GREEN BUSINESS CERTIFICATION INC.

How to Register for the SITES AP Exam Using a Promo Code

Step 1. Log into your SITES Online account by filling out your email address and password and clicking "Log in."

Sustainable SITES Initiative™

| LOG IN | REQUEST NEW PASSWORD |

E-mail *

cmcgrellis@gbci.org

Enter your e-mail address.

Password *

••••••••

Enter the password that accompanies your e-mail.

Log in

Step 1a. If you do not have a SITES Online account, you will be redirected to the USGBC site to create one.

Create a user account

Account

First name

Last name

Email

Email (confirm)

Password (7 character minimum)

Password (confirm)

Phone

Country/Region

United States

☐ I am a student.

Connect to member organization (optional) ⓘ

◯ Find organization by Member ID (recommended) ⓘ

◯ Find organization by name

Search for your organization to connect your account.

Subscribe to our insider emails (more options available in your account)

☐ General announcements, discounts & events

☐ Education (discounts, offerings & events)

☐ LEED Professional Credentials

☐ LEED Technical Updates

Terms & conditions

☐ Yes, I have read and agree to abide by the Terms of Use

Captcha

G 6R C Y

What code is in the image? *
Enter the characters shown in the image.

CREATE ACCOUNT Cancel

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Step 2. Register for the exam by clicking "Register for an exam" under "SITES AP."

Step 3. Fill out information on SITES AP Exam Registration page. Be sure to include your ASLA member ID in the appropriate field.

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United States ▼

Job title *

Organization *

Organizational Membership

If your organization is a member of ASLA, please provide the corresponding membership ID below.

ASLA Member ID

← Insert ASLA Member ID here

Your address

Country/Region *

United States ▼

Address 1 *

Address 2

City *

State *

- Select - ▼

ZIP code *

Phone number

Date of birth *

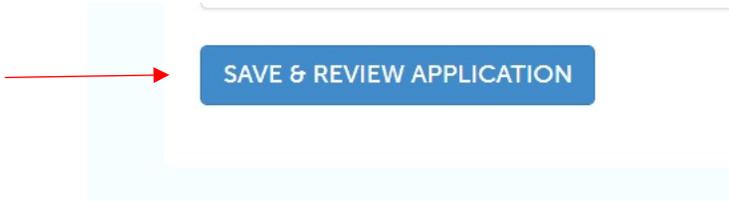Month   Day   Year

☐ I have read and agree with the Disciplinary and Exam Appeals Policy *

All candidates must agree to the Disciplinary and Exam Appeals Policy.

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Step 4. Click "Save and review application."

Step 5. Review your application to ensure all information is correct. If you need to change anything, click the green "Change" button to edit your application.

Step 6. When you have confirmed everything is correct, please select "Proceed to Payment."

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<u>Step 7.</u> Fill out your payment information.

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Step 8. When you get to the promo code section, type in 2018ASLAPROMO. This will automatically change the price to $300 USD.

Promo code

| Promo code | ← | 2018ASLAPROMO |

Pay $550   Cancel

Step 9. Click "Pay $300." This will charge your credit card and send your registration to Prometric for scheduling.

Promo code

| Promo code | ← | 2018ASLAPROMO |

Pay $550   Cancel

Step 10. Register for your exam using your 15-digit exam eligibility ID by clicking "Schedule/Reschedule exam with Prometric." Please note that if you need to reschedule your exam you will need to reference this number.

Thank you for applying for your SITES AP Credential Exam.
Your exam registration was successfully sent to Prometric.
The auto-generated ID for your exam eligibility is:
s5ad4e10e1fbbc
Your exam application will expire on **16 Apr 2019**
If you have any questions, please contact GBCI at www.gbci.org/contact

Schedule / Reschedule exam with Prometric

⊕ Back to home

If you have any questions during this process, please contact sitesap@gbci.org.