



Landscape Architecture Licensure Laws

ASLA Summary of Provisions

WYOMING

Wyoming Statutes: 33-4-101, et seq.

Wyoming Regulations: The Architect/Landscape Architect Regulations

Type of Law: Practice/title act.

Board of Architects and Landscape Architects

Board consists of three architects, one landscape architect and one public member appointed by the Governor. Financed through a special fund.

Powers: Adopt regulations necessary to carry out the act.

Definitions

Landscape architect: Anyone licensed to practice landscape architecture under Wyoming law.

Practice of landscape architecture: Rendering or offering to render service to clients generally, including any one or any combination of the following practices or professional services; advice, consultation, planning, landscape architectural design, drawings and specifications; general administration of the contract as the owner's representative during the construction phase, wherein expert knowledge and skill are required in connection with landscape enhancement or landscape development, including the formulation of graphic or written criteria to govern the planning or design of land construction projects, production of overall site plans, landscape grading and landscape drainage plans, planting plans, irrigation plans, and construction details wherein in the safeguarding of life, health or property is concerned.

Exemptions

Interprofessional practice: The law exempts architects, engineers and land surveyors.

Exempt persons:

- All officers and employees of the United States government while engaged in governmental work in the state.
- Any person engaged in the customary services normally rendered by landscape nurseries and landscape contractors.

Eligibility Requirements – Initial Licensure

[Applicants must pass the LARE and hold a professional degree in landscape architecture from a degree program that has been accredited by LAAB not later than two years after graduation, or hold a foreign degree in landscape architecture from a degree program having requirements substantially equal to those established by LAAB as determined by the board, and possess three years of diversified practical experience in landscape architecture as specified by the board. Experience will be credited as follows: experience in landscape architecture under the direct supervision of a licensed landscape architect (3 years at 100%); experience directly related to landscape architecture under the direct supervision of a civil engineer, architect or credentialed planner (2 years at 100%); teaching in an LAAB accredited program (1 year at 50%); experience in landscape architecture directly related to on-site construction, maintenance or installation procedures (1 year at 50%); non-diversified experience in landscape architecture under the direct supervision of a licensed landscape architect (1 year at 50%); and applicants who have acquired six years of diversified experience in landscape architecture, practicing as a principal (after completing education requirement). The

Note: Bracketed [] material is drawn from regulations.



applicant must provide a CLARB record to verify experience.]

Fee: [Initial license, \$175. Biennial renewal, \$150 (paper renewal) or \$125 (online renewal).]

Eligibility Requirements – Reciprocal Licensure

Licensure in another state having requirements substantially equal to Wyoming's requirements.

Fee: [Initial license, \$300. Biennial renewal, \$150 (paper renewal) or \$125 (online renewal).]

Practice Entities

No provisions

Seal Requirements

Landscape architects must affix their seals to all [technical submissions,] documents, plans or designs they provide.

Enforcement

Board powers: Administer oaths, take affidavits, summon witnesses, take testimony and refuse to issue, suspend or revoke a license. The board may, through the attorney general, seek to enjoin any person from committing any act in violation of the law.

Prohibitions/penalties: The board may take disciplinary actions, singularly or in combination, against a licensee upon a finding of: fraud, deceit or material misstatement of fact in applying for a license or in passage of the examination; untrustworthiness, incompetency or misconduct in the practice of landscape architecture as evidenced by conduct which endangers the life, health, or property or the public welfare; mental incompetency; fraud or deceit in the practice of landscape architecture; affixing, or permitting to be affixed, a seal upon a document which the landscape architect was not responsible for preparing; violating the act or a rule or regulation of the board; suspension or revocation of licensure by another [recognized jurisdiction]; or conviction of any of these offenses in another state.

Upon receipt from the department of family services of a certified copy of an order from a court to withhold, suspend or otherwise restrict a license issued by the board, the board must notify the party named in the court order of the withholding, suspension or restriction of the license in accordance with the terms of the court order. No appeal under the Wyoming Administrative Procedure Act is allowed for a license withheld, suspended or restricted under this provision.

Prohibitions/penalties for unlicensed practice: It is a misdemeanor for any unlicensed person to: practice landscape architecture; advertise, represent or in any manner hold himself or herself out as a landscape architect; use in connection with his or her business or name, or otherwise assume, use or advertise any title or description, or engage in any other conduct which reasonably might be expected to mislead another to believe the person is a landscape architect; or without being an officer of the corporation, to engage in the practice of landscape architecture as a corporation. Violations are punishable by a fine of not more than \$750 or by imprisonment for not more than six months, or both.

Mandatory Continuing Education

Wyoming requires landscape architects to complete 16 CEHs for each biennial renewal period.

- CEH = Continuing Education Hours (at least 50 minutes of instruction/hour)
- Licensees who have not held a license for the full two-year period must complete a pro-rated number of CEHs based upon the time of licensure during that period.

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- All 24 CEHs must be in health, safety and welfare (HSW) subjects acquired in structured education activities.
- HSW subjects are defined as technical and professional subjects, relative to the practice of landscape architecture (or architecture), which the board deems appropriate to safeguard the public's health, safety and welfare. Such subject include, but are not limited to, sustainable design, building design, landscape design, environmental or land use analysis, life safety, architectural programming, site planning, site and soils analyses, plant material, accessibility, structural systems considerations, lateral forces, building codes, evaluation and selection of building systems, products or materials, construction methods, contract documentation, and construction administration.
- Licensees may not carry over excess CEHs to the next renewal period.

Administration: Allows the board to audit CEHs for compliance.

Activities:

- Structured Educational Activities, defined as activities that: (1) include technical and practical applications that impact public health, safety and welfare; (2) maintain, improve or enhance the quality of the existing technical knowledge; (3) fill voids that may exist in the professional education and internship training or develop new and relevant professional skills and knowledge; (4) have clear purposes and objectives; (5) be well-organized, presented in a sequential manner, and provide evidence of pre-planning; (6) be presented by persons who are qualified by education or experience in the field being taught; and (7) provide the participant documentation for individual record keeping and reporting.
- Health, safety and welfare subject content acceptable for landscape architectural continuing education includes:
 - Codes, laws and regulations
 - Environmental issues
 - Programming, planning, or design proficiency
 - Planning, engineering, horticulture, construction contracting and related disciplines
 - Legal aspects of contracts, documents, insurance, bonds, project administration, etc. This does not include business practice or money management.
 - Specialization in areas of concentration
 - Construction means, methods, products and materials
 - Construction documents and services. This does not include technical type training such as CAD classes.
 - Project administration
 - Professional ethics
 - Safety issues
 - Accessibility
 - Irrigation system design
 - Grading and drainage
- Subjects for design professionals offered by organizations such as ASLA, CLARB, AIA, NCARB
- Courses of study taught in person or by correspondence, organized lectures, presentations or workshops
- University courses (One semester=15CEH/ One quarter=10CEH)
- In-house programs
- Writing articles or papers that have been published in peer-reviewed publications, publishing a book, or writing a CEH course on landscape architectural subject matter. (Maximum: 8 CEH/biennium)
- Participation in landscape architectural professional and technical societies and their committees
- Attendance at the Board of Architect and Landscape Architect meetings

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- The following activities are deemed unacceptable for CEH credit: serving on federal, state or municipal boards or commissions as a design professional; rendering pro bono services; or participation on a public board.

Recordkeeping: Compliance is reported via the licensure renewal form. Licensees are responsible for maintaining a two-year CE record.

Reciprocity: A licensee who holds a current license in good standing in another jurisdiction may verify compliance with Wyoming's CEH requirements by providing a copy of their most recent renewal card in that jurisdiction upon renewal in Wyoming. The jurisdiction must require at least 24 PDU in HSW subjects per biennium and the renewal must have been made within one year of renewing the Wyoming license.

Exemptions:

- Licensees by examination during their initial licensure period. Reciprocal licensees must complete requirements.
- Licensees who are civilians called to active duty in the U.S. armed forces for a period exceeding 180 consecutive days in any calendar year (exempts for 12 CEH for each calendar year that the licensee is on active duty).
- Licensees that are ill or physically disabled, or under other extenuating circumstance for a period exceeding 180 consecutive days in a calendar year causing them to suspend all professional activities during that time. The licensee must provide supporting documentation from a third party acceptable to the board (exempts for 12 CEH for each calendar year that the license experiences such circumstance)
- Licensees in retired status.

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