/ContentDetail.aspx?id=37488)

   c. Northeast Region HALS Documentation Transmitted to the Library of Congress in December 2017: Woodrow Wilson House, Garden Parterre HALS DC-53; The Causeway HALS DC-54; Meridian Hill Park, Noyes Armillary Sphere HALS DC-55; Freer Gallery of Art, Courtyard HALS DC-56; Pan American Union Building, Blue Aztec Garden and Aztec Fountain HALS DC-57; Federal Office Building No. 6 Site HALS DC-58; Warner Castle, Sunken Garden HALS NY-10; Oriskany Battlefield HALS NY-11; Lincoln Park HALS NY-12; Schiller Park HALS NY-13; Sunnycrest Park HALS NY-14; Curtis Arboretum HALS PA-29; Awbury Historic District HALS PA-30; Enright Park HALS PA-31; Marshall Square Park HALS PA-32; Elkins Estate HALS PA-33; Wilcox Park HALS RI-1; Eisenhower Park HALS RI-2; Taylor Park HALS VT-5; Justin Smith Morrill Homestead HALS VT-6; Goddard College, Greatwood Campus and Gardens HALS VT-7; Battery Park Extension HALS VT-8; Danville Green HALS VT-9; Fuller Park HALS VT-10; Jefferson's Academical Village HALS VA-63; Salona HALS VA-65; Barboursville HALS VA-67; Green Spring HALS VA-68; Daughters of Zion Cemetery HALS VA-69; Brook Road Plaza HALS VA-70; Jamestown Island-Hog Island-Captain John Smith Chesapeake National Historic Trail District HALS VA-71; Jamestown Island HALS VA-72; Hog Island Wildlife Management Area HALS VA-73; Colonial Parkway HALS VA-74; Carter's Grove HALS VA-75; Fort Crafford HALS VA-76; Yorktown Battlefield HALS VA-77; Lee Park HALS VA-78

   d. Encourage promotion of HALS documentation through articles, websites, and conferences and meetings:
      i. The 2017 HALS Challenge 1st place recipient Lee Park [Emancipation Park] HALS VA-78 is in the news: [https://culturallandscapes.arch.virginia.edu/center-cultural-landscapes-affiliate-member-wins-hals-challenge](https://culturallandscapes.arch.virginia.edu/center-cultural-landscapes-affiliate-member-wins-hals-challenge)
      It is also a good subject for a *Landscape Architecture Magazine* (LAM) article, and HALS will pursue this.
      U.S. Department of the Interior and National Park Service Guidance and Statements on Civil War Monuments:
Statement on Confederate Memorials: Confronting Difficult History Statement from National Trust for Historic Preservation President and CEO Stephanie Meeks: 

ii. How do you suggest a story for Landscape Architecture Magazine? Story proposals (with digital pictures and plans whenever possible) should be sent to LAM’s Managing Editor Maggie Zackowitz (mzackowitz@asla.org). LAM accepts story proposals all the time; the editorial staff reviews them, and if they seem right for LAM, they’ll be back in touch. Unfortunately, because of the volume of proposals they receive, they can’t get back to those they decide against. Article proposals should be about projects in which landscape architects were involved, or about subjects of interest to landscape architects. LAM especially likes proposals with unusual practice or technical angles.

iii. The Field posts:
3. It could not be easier to prepare an article for The Field! The submission guidelines are simple and clear: https://thefield.asla.org/submission-guidelines/
   Once published, your article remains available and searchable online for years! Only 5 historic preservation articles were submitted to The Field in all of 2017, and the majority of these were about the HALS Challenge! Please consider preparing articles about your HALS activities or historic preservation projects.

   e. Check out the latest issues of Landscape Architecture Magazine (Dec 2017/Vol.107/No.12/Page 14) and (Jan 2018/Vol.108/No.1/Page 10) for the beautiful HALS ads!

   f. At the 2017 ASLA Annual Meeting, Tina Bishop suggested that we propose a HALS Documentation Workshop for the 2018 ASLA Annual Meeting and EXPO in Philadelphia. ASLA Workshops are ticketed events that give attendees the opportunity to learn how to navigate and problem-solve from experts in the field. Ali explained that workshops are on fixed topics that repeat at each meeting, such as The LARE Experience—What to Expect and How to Prepare, SITES v2 and the SITES AP: Your Tools for Success; and LAAB Accreditation Workshop. Apparently, there is no way to propose a new HALS workshop. There could, however, be a proposal for a HALS Field Session with a classroom component or for an interactive Education Session. It was decided that we cannot meet January 31 deadline for proposals. Helen commented that ASLA needs more interactive, historic landscape field sessions with a LANDSCAPE focus. Many historic preservation field sessions focus mostly on historic buildings with the landscape as an afterthought.

   g. Richard O’Connor, Chief of Heritage Documentation Programs (HABS/HAER/HALS), retired in December 2017. Paul will be acting in his position in the coming months.

3. **Other Business / Open Discussion**
   a. Chris Pattillo shared more John Muir news: The John Muir burial site will soon be open to
the public. 

b. Paul Dolinsky responded to questions regarding the status of the Secretary of the Interior's Historic Preservation Professional Qualification Standards, stating that he would ask for an update in an upcoming NPS meeting and report an update to the HALS Subcommittee during our 2nd quarterly call.

c. Helen Erickson reported that the National Alliance of Preservation Commissions (NAPC) is holding its biennial FORUM in Des Moines, Iowa, from July 18 to 22, 2018: https://napcommissions.org/forum/
FORUM 2018 includes dozens of educational sessions and discussion panels, mobile workshops and tours, and five days of non-stop networking for commission staff and volunteers representing local, state and national organizations and government agencies. Helen mentioned that this would be an ideal venue to share HALS materials with folks that have the power to preserve landscapes at the grassroots level when properly informed. Helen will be part of a streetscape presentation there and has seen positive change with landscape preservation in Tucson as she and others have increased historic landscape awareness with her local governments and preservation commission with HALS documentation. Barbara Wyatt will be leading one of the presentations, and Ann Mullins is going to check if anyone from Aspen’s HPC is attending.

d. Elena Pascarella described Rhode Island’s growing interest in a landscape survey initiative which is being spearheaded by Brent Runyon, Executive Director of the Providence Preservation Society. Other members of the survey initiative group include Karen L. Jessup, PhD. educator and author, Kaity Ryan, Newport Preservation Society, and Jim Donahue, Newport Preservation Society. Providence is experiencing preservation pressure from a new wave of development, such as the new transportation hub planned for a site on the historic McKim, Meade & White State House grounds. The goal of this Landscape Survey Initiative is to update the 1991 RI Landscape Inventory published by the RI Historic Preservation & Heritage Commission. The new initiative is going to focus first on Newport and Providence where preservation pressures are most current.

4. Closing Comments
a. Next HALS Subcommittee Teleconference Meeting:
Tuesday, April 17, 2018, 12:00 noon (EST)