Out of Office:
Tools, Team, and Togetherness for Working from Home

American Society of
Landscape Architects

Jessalyn Jest, ASLA
COLLAB + JJLA

Nina Chase, ASLA
Merritt Chase

Eamonn Hutton, ASLA
Agency Landscape + Planning

Out of Office

Three Case Studies in Alternative Office Typologies

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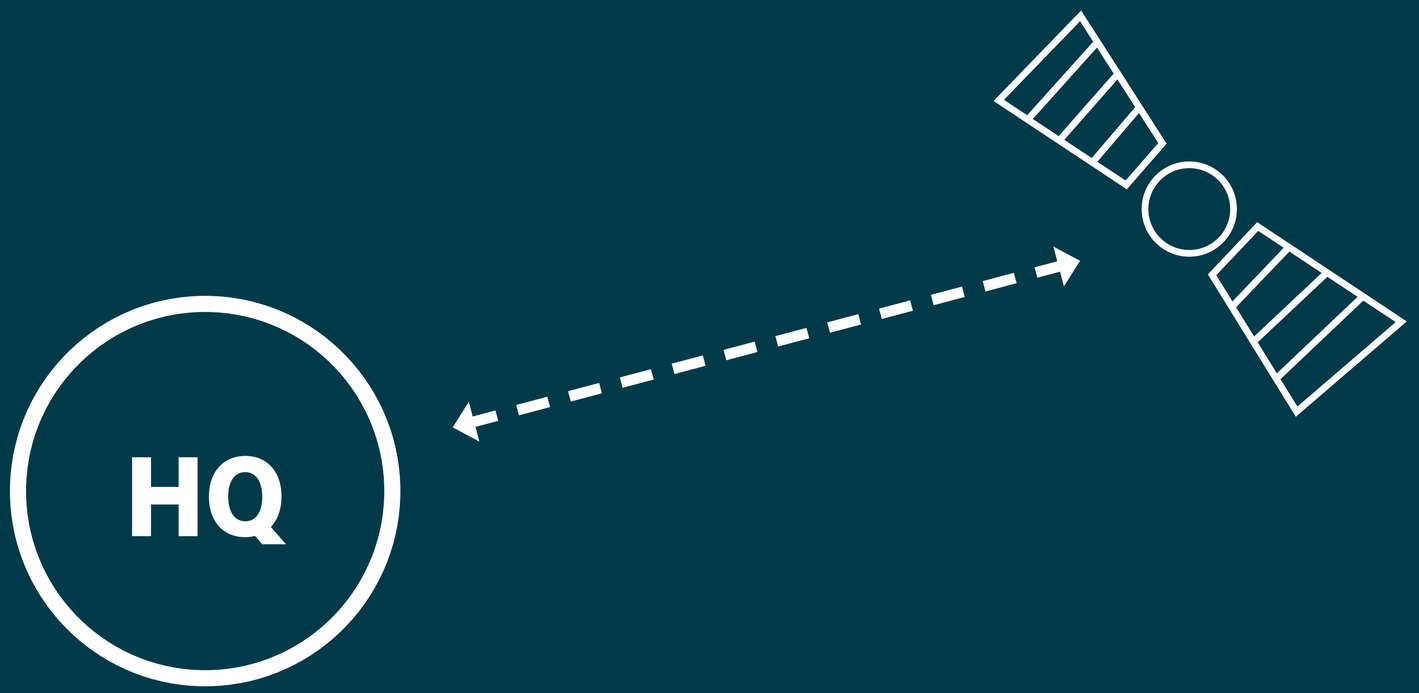
SATELLITE

Agency Landscape + Planning



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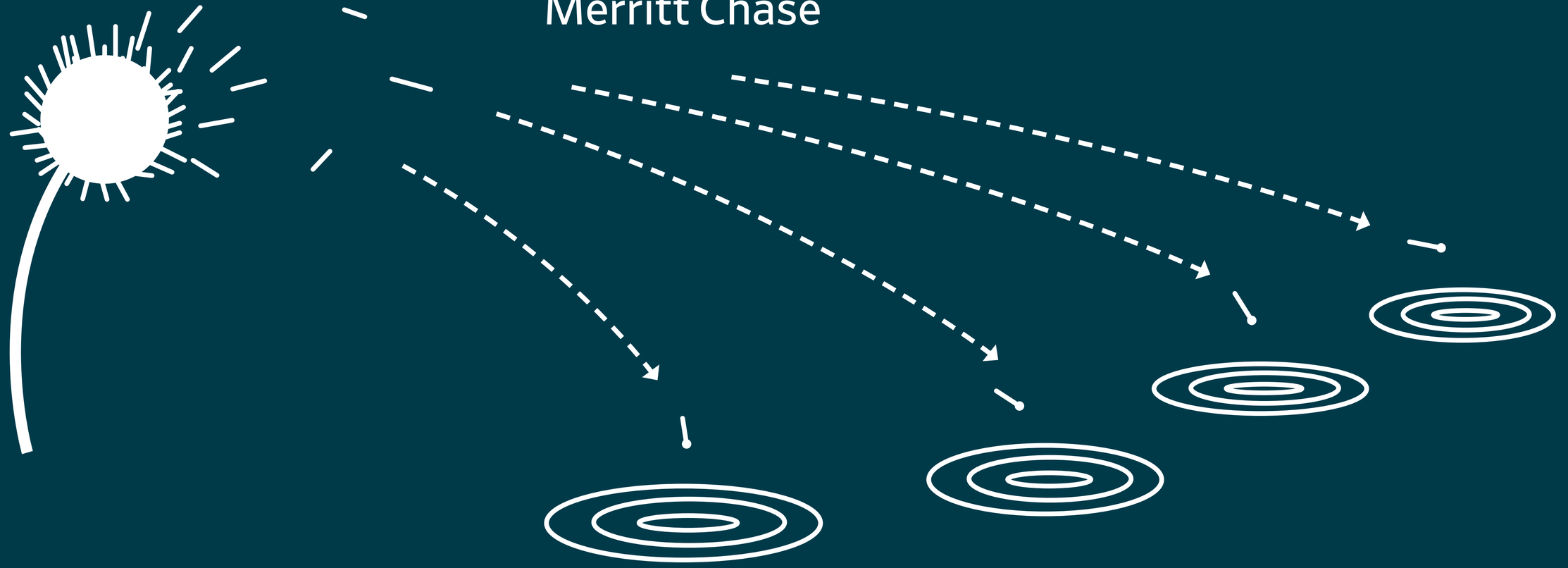
SEEDS

Merritt Chase



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SQUAD

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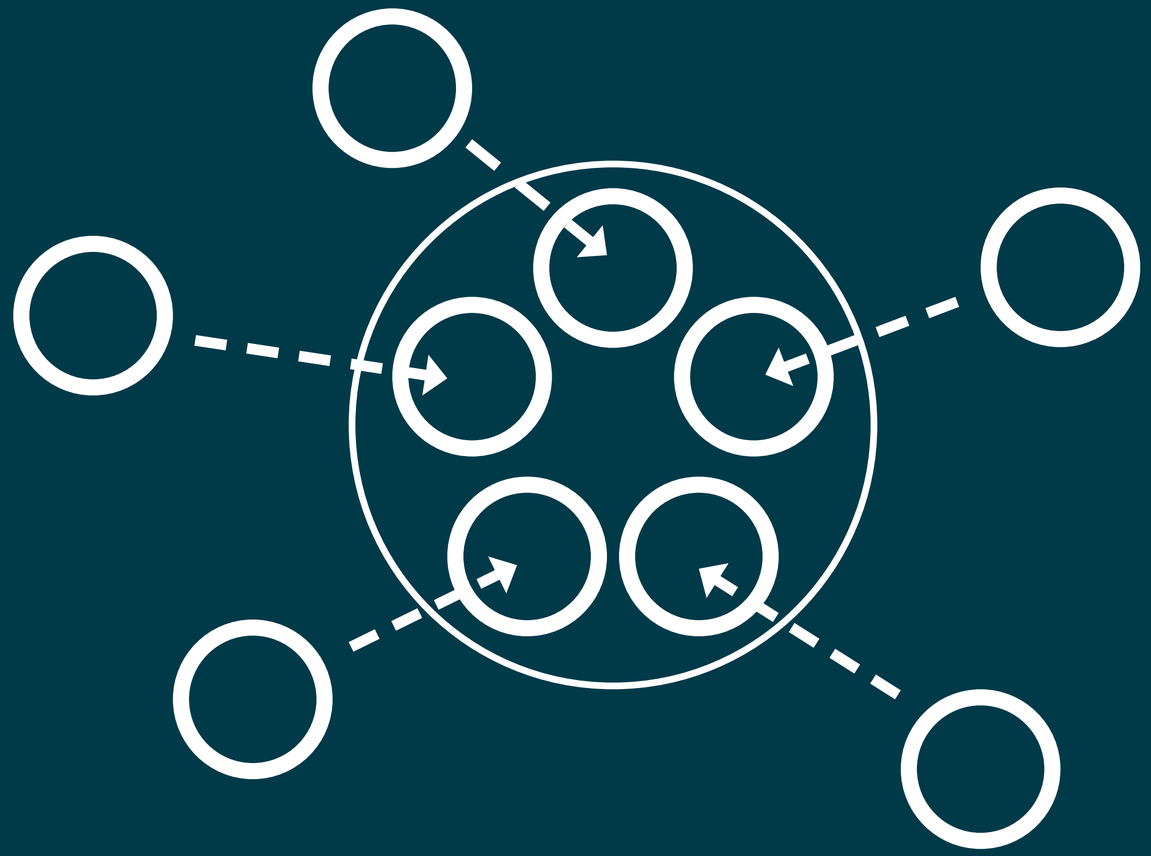

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Stay Tuned!

Presentation at ASLA in Miami!

Sunday October 4, 2020
9:00 AM – 10:00 AM

ASLA

Out of Office: 2020

Tools, Team, and Togetherness for Working from Home During COVID-19

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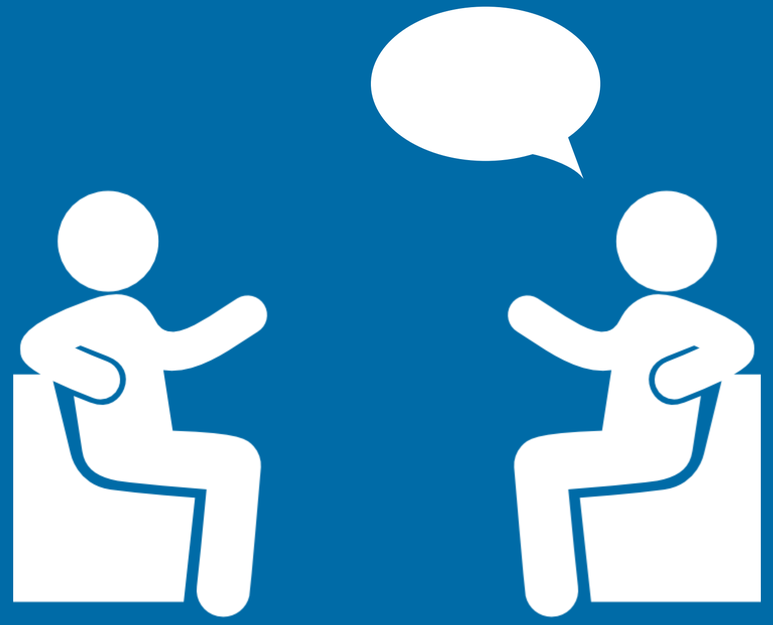
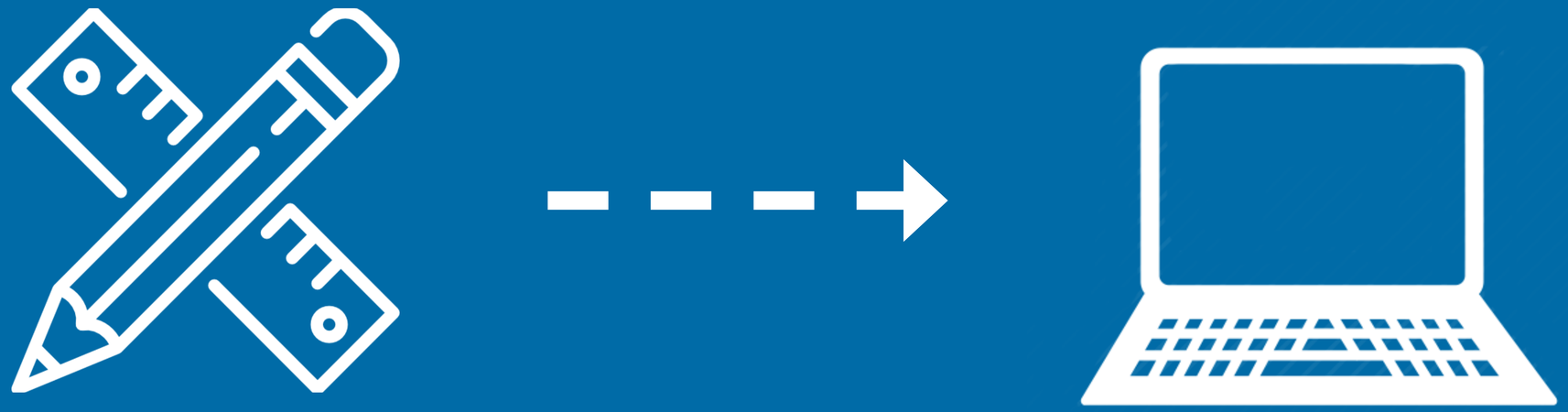


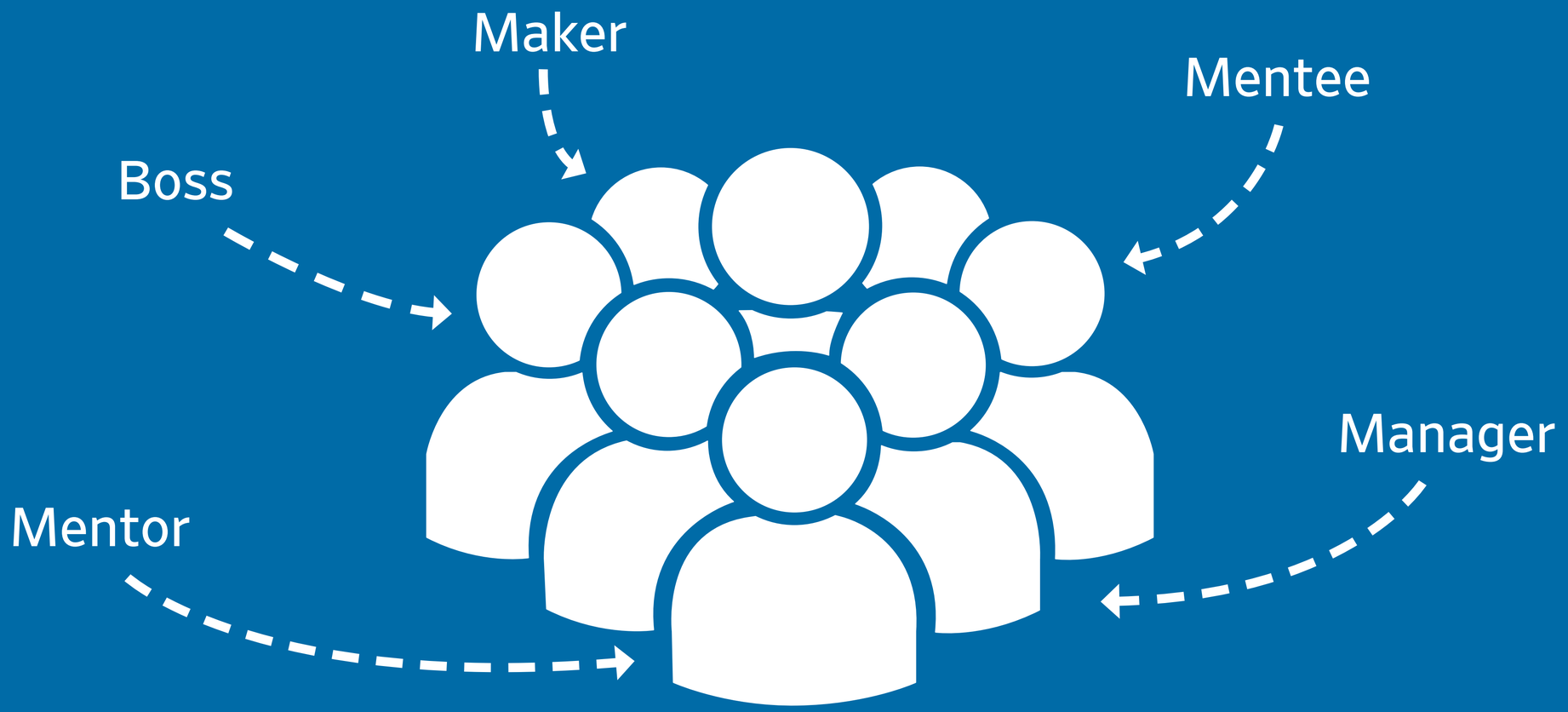
Informal daily communication.



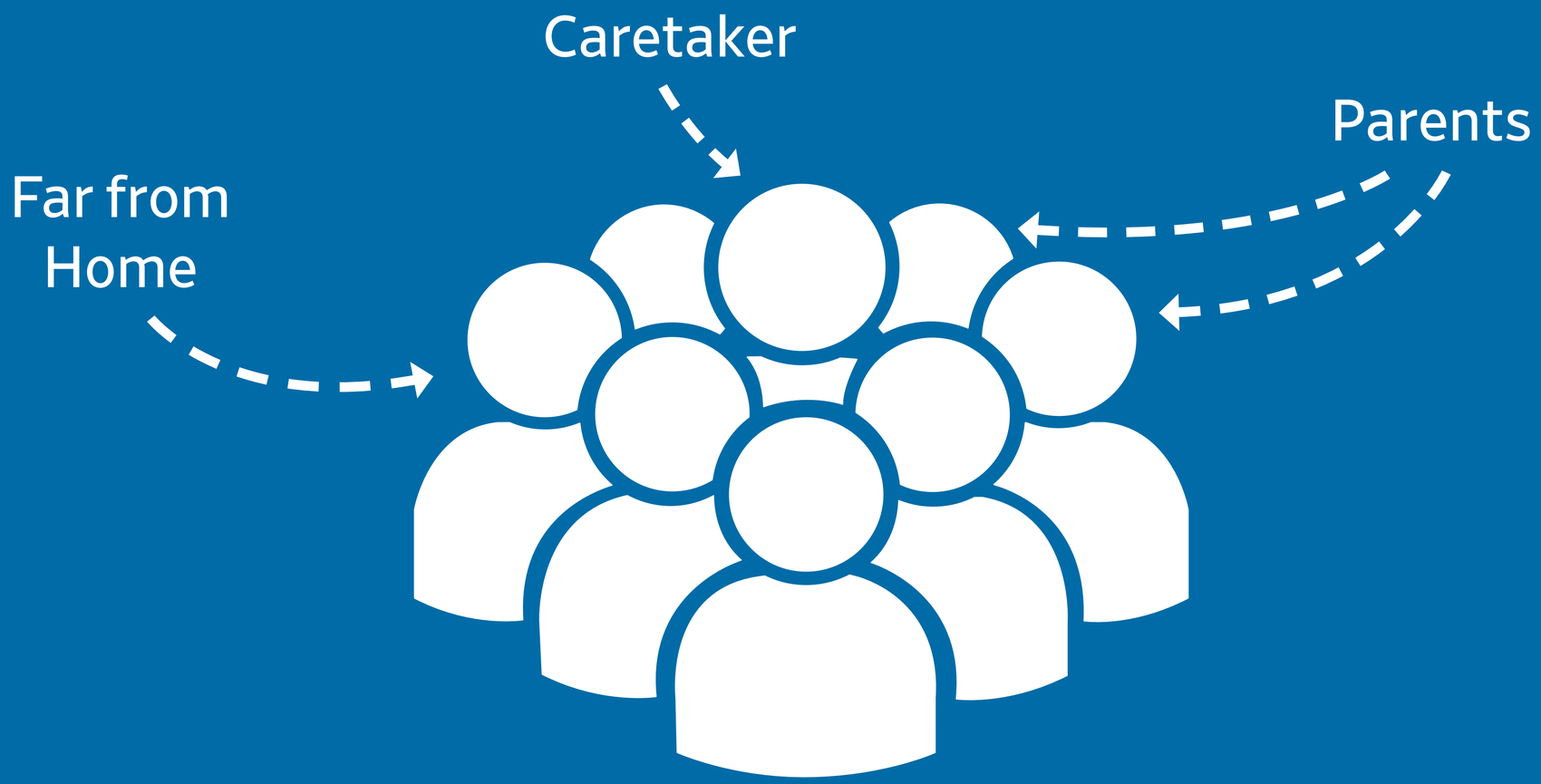
Tools to replicate in-office process.

Work is slower.

Balance is hard.



It’s different for everyone!
(Professionally)



It’s different for everyone!
(Personally)

TOOLS

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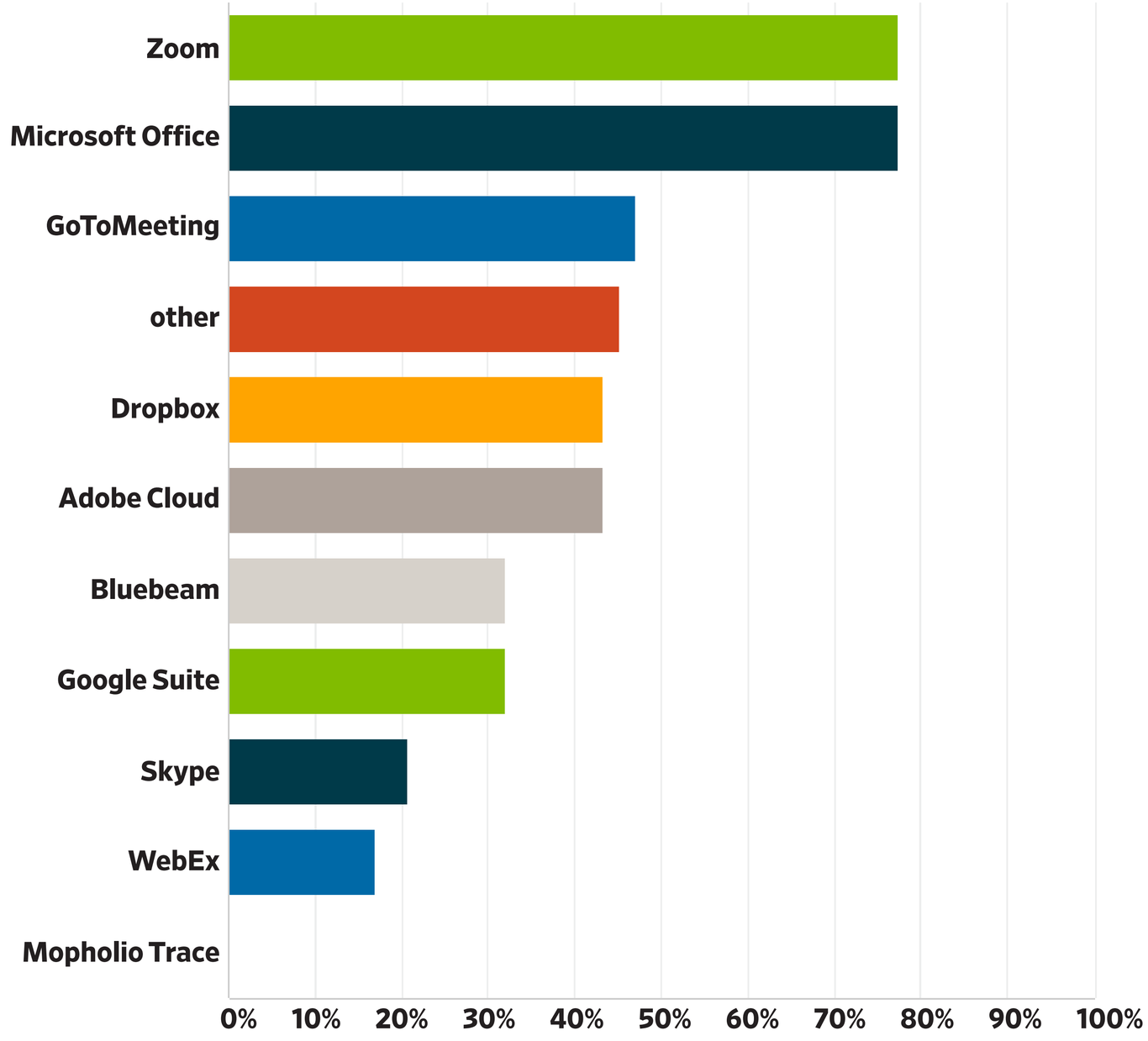
TOOLS

“What tools or programs have been critical for your design work while working remotely?”



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TOOLS

What platforms are you using to stay connected with your teams and clients?

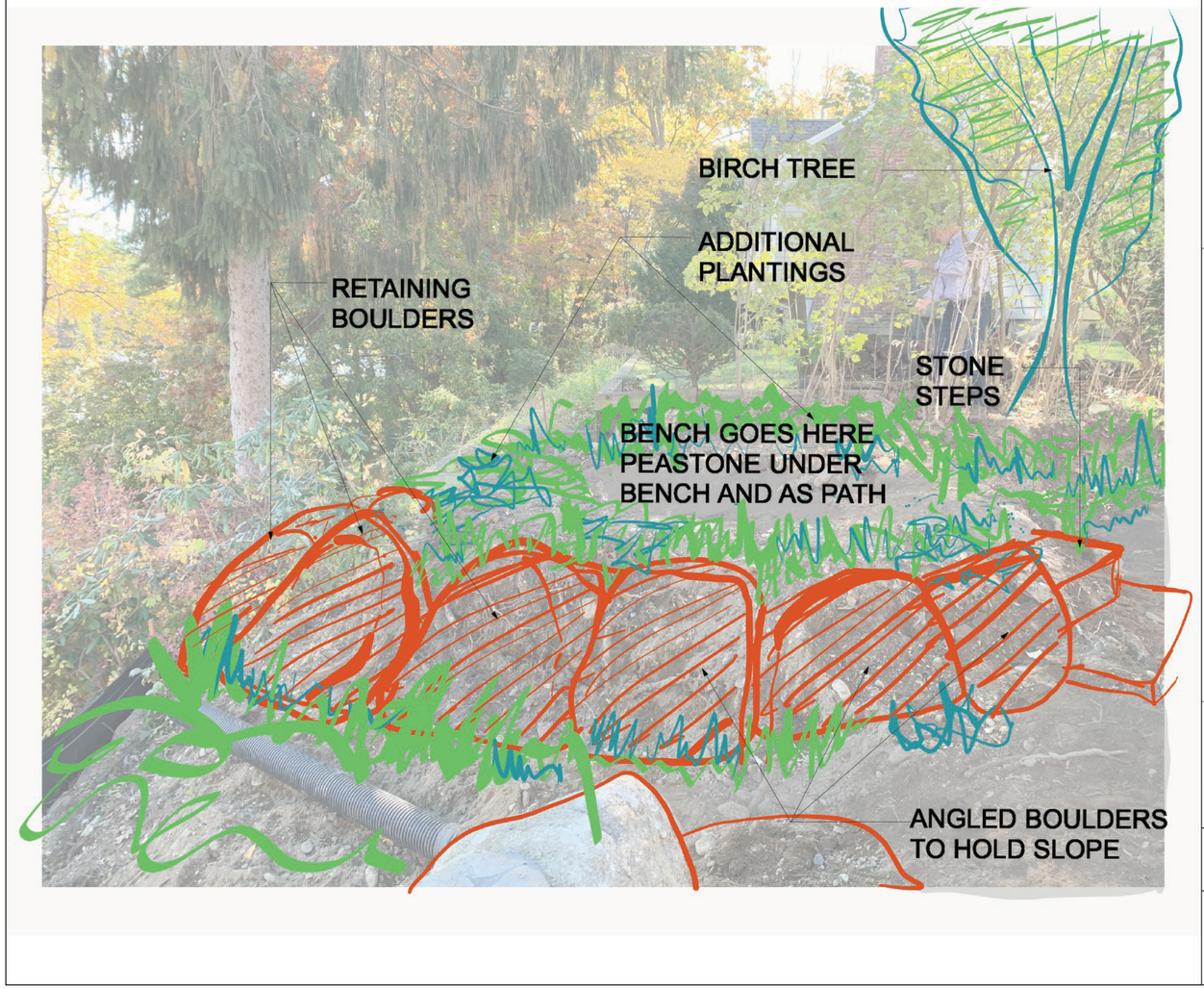
Online meeting platforms:
Zoom, Microsoft Teams, WebEx, Slack, Skype
Additional Communication:
Email, Text, Chat
Phone calls

TOOLS

What platforms are you using for sketching?

Sketching:

- Photoshop
- Illustrator
- Adobe Sketch
- Zoom meeting
- Morpholio Trace

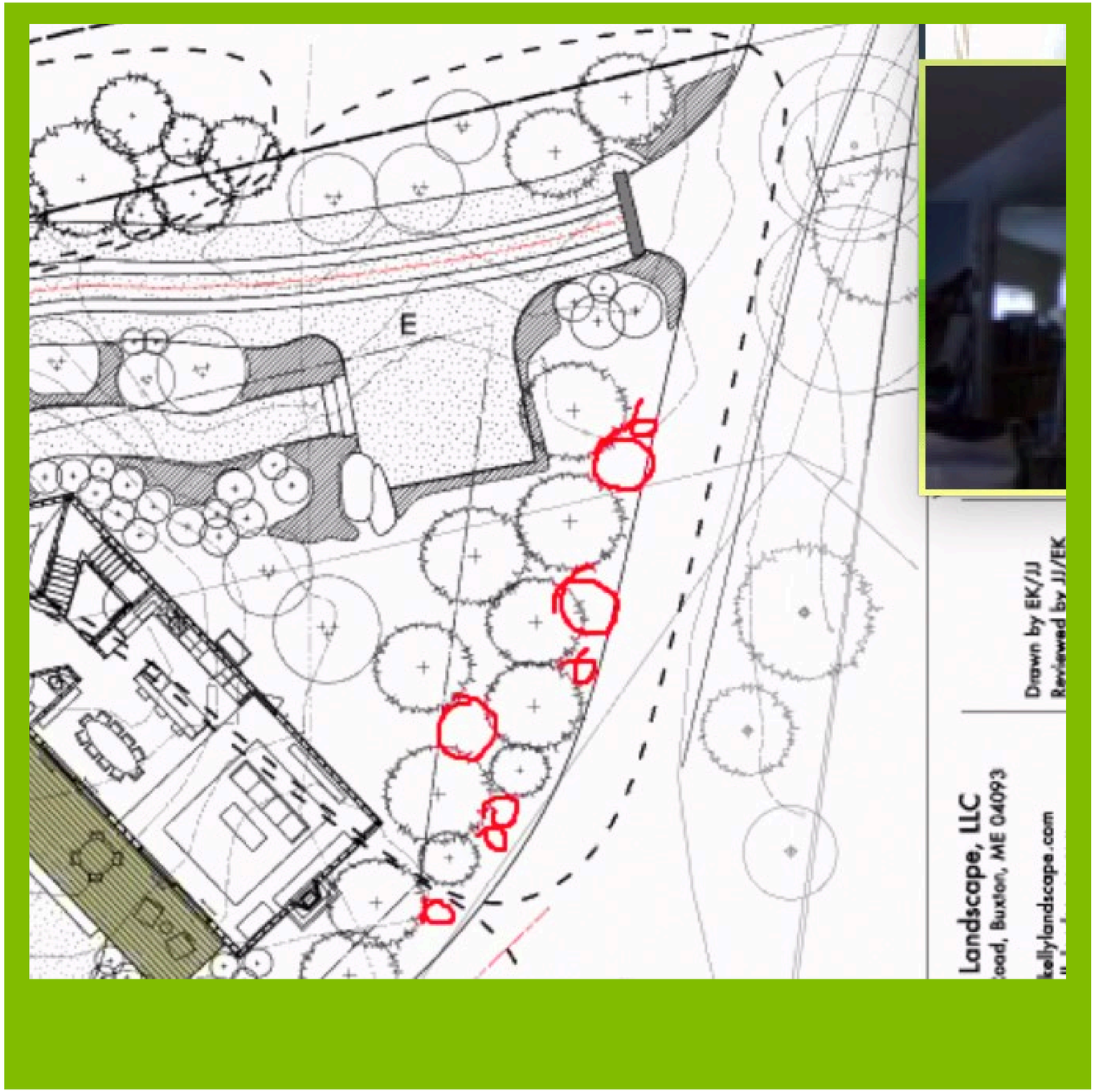


TOOLS

What platforms are you using for redlining?

Redlines:

- Photoshop
- Illustrator
- Zoom meeting
- Bluebeam



TEAM

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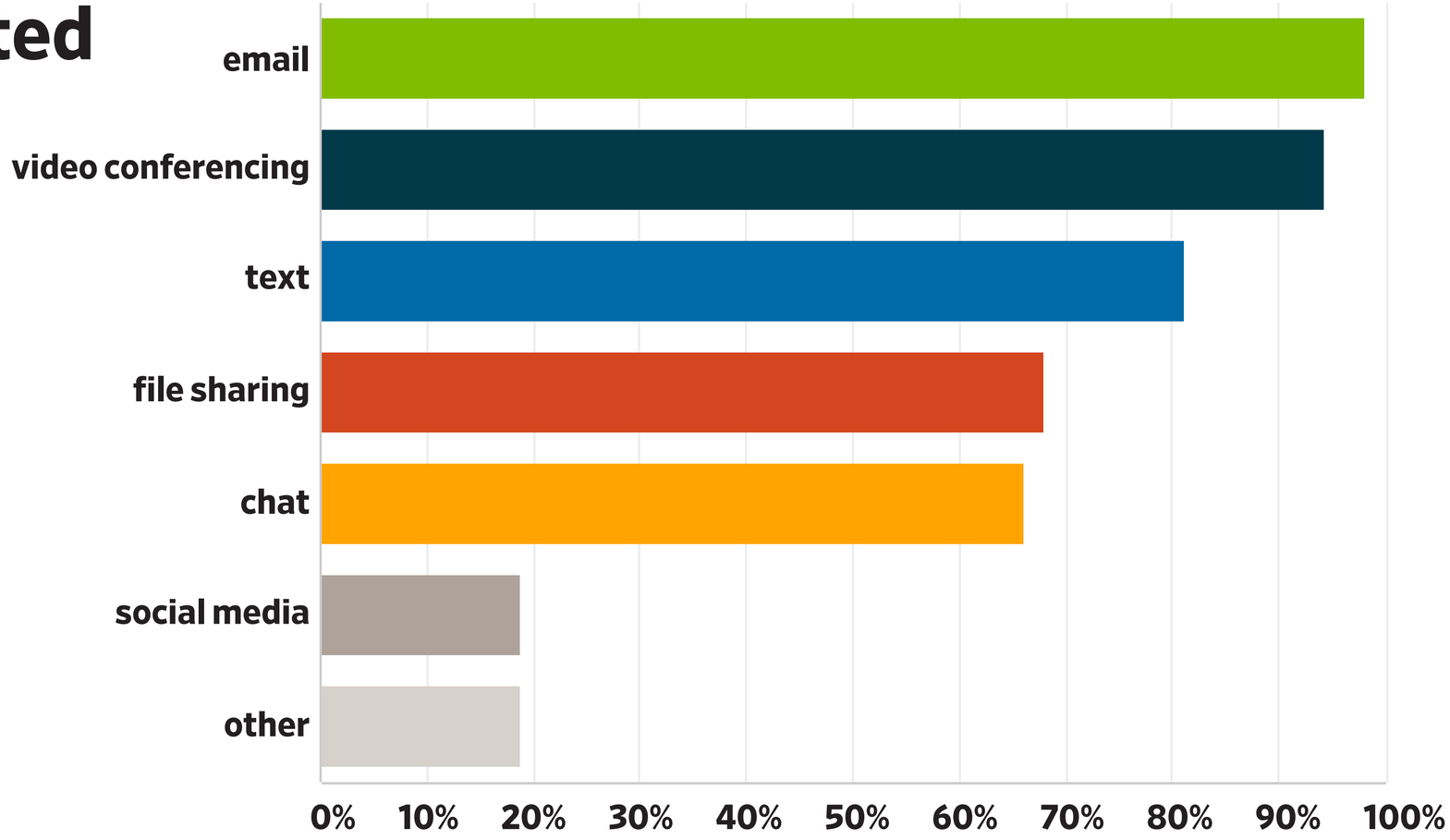
TEAM

“What platforms are you using to stay connected with your teams and clients?”



TEAM

“What team building barriers are you experiencing?”

- **Lacking efficient, informal communication** (how can you replicate quick in-person question and response?)
- **Establishing a virtual office routine** (how many check-ins are too many check-ins?!)
- **Maintaining firm culture** (how can we maintain office companionship?)

TOGETHERNESS

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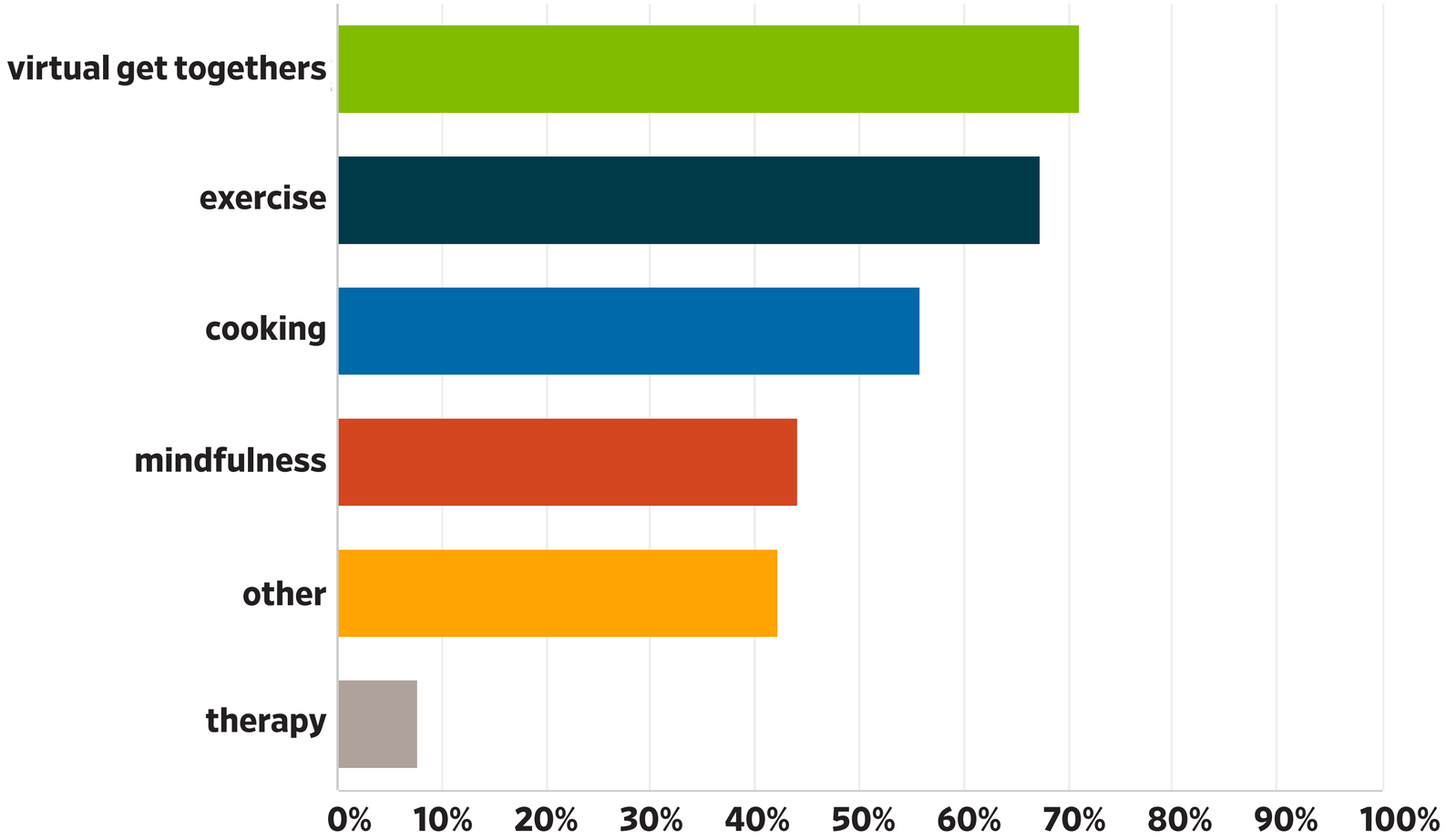
TOGETHERNESS

“What have you been doing to maintain a positive outlook?”



TOGETHERNESS

“What workflow obstacles are you experiencing?”

Time
People
Different
Home
Issues
Online
Difficult
Tools
Vpn
Wait
Communicate
Client
Take
Slow
Hand
Drawings
Connections
Calls
Scanning
Lack
Remote
Tech
Shared
Many
Team
Person
Space
Sketch
Internet
Clear
Office
Being
File
Prints
Productivity
Etc
Change
Review
Due
Day
Via
Member
General
Want
Required
Photos
Getting
Everyone
Program
Large
Mins
Up
Use
Email
Keep
Deal
Answers
Ask
Software
Computer
Live
Site
Drawn
Means
Nice
Access
Focus
Project
Feedback
Contact
Resolve
Format
Terms
Odd
Ideas
Maybe
Sometimes
Down
Job
Printers
Things
Kids
Various
None
Lag
Still
Sync
Love
Closed
Between
Whole
Possess
Through
Unsure
Drawn
Colleague
Coworker
Client's
Focused
Physical
Actually
Stress
Limited
Slow
Walk
Above
Review
Check
During
Even
Firm's
Acad
Same
Managing
Dedicated
Skillsets
Platforms
Schedule
Less
Constant
Real
Diff
Informal
Critical
Shout
Member
Sure
Licensing
Speed
Effects
Harder
Late
Process
Mid
Discussions
Mentioned
Capabilities
Individual
Met
Forth
Bandwidth
Architectural
Break
Settings
Lack
Conservation
Digital
Authentic
Take
Work
Finding
Municipal
Productivity
Smaller
Easily
Video
Mark
Collaborative
Servers
Visit
Having
Shifts
Charrette
Longer
Struggle
Night
Questions
Back
Group
Savvy
Taxes
Meetings
Engineers
Bring
Heightened
Chronic
Quick
Out
Human
Especially
Distractions
Otherwise
Staff's
More
Side
Reduced
Really
Mainly
Architects
Childcare
Cloud
Very
Challenge
Network
Diverse
Exterior
Redlines
Others
Lower
Home
Covid
Fluid
Respond
Public
Interaction
Scale
Standpoints
Little
Usual
Pdf's
Related
Remote
Mornings
Pm
Issues
Depts
Team
People
Far
Spouse
Time
Conf
Audio
Different
Systems
Extended
Loading
Desktop
Over
Slightly
Replace
Everything
Vpn
Difficulty
Sound
Settings
Live
Unsure
Site
Drawn
Staggered
Colleague
Delivery
Drawings
Family
Best
Coworker
Client's
Engagement
Future
Nice
Space
Sketch
Odd
Phone
Terms
Format
Access
Focus
Adjusting
Tools
Internet
Feedback
Project
Resolve
Contact
Office
Communicate
Clear
Sparse
Coworkers'
Primers
Available
Dedicated
Managing
Skillsets
Team
Same
Acad
Etc
Issues
Platforms
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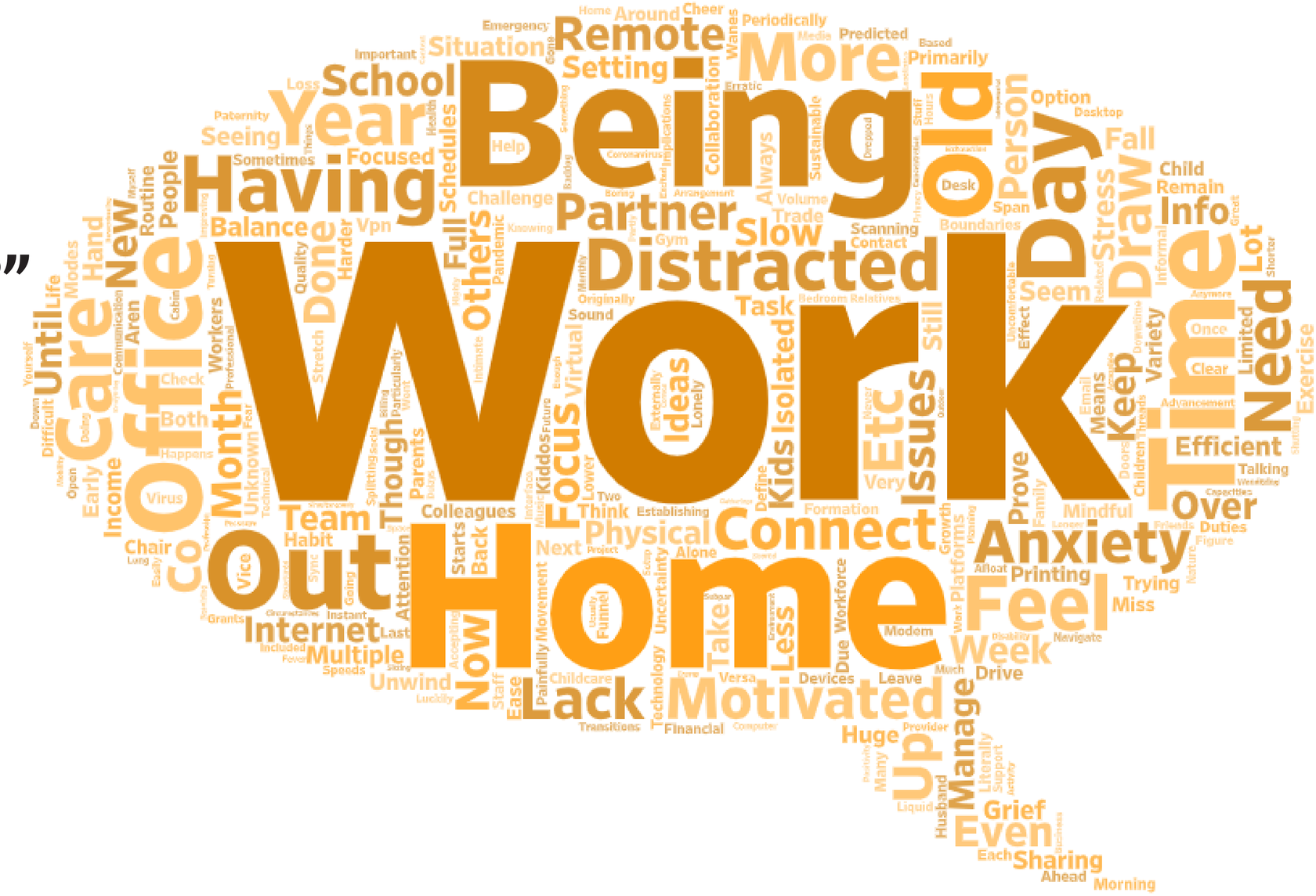
Client's
Engagement
Future
Nice

TOGETHERNESS

“What personal challenges are you experiencing while working remotely?”



Discussion

Please use the **chat feature in Zoom** to submit your questions and thoughts.

What is the same? #same
What is different? #different

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